



Home & School Meeting September 8, 2020
Zoom Virtual Meeting - 3:30pm

Attendance: EK, NK, AD, NA, BZ, JB, PS, AM, KV, BK, JJ, LK, RB, KN, IM, MW, HL, KB, JK, EL, AR, LC, TC, LH, JD, ML, TS, RL, SS, SR, CT, SV, JL, LC, MS, LO, SD, KS, MP, AA, AB, AK, KA, SO, MR, CB, KM, JC, IV, DB, JC, SK, KV, MM, LP, AA

A. CALL TO ORDER at at 3:33pm by EK

B. WELCOME

- a. Opening
- b. Introductions (Vice President, Treasurer, Secretary, Principal, Assistant Principal)

C. APPROVAL OF MINUTES

- a. Review of May Minutes
- b. Approval of May Minutes, as distributed, by KV, seconded by SR.

D. PRESIDENT REPORT

- a. Thank You
 - i. Adult Social: Nicole Kmetz, Jennifer Cupp and JT for putting together the first Virtual Family Social.
 - ii. Prairie Day: Kari Walker, Kathy Vest for reimaging a DIY Prairie Day.
 - iii. School Supply Kits: Heather Chura and Carolyn Buckingham for making sure we all got our supplies.
 - iv. Yearbook: Stacey Rizzi and her team for an amazing yearbook.
 - v. Yearbook Sales: Molly McDanel for organizing a social distancing yearbook pickup.
 - vi. Staff Appreciation--Food: Erika Gerdes, Amy Amato for the Welcome Back breakfast on the first day.
 - vii. All of the families that made signs for the entrances to Prairie on the first day; Leichtman, Karnick, Troupis, Anderson, Rubin, Pagnucci and Buckingham.
 - viii. Amanda Donegan for braving the pre-dawn hours to help me put the signs in the ground.
 - ix. Spirit Wear: Mel Lund and Christine Navea for getting our first sale of the year up and running!
 - x. Mr Zallis and Ms. Brandes and all of the staff for making this start to the new school year as easy as possible.
- b. General H&S Updates
 - i. Role of H&S this year
 - 1. Conduit of information between administration and families
 - 2. Foster sense of community
 - ii. District has a commitment to equity, inclusion and diversity.
 - 1. Goal of closing the gaps the pandemic has made
 - 2. Updated Equity Plan will be delivered to the Board tonight
 - 3. Website for District Diversity and Inclusion information:
<https://www.naperville203.org/Page/7177>

- iii. Two School Board Members assisting the General Home & School this year
 - 1. Kristin Fitzgerald and Paul Leong
- c. Volunteer Form
 - i. Currently on the form: Yearbook, Staff Appreciation-Gifts and Food, 5th Grade Special Projects, Adult Social, Garden Club
 - 1. We will add to it or ask for volunteers for other committees as needed going forward.
 - ii. Link to fill out form:
 - https://docs.google.com/forms/d/e/1FAIpQLSfZrmVkUd-jhv5Wj7I3IDiQKoPnkrB1R-AX7rEp3PsdqszUUw/viewform?usp=sf_link
- d. Committees are looking to adapt to online formats
 - i. Jingle Bell Junction, Book Fair
- e. Fun activities coming up
 - i. Community Chalk Event
 - ii. Pumpkin Decorating Contest
- f. Chairperson needs:
 - i. Adult Social Committee
 - ii. Edible Garden
 - iii. Chair for Staff Appreciation--Gifts Committee
- g. Contact the board with any questions or suggestions:
 - i. Emily Kozlowski, prairiehs@gmail.com
 - ii. Nicole Kmetz, prairieschoolvp@gmail.com
 - iii. Amanda Donegan, prairiesecretary@gmail.com
 - iv. Nicole Anderson, prairietreas@gmail.com

E. VICE PRESIDENT REPORT

- a. Week at a Glance
 - i. Submissions are due by noon on Wednesday for the following week.
 - ii. Email to Nicole K. at prairieschoolvp@gmail.com
 - iii. Keep it simple! Basic Font, 12pt, no graphics, jpegs or colors.
 - iv. Links to flyers need to be marked as shareable. Can attach pdfs or google doc links (preferred.)
 - v. Three consecutive weeks is the limit for a submission. Please note if you want to run for multiple weeks.
 - vi. Please review the draft on Thursday and give your approval.
- b. Order of submissions
 - i. Determined by date of event submission refers to.
 - ii. General notices will come after events with dates.
 - iii. General notices that have been in a couple of weeks may bump down the list.

F. TREASURER REPORT

- a. Review current year account reconciliations, P/L reports and transaction detail reports
 - i. Savings Account \$5,001.94
 - ii. Checking Account \$54,446.05
 - iii. Approval of Reports, as distributed, by SS, seconded by TS
- b. Forms
 - i. Deposit form is available in the Prairie office
 - ii. Check request form is on the Prairie volunteer google drive
- c. No cash please
- d. All payments should go through Prairie office

G. SECRETARY REPORT

- a. Correspondence
 - i. Mrs. Mitchell
 - ii. Mrs. Badia
 - iii. Mrs. Crawford
- b. Email coming to committee chairs to e-sign Policy and Procedure forms.
- c. Will go over the google drive information at chairpersons meeting next week.
- d. Attendance Raffle - Beth Kraseman is the winner of a Starbucks gift card.

