

May 1, 2022

Dear Parent/Guardian:

Naperville 203 conducts an Annual Update for the coming school year for students planning to enter kindergarten through fifth grade. This is an online process to save you time, ensure accurate information is entered into our student information system, and allow for quick updates each year based on the information already in the system. Included in this packet are materials that provide additional information about the coming school year. The following information will assist you in completing each of your student's Annual Update for the 2022-2023 school year:

May 3	Elementary Families Emailed Fee Statement
May 20	Elementary Fees Due
May 27	Annual Update Due
July 1	Free & Reduced Fee Waiver Application Opens

- To access the Online Annual Update forms, you will need your **Infinite Campus Parent username and password**. This is the same information that you would have used to schedule a Parent/Teacher Conference earlier in the school year. If you do not have a Campus Parent account, contact **Parent Support** via email parentsupport@naperville203.org
- While this communication is specifically about elementary students, you may complete the Annual Update for all of your students at the same time even if they are in junior high or high school. Please do so no later than **May 27, 2022**.
- Elementary Student Fees are due by **May 20, 2022**. The Fee Statement and directions for paying fees will be emailed to each elementary family on May 3. This statement provides a total amount for general fees, technology fees, and any optional fees for each elementary student. We will work with any family that needs financial assistance. Parents will receive school fee information for junior high and high school students at a later time. Please contact the elementary school secretary if you do not receive a fee statement for your elementary student on May 3, 2022.
- Note that changes in address must be updated through a scheduled appointment with our Centralized Enrollment Office. Appointments can be made by calling 630-416-2834.
- The Free and Reduced Fee Waiver Application will be included in our summer mailing to all families. The form will also be accessible on the district website on July 1, 2022.
- If you know now that your child(ren) will not be returning in August due to a move or other circumstance, please let the school know as soon as possible by emailing your student's teacher.

Completing the online Annual Update by May 27, 2022 is necessary so we may have all plans in place for your child to have a successful 2022-2023 school year. You will continue to receive email reminders between now and May 27, 2022 until it is completed. **Your student will not be assigned to a classroom for 2022-2023 until the Annual Update is completed.** As in the past, there will be a mailing in late summer. It will contain specific information pertaining to the start of the school year such as the date that classroom assignments will be posted online, the date of Parent Orientation, and information from our Home & School.

Sincerely,

Hugh Boger

Principal