

Naperville CUSD 203 Campus Portal Instructions for Parents

Login Screen

1. Access the portal site through your internet browser at <https://infinitecampus.naperville203.org>.
2. Enter your username and password
3. If you don't have a username and password or cannot remember your password see our Campus Portal Login FAQ document on district website under the Parents and Students section.

Infinite Campus Transforming K12 Education®

Campus Portal

Naperville Community Unit School District 203

User Name

Password

Sign In >>

HELP ▾

District Notices

Don't have a username? Can't remember your username or password? See our [help documentation](#) [the district website](#).

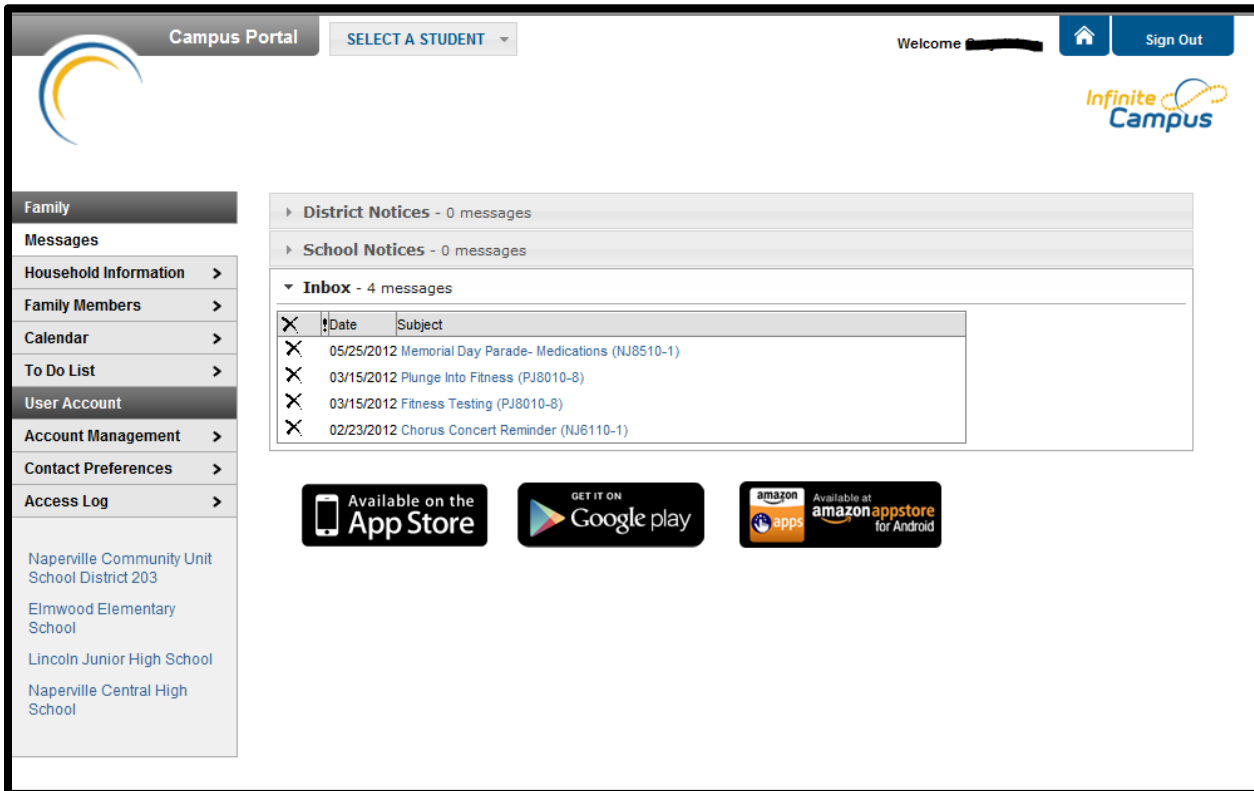
In English | En Español | □□□□ | □□□□

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www.infinitecampus.com

Naperville CUSD 203 Campus Portal Instructions for Parents

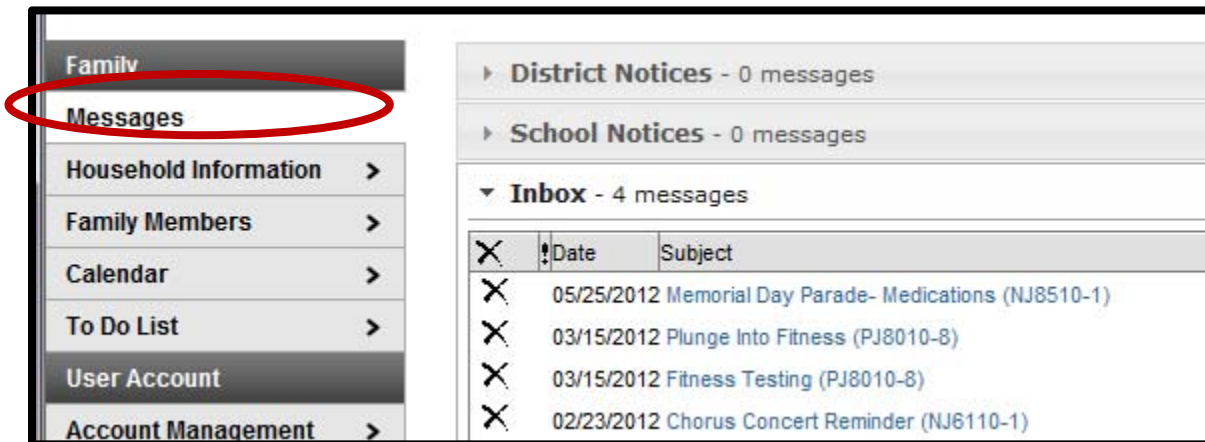
Campus Portal Home Page

1. After you log into Infinite Campus Portal, you will see menu items on the left, a message area in the middle and icon that will take you to mobile app stores to download the Campus Portal Mobile app for both iPhone and Android devices.



Family Menu:Messages

1. When you click on Messages, you will be able to access District Notices, School Notices, and Inbox Messages. Click on one of the arrows to the left of one of the three options to maximize the box and view the notices.



Naperville CUSD 203 Campus Portal Instructions for Parents

Family Menu:Household Information

1. When you click on Household Information, you will be able to view your Household Phone Number and Address. From this screen you can update our Household phone number. Typically this is the landline to your phone or if you don't have a landline, the primary cell phone number that schools can contact for district or school communications or emergency purposes.

Family

- Messages
- Household Information**
- Family Members
- Calendar
- To Do List

User Account

- Account Management
- Contact Preferences
- Access Log

Naperville Community Unit School District 203

Household Information

If you need to correct your address information, please contact the Centralized Enrollment Department at (630)548-4320.

Household: Adam

Household Phone Number

(630) [REDACTED]

Update

Household Address

Primary Address

[REDACTED]

Naperville, IL 60540

Mailing: Yes

Family Menu:Calendar

1. When you click on Calendar, you will be able to see the District and Building Calendars as well as assignments due (junior high and high school) and attendance events.

Family

- Messages
- Household Information
- Family Members**
- Calendar**
- To Do List

User Account

- Account Management
- Contact Preferences
- Access Log

Naperville Community Unit School District 203

Elmwood Elementary School

Lincoln Junior High School

Naperville Central High School

August 2012

Assignment(s) Due Attendance Event(s)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			01	02	03	04
	05	06	07	08	09	10
	11					
	12	13	14	15	16	17
	Institute Day - Full Day	Teachers' Work Day	School Begins	Charles	Charles	18
	Institute Day - Full Day	Teachers' Work Day	School Begins	[A+]	[A+]	
	19	20	21	22	23	24
	Charles	Charles				25
	[A+]	[A+]				
	26	27	28	29	30	31

Naperville CUSD 203 Campus Portal Instructions for Parents

Family Menu:To Do List

1. When you click on To Do List, you will be able to see the assignments due for your student(s). It will also show you past due assignments if they did not turn it in on time. Items in red indicate past due items based upon the assigned due date by the teacher. Contact the course teacher with any questions about past due assignments.

Household To Do List

Filter by Date: All Dates Print

Student	Course	Assignment	Date Assigned	Due Date	Days Remaining/Overdue
[REDACTED]	T10011-9 World Cultures	Semester Goals Parent Signature	08/15/2012	08/17/2012	-2

User Account Menu:Account Management

1. Click on Change password if you want to change your Portal Account password. Once you are done changing your password, click Change Password.

Change Account Password ?

New Password 0%

Verify New Password

Save Changes

Current Password Save Changes

Naperville CUSD 203 Campus Portal Instructions for Parents

User Account Menu:Contact Preferences

1. Click on Contact Preferences if you update your personal email address(not your student's) and determine whether or not you wish to use this email for high priority, attendance, behavior, general and teacher messages. Once you are done changing your contact preference, click Save.