H. PRINCIPAL REPORT

- a. Thank you for a wonderful first week back. From the breakfast, to the welcome signs, and most importantly being there to support your learner as we started a school year remotely, we appreciate all you do. So many of you reached out to me as well as your child's teacher with kind words of gratitude and appreciation as well as to share what a great start their child had this week and we loved hearing the positive feedback.
- b. Given we are only one week into e Learning and we have never had to start a school year like this, staff will continue to carefully navigate and make adjustments to ensure that it best supports our students. I ask that you give them some grace, assume positive intentions, and know that like all things, the more we do them, the better we get.
- c. Synchronous/Asynchronous Instruction
 - i. Synchronous instruction is the direct instruction from the classroom teacher. Think of this as the whole group mini-lesson.
 - ii. Asynchronous learning includes independent work but may also may include students working with a staff member in small groups for guided reading, strategy groups, intervention and extension.
 - iii. Regardless, staff is available during asynchronous times to support students.
 - iv. Should questions or needs arise, please work with your child's teacher.
- d. Virtual Curriculum Night
 - i. Curriculum Night presentations will be available to families on Thursday, September 17th by 4:30 p.m. Presentations will remain accessible to families after the September 17th date. More information will be forthcoming in a Talk 203.
- e. Parent Teacher Conferences
 - i. Parent/Teacher Conferences will be held virtually on Thursday, October 8th from 5:00-8:30 PM and Friday, October 9th from 8:00-12:00. PTC Wizard will be utilized to schedule conferences. Sign up for conferences begins on Thursday, September 17th and closes on Thursday, October 1st at 3:00 p.m. More information will be forthcoming in a Talk 203
- f. School Pictures
 - i. Parents have asked about school pictures. No pictures will be taken until students return to in person instruction.
- g. Clubs and Activities
 - i. We will be hosting several virtual clubs and activities for students. Staff are continuing to work out details and more information will be forthcoming.
- h. Parent question - Will there still be a hybrid mode and when will we move to it?
 - i. Stage one of district plan is all virtual, stage 2 is staff in the building full time. Stage 3 is a hybrid model where kids return part time to in person learning. Stage 4 is in person learning.. During stage one and two criteria is established to bring students into the building for services for needs that

cannot be met virtually. This will start with multi needs and students with an IEP. There will be strict criteria for those that come into the building. Parents will have a choice of child coming into the building or not.

- i. Parent question regarding interaction of children before school starts and during lunch. Could there be a way before 8:15 to have the kids interact with each other.
 - i. No plan for that currently. Morning meeting and afternoon meeting are built into the day. There are also break out options for interaction with their peers during instruction.
- j. Parent question - Any ideas when stage 3/hybrid learning might occur?
 - i. The district will look at data every 6 weeks. Decisions will depend on DuPage County and CDC. The district aims to communicate changes in advance to give parents time to make adjustments.

I. TEACHER REPRESENTATIVE REPORT

- a. Note from Mrs. Callaghan
 - i. We want to thank H & S for the thoughtful welcome back with COVID friendly snacks and drinks for us on the first day back and that we continued to snack on all week! It warmed our hearts seeing signs as we walked in (not sure if H&S or just parents in general) that I know brought tears to many of our eyes. We miss all the kiddos being in Prairie but feel the support and appreciation from H&S and the Prairie community. Together we will make this year the best yet!!

J. COMMITTEE REPORTS

- a. Verbal
 - i. Liza Hood spoke for the School Enhancement Committee. They are working on vinyl letters in the MPR above the lunch tables. Five foot letters will spell PRIDE. They are also working on a wall mural that will include the prairie dog.
- b. Written reports attached.

K. NEW BUSINESS

- a. Jennifer Cupp asked a question regarding seeing the Wish List items that were approved with the money from the Adult Social. A link to the minutes of the June Wish List Meeting was provided. Nicole Anderson can provide more information.
- b. Kathy Vest asked if we will still do Room Parents this year and Art Awareness. Liza Hood spoke regarding Room Parents. There is not currently any plan to do virtual parties, but will consider what we can do. Amanda Donegan spoke regarding Art Awareness. She and co-chair, Maggie Rubin plan to use this time to revamp some of the projects for when we can continue the program. Suggestion was made to make "kits" of supplies that kids can do at home. Volunteers do not currently have access to supplies and would also have to distribute them. Amanda also mentioned that all of the lessons are on the Home & School section of the school's website so that parents could do them at home with their children.
- c. Steve Kilar asked if we can still do Mystery Reader in classes that would normally have that. Mr. Zallis agreed that this could be a possibility.
- d. Karin Barden brought up sponsoring students to receive books from Scholