

**2023-2024 SCHOOL YEAR
REGISTRATION INFORMATION & PROCEDURES
AUGUST 8 & 9**

Welcome! Registration is an exciting and important experience each school year. Registration will begin at the Main Office entrance. **Students need to be present** to complete the process. Students will pay fees, take yearbook pictures, receive ID, handbook, Chromebook, and first semester schedule. Schedules will not be issued until the registration process is completed. ***Freshmen must have a completed physical form including immunization record and BMI test results to begin the registration process.*** Registration must be completed **by each individual student**. Parents/Guardians and other Naperville North High School students will not be allowed to register for another student.

**The color-coded documents indicated below should be turned in to the
Main Office August 1-4, 8AM-3PM or brought to registration:**

Freshmen Pink Papers	Sophomores Yellow Papers	Juniors Green Papers	Seniors Blue Papers
<ul style="list-style-type: none"> ○ Fee Billing Statement ○ Fee Payment (check or online receipt) ○ Physical ○ Oral Health Exam 	<ul style="list-style-type: none"> ○ Fee Billing Statement ○ Fee Payment (check or online receipt) 	<ul style="list-style-type: none"> ○ Fee Billing Statement ○ Fee Payment (check or online receipt) 	<ul style="list-style-type: none"> ○ Fee Billing Statement ○ Fee Payment (check or online receipt) ○ Meningococcal conjugate vaccine ○ Senior Events Form

Please review the following information prior to registration:

1. **Fee Billing Statements will be sent in a second mailing that you will soon receive.** *You must pay the exact amount on the Fee Billing Statement in addition to any optional fees you select.* All fees and/or outstanding obligations may be paid with cash or check at Registration. Checks should be made payable to School District 203. Credit card payments can **ONLY** be accepted through Student Quick Pay. **If you choose to pay by credit card through Student Quick Pay, you must bring your receipt with you to verify payment.** Student Quick Pay is available by clicking the Parents icon at the bottom of the NN website then select Online Payments under Parent Resources. The QR code to the right will take you directly to Student Quick Pay. Any parent/guardian requesting a **payment plan** application should contact Nandini Asar, Financial Secretary, at (630) 420-6486. **FREE AND REDUCED LUNCH** applications will be included in the second mailing. **A new application needs to be completed for each school year.** It is recommended that you return the completed application to the front main office **PRIOR** to Registration. Applications are also available online after July 1, 2023 at www.naperville203.org by selecting Services then National School Lunch Program.
2. **Health Documents:** ***Freshmen must have a completed physical (including immunization record and BMI test results) and an oral health examination to register.*** This physical also meets the requirements for Athletics. You may send a copy to the Athletic Office to use as a sports physical. You may submit it to Athletics by mail, dropped off in the Main Office, *Faxed (630-420-6491) or e-mailed (kkavanagh@naperville203.org)*. **Seniors** must show proof of having received two doses of **meningococcal conjugate vaccine** prior to entering the 12th grade. State of Illinois guidelines dictate that students not meeting these obligations will not be allowed to attend school. Students new to District 203 schools should be sure that their health records are forwarded from their previous school. New students have 30 days to meet this obligation. **Health documents may be submitted by mail, dropped off in the Main Office (8AM-3PM), e-mailed (nnhsnurse@naperville203.org) or Faxed (630-420-6515).** Please consider submitting these documents in advance to expedite the registration process.

3. **Bus information** and pick up time are available in Infinite Campus on the Transportation tab.
4. **Pictures for the Yearbook and ID cards** will be taken at time of registration. Seniors have received specific picture information. Photos are used on ID cards and in Infinite Campus to identify NNHS students. Students should not bring props, wigs, hats or any other items that would limit staff's ability to identify students from their photo. ID cards will be issued to students at no charge. Replacement of lost cards is \$5.00.
5. The **Student Planner/Handbook** for 2023-24 will be given to each student. The Planner/Handbook contains information about procedures and activities at NNHS as well as a comprehensive Writing Guide for use with writing assignments in all departments. Students will sign their Registration Card to indicate they have received the handbook.
6. Parking is a privilege extended only to seniors. Parking is very limited on school grounds and is by permit only. **Parking regulations will be enforced from the first day of school.** Underclass students who park on campus risk losing parking privileges Senior year. Cars parked illegally may be towed at the owner's expense. Students are encouraged to use bus transportation when possible. Seniors who applied have been notified regarding parking passes.
7. **PE locks, shirts, and shorts** can be purchased at the School Store station. A separate check or cash must be used to purchase these items.
8. **Lockers** are assigned by request only. Students who would like a locker assigned to them at registration must complete the [Locker Request Form](#) using the QR code to the right while logged into their D203 account before August 1st. Parents cannot complete the form for students. Students can request a locker at any time during the school year in Student Services. Students who are unsure if a locker is needed should wait to request a locker until they are certain.
9. **Insurance for students:** Naperville Community Unit School District 203 has purchased student accident insurance coverage on your child's behalf. The student accident coverage covers injuries that occur during any school sponsored and supervised activity including all athletic activities. If the family has their own medical coverage, this policy reimburses for out of pocket expenses including co-pays and deductibles (subject to policy conditions, limitations and exclusions) If they do not have medical insurance, our coverage is primary.
10. All students will be given access to the **District 203 network** unless a direct request to deny access is submitted in writing to the principal of your child's school. A copy of the Naperville District 203 Acceptable Use of Electronic Networks is printed in the handbook.
11. **2022-2023 Yearbooks** will be distributed at registration to all students who purchased a book.
12. Students will have the opportunity to **walk their schedule or tour the building** after they have registered.
13. If you have questions regarding registration assignments or need to make special accommodations for a student with a disability call (630) 420-6582.