Message Contact Preferences

Email Address: [redacted]@naperville203.com

Instructions:
For each type of message (High Priority, Attendance, Behavior, General, Teacher) select how you prefer to receive that message.

	High Priority	Attendance	Behavior	General	Teacher
Email ([redacted]@naperville203.com)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

† Your district may send some communications in languages other than English, if you prefer to be contacted in a another language please specify your preferred language.

Preferred Language: US English

Save

User Account Menu:Access Log

1. Click on Access Log if you wish to see the date and time your Infinite Campus Portal has been accessed.

Access Log

Timestamp	Success	Remote IP	Remote Name
08/21/2012 07:37 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/5.0 (compatible; MSIE 9.0; Windows NT 6.0; Trident/5.0)
08/13/2012 08:18 AM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
08/06/2012 03:28 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
07/18/2012 03:04 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
05/22/2012 03:56 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/5.0 (compatible; MSIE 9.0; Windows NT 6.0; Trident/5.0)
05/22/2012 01:29 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
05/18/2012 03:35 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
05/18/2012 02:40 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
05/14/2012 06:59 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
05/05/2012 12:10 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
05/05/2012 10:36 AM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
04/17/2012 08:40 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/5.0 (compatible; MSIE 9.0; Windows NT 6.0; Trident/5.0)
03/27/2012 05:43 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)
03/16/2012 02:16 PM	YES	balancer.naperville203.org/10.9.9.10	balancer.naperville203.org Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0)

Naperville CUSD 203 Campus Portal Instructions for Parents

Links to District and School Pages

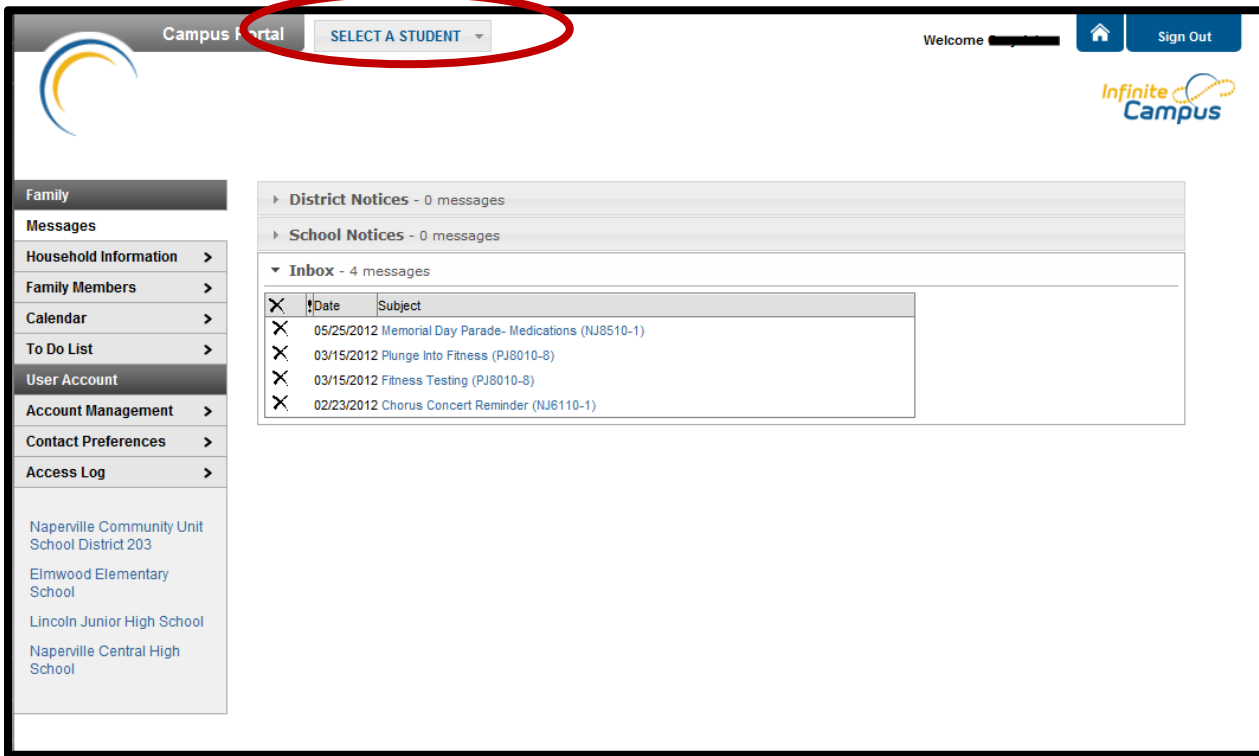
1. Click on the Naperville Community Unit School District 203 link to take you to the District homepage. This page will open in a separate window. There are also links to all of your students' school homepages as well.

The screenshot displays the Naperville CUSD 203 Campus Portal. On the left, a navigation menu is visible under the heading 'Family'. The menu items include: Messages, Household Information, Family Members, Calendar, To Do List, User Account, Account Management, Contact Preferences, and Access Log. The 'Naperville Community Unit School District 203' link is highlighted with a red circle. The main content area shows the District 203 logo and navigation tabs for DISTRICT 203 SCHOOLS, PARENTS AND STUDENTS, COMMUNITY MEMBERS, and DISTRICT DEPARTMENTS. A 'DISTRICT INFORMATION' sidebar lists various resources: Calendar of Events, Canvas, District Calendars, Demographic/Capacity Planning, Financial Information, Forms Library, Frequently Asked Questions, Health Services, Infinite Campus Help, Infinite Campus Portal, Late Start & School Closings, Links to Schools, Lunch Program, New Student Enrollment, Quick Links, News, and School Maps. A 'NEWS AND ANNOUNCEMENTS' section features a headline '2013-2014 school calendar approved' and a 'SEND A COMMENT' button.

Naperville CUSD 203 Campus Portal Instructions for Parents

Selecting A Student To View

To view data about a particular student you will need to choose a student. To do this select the student from the “Select A Student” drop-down at the upper part of the page.



The screenshot shows the Campus Portal interface. At the top left, there is a logo and the text "Campus Portal". To its right is a dropdown menu labeled "SELECT A STUDENT", which is circled in red. Further right, there is a "Welcome" message and a "Sign Out" button. On the left side, there is a navigation menu with the following items: Family, Messages, Household Information, Family Members, Calendar, To Do List, User Account, Account Management, Contact Preferences, and Access Log. Below the navigation menu, there are links for Naperville Community Unit School District 203, Elmwood Elementary School, Lincoln Junior High School, and Naperville Central High School. The main content area shows a list of messages. The "Inbox" section is expanded, showing 4 messages:

X	Date	Subject
X	05/25/2012	Memorial Day Parade- Medications (NJ8510-1)
X	03/15/2012	Plunge Into Fitness (PJ8010-8)
X	03/15/2012	Fitness Testing (PJ8010-8)
X	02/23/2012	Chorus Concert Reminder (NJ6110-1)

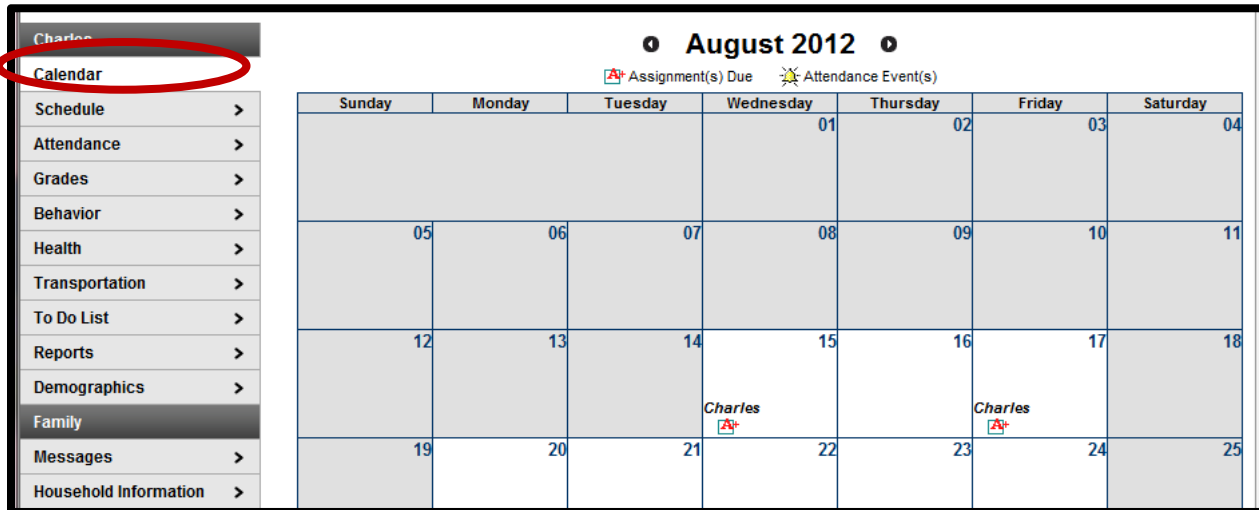
Student Menu

The options that appear on the Student Menu will vary depending on the grade of your student. High School students will have the most available options, Junior High students will have less, and Elementary students will have the least.

Naperville CUSD 203 Campus Portal Instructions for Parents

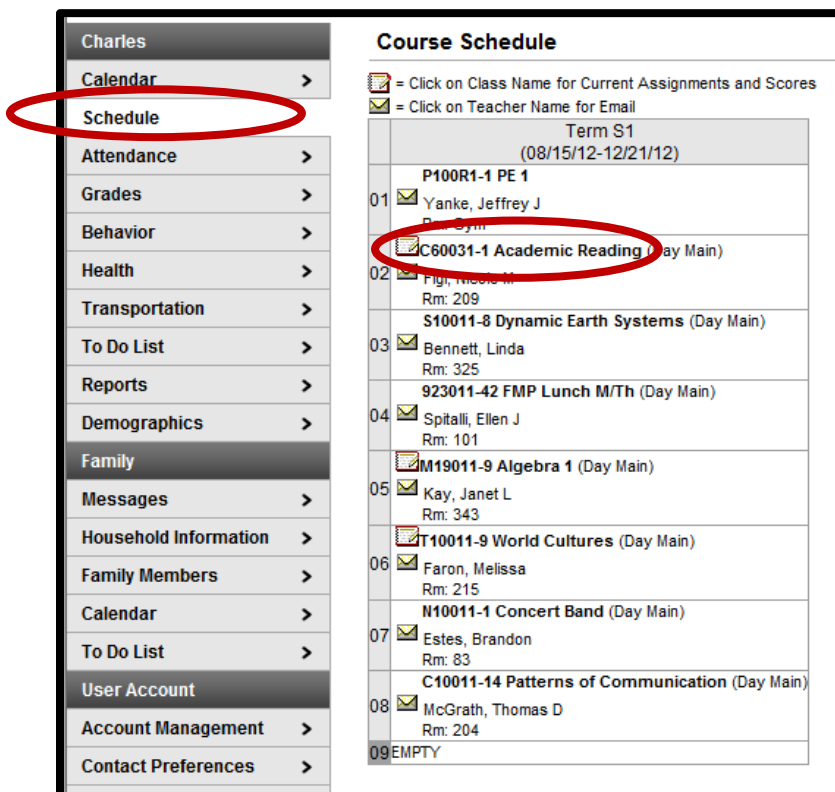
Student Menu: Calendar

1. Click on Calendar to access your calendar. On the calendar, you will see the district and building calendars as well as the due dates for assignments and attendance events for your student(s).



Student Menu: Schedule

1. Click on Schedule to view your student's current schedule.



Naperville CUSD 203 Campus Portal Instructions for Parents

2. To view your student's grades in a particular class, click on the Course Name. Contact the course teacher if you have questions regarding your student's grades.

Charles	Grade Book Assignments for C60031-1 Academic Reading																																													
Calendar >	Teacher's comments about Charles:																																													
Schedule >	C60031-1 Academic Reading																																													
Attendance >	Teacher: Figi, Nicole M																																													
Grades >	Grading Task Summary																																													
Behavior >	Legend: <input type="checkbox"/> Final Grade <input type="checkbox"/> In-Progress Grade <input type="checkbox"/> Grade Not Available Yet																																													
Health >	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Grading Task</th> <th style="width: 35%;">Semesters S1</th> <th style="width: 35%;">Semesters S2</th> </tr> </thead> <tbody> <tr><td>Coursework</td><td></td><td></td></tr> <tr><td>Final Exam</td><td></td><td></td></tr> <tr><td>Semester Grade</td><td></td><td></td></tr> <tr><td>Quarter Progress</td><td></td><td></td></tr> <tr><td>Mid-Quarter 1 Progress</td><td></td><td></td></tr> <tr><td>Mid-Quarter 2 Progress</td><td></td><td></td></tr> </tbody> </table>	Grading Task	Semesters S1	Semesters S2	Coursework			Final Exam			Semester Grade			Quarter Progress			Mid-Quarter 1 Progress			Mid-Quarter 2 Progress																										
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	Back to the top																																													

Naperville Community Unit School District 203

[Elmwood Elementary School](#)

[Lincoln Junior High School](#)

[Naperville Central High](#)

Naperville CUSD 203 Campus Portal Instructions for Parents

Student Menu: Attendance

1. Click on Attendance to view your student's attendance/tardy record. This screen provides various views of your student's attendance broken down by course, period, day, and term

Attendance

Attendance is based upon state standards.

July 2011 August 2011 September 2011

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
					1	2		1	2	3	4	5	6						1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30		
31																					

Dates that are highlighted can be clicked to view daily period details. ■ Excused ■ Unexcused ■ Exempt ■ Unknown

Course Period Day Term

Attendance Summary by Course

Course	Teacher	Periods Absent	Tardy
▶ 910011 Lunch		2	0
▶ 936011 Study Hall		1	0
▶ M31011 Geometry C (Core)	Rakes, Marissa A	2	0
▶ T30011 American Government	Mohn, Donna R	2	0
▶ W21011 Chinese-Mandarin 1	Liao, Yinhui	2	0
▶ W83011 Spanish 3	Franta, Jennie F	2	0
Total		11	0

Naperville CUSD 203 Campus Portal Instructions for Parents

Student Menu: Grades

1. Click on Grades to view your student's current in progress grade summary along with recently scored assignments. Grades listed in yellow are in progress grades and those in green are posted grades for that particular grading task.

Grades

Recently Graded Assignments

Posted	Course	Assignment	Score	Total	Percent
1 hour ago	M19011 - Algebra 1	Statistics Unit Quiz	35	35	100.0%
1 hour ago	M19011 - Algebra 1	Statistics Unit Homework	6	6	100.0%
9 hours ago	C60031 - Academic Reading	Materials	4	100	95.0%
1 day ago	C60031 - Academic Reading	Syllabus Turned In	4	4	100.0%

Grades By Course

Expand All Collapse All

In-Progress Grade Final Grade

C60031-1 Academic Reading - Fioletti, Nicole M

	S1	S2
Coursework		
Final Exam		
Semester Grade		
Quarter Progress		
Mid-Quarter 1 Progress		
Mid-Quarter 2 Progress		

M19011-9 Algebra 1 - Kay, Janet L

	S1	S2
Coursework	100.0% A+	
Final Exam		
Semester Grade	100.0% A+	
Quarter Progress		
Mid-Quarter 1 Progress		
Mid-Quarter 2 Progress		

Naperville CUSD 203 Campus Portal Instructions for Parents

2. To view grading details about a particular course, click on the course name. Contact the course teacher if you have questions regarding your student's grades.

Charles

Calendar >

Schedule >

Attendance >

Grades >

Behavior >

Health >

Transportation >

To Do List >

Reports >

Demographics >

Family

Messages >

Household Information >

Family Members >

Calendar >

To Do List >

User Account

Account Management >

Contact Preferences >

Access Log >

Naperville Community Unit School District 203

Elmwood Elementary School

Lincoln Junior High School

Naperville Central High

Grade Book Assignments for C60031-1 Academic Reading

Teacher's comments about Charles:

C60031-1 Academic Reading
Teacher: Figi, Nicole M

Grading Task Summary		Semesters S1		Semesters S2	
Grading Task					
Coursework					
Final Exam					
Semester Grade					
Quarter Progress					
Mid-Quarter 1 Progress					
Mid-Quarter 2 Progress					

Term 1 Coursework Detail

Academic Discipline								
Name	Due Date	Assigned Date	Multiplier	Pts Poss	Score	%	Turned In	Comments
Syllabus Turned In	08/15/2012	08/15/2012	1.0	4	4	100		
Materials	08/21/2012	08/21/2012	1.0	100	4	95		
Academic Discipline Totals				104	99	95.19%		
Term 1 Coursework Totals				104	99	95.19%		

Term 1 Final Exam Detail

This Grading Task has no assignments assigned to it.

Term 1 Semester Grade Detail

	Pts Poss	Score	%
1 Final Exam (20.0%)			
See the Detail section of this Grading Task for more detail.			
1 Coursework (80.0%)	104.0	99.0	95.19%
See the Detail section of this Grading Task for more detail.			
Term 1 Semester Grade Totals			95.19%

Term 1 Quarter Progress Detail

This Grading Task has no assignments assigned to it.

Term 1 Mid-Quarter 1 Progress Detail

This Grading Task has no assignments assigned to it.

Term 1 Mid-Quarter 2 Progress Detail

This Grading Task has no assignments assigned to it.

[Back to the top](#)

Student Menu: Behavior

1. Click on Behavior to view your student's behavior events.

Charles

Calendar >

Schedule >

Attendance >

Grades >

Behavior >

Health >

Behavior Events

Charles does not have any behavior events.

Naperville CUSD 203 Campus Portal Instructions for Parents

Student Menu: Health

1. Click on Health to view your student's immunization records and the date of the most recent sports physical. This page will also indicate whether your student's immunizations are in compliance with the Illinois Department of Health's requirements. If you feel any of this information is incorrect, please contact your school's health technician or nurse.

Charles

- Calendar >
- Schedule >
- Attendance >
- Grades >
- Behavior >
- Health**
- Transportation >
- To Do List >
- Reports >
- Demographics >
- Family
- Messages >
- Household Information >
- Family Members >
- Calendar >

Health

Immunizations

* Vaccines with no Compliance Status are not mandatory or they contribute to the Compliance Status of another vaccine.

Vaccine	Compliance Status	Doses				
		1	2	3	4	5
Diphtheria-tetanus-pertussis, combined [DTaP, DTP]	Compliant	12/03/1997	01/06/1998	03/18/1998	04/19/1999	05/12/2003
Hemophilus influenza, type B [Hib]	Compliant	12/03/1997	01/06/1998	03/18/1998	04/19/1999	
Hepatitis B [Hep B]	Compliant	09/01/1997	12/03/1997	08/16/1999		
Measles-Mumps Rubella [MMR]	Compliant	12/28/1998	05/12/2003			
Meningococcal	*	06/27/2012				
Polio [IPV, OPV]	Compliant	12/03/1997	01/06/1998	03/18/1998	04/19/1999	05/12/2003
Tetanus, Diphtheria and Acellular Pertussis [Tdap]	*	06/27/2012				
Varicella	Exempt - Had Disease	08/11/1999	05/12/2003			

Sports Physical

Last Sports Physical: 05/04/2009

Student Menu: Transportation

1. Click on Transportation to view your student's pickup and drop off bus schedule. Contact the district Transportation office with any questions regarding your student's bus schedule.

Gabrielle

- Calendar >
- Schedule >
- Attendance >
- Behavior >
- Health >
- Assessment >
- eTranscripts >
- Graduation Planner >
- Transportation**

Transportation

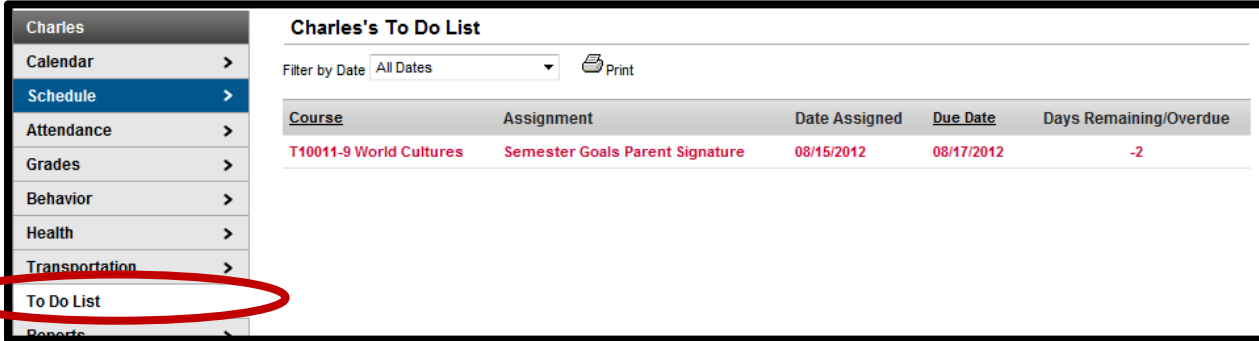
Bus Detail

In Bus:	Out Bus:
In Time:	Out Time:
In Bus Stop:	Out Bus Stop:
Late Bus:	Miles Transported:


Naperville CUSD 203 Campus Portal Instructions for Parents

Student Menu: To Do List

1. Click on To Do List to see your student's pending or overdue assignments and their due dates. Items listed in red are considered past due based on the date assigned by the teacher. Contact the teacher with any questions regarding assignments.



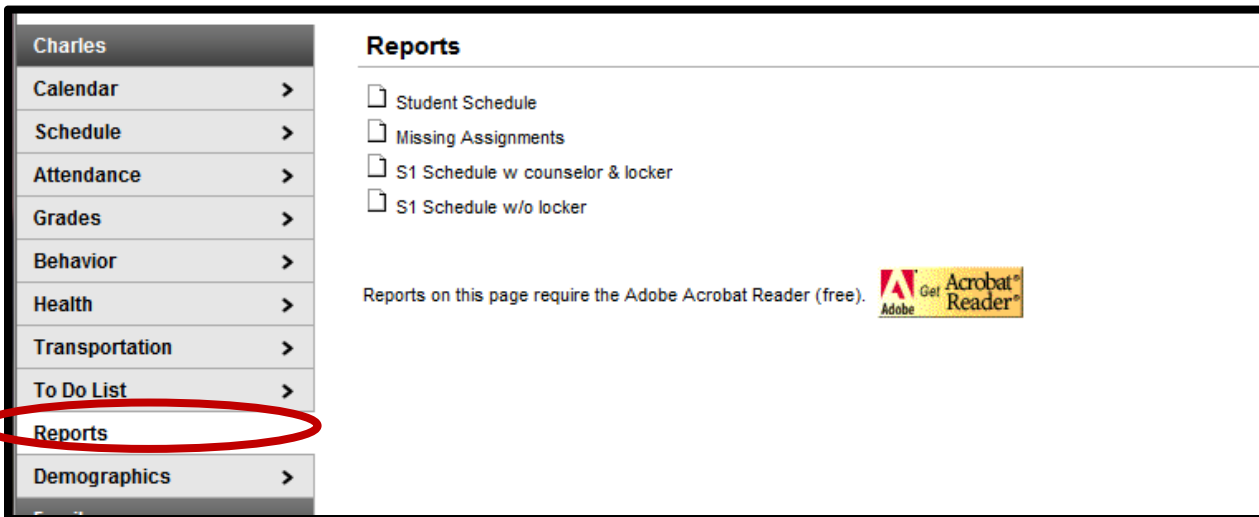
Charles's To Do List

Filter by Date: All Dates 

Course	Assignment	Date Assigned	Due Date	Days Remaining/Overdue
T10011-9 World Cultures	Semester Goals Parent Signature	08/15/2012	08/17/2012	-2





Student Menu: Reports


1. Click on Report to see various reports that your student's school has provided to you. Report availability will vary by school. NOTE: All documents are in PDF format, so you will need Adobe Reader to view the reports.



Charles

Reports

-  Student Schedule
-  Missing Assignments
-  S1 Schedule w counselor & locker
-  S1 Schedule w/o locker

Reports on this page require the Adobe Acrobat Reader (free). 

Naperville CUSD 203 Campus Portal Instructions for Parents

Student Menu: Demographics

1. Click on Demographics to view and edit information about your student's Non-Household(Emergency) Contacts. You can add, update, or remove emergency contact information. Please use this page to keep your student's emergency contact data up to date. Please keep in mind that data does not automatically update the system records. This information is reviewed by the district prior to updating to insure accurate information. Many emergency contacts are also parents of students in the district and we strive to insure data is not duplicated in our system.

Charles

- Calendar >
- Schedule >
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- Grades >
- Behavior >
- Health >
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- Reports >
- Demographics**
- Family
- Messages >
- Household Information >
- Family Members >
- Calendar >
- To Do List >
- User Account
- Account Management >
- Contact Preferences >

Demographics

When changing Non-household contact information, it is meant for correcting spelling of names, emails, phone numbers. If you would like to change your non-household (emergency) contact to a new person, please add an entirely new contact record. If you would like to remove a contact, please click the Update button and indicate in the Comment field that you would like this contact removed or you can contact the Centralized Enrollment Department at (630) 548.4320 for assistance.

PLEASE DO NOT OVERWRITE a person's name with a new name. Any changes where names are overwritten **WILL BE denied**.

Charles [REDACTED]

Personal Information

Legal Name:	Charles [REDACTED]	Date of Birth:	08/ [REDACTED]
Gender:	M		

Non-Household Contacts

Carol Locklin

Work Phone :		Relationship with Charles:	Emergency
Cell Phone :	(630) [REDACTED]	Guardian:	No
Other Phone :	(630) [REDACTED]	Contact Order:	1
Email :			

[Update](#) [Remove](#)

[+ Add Contact](#)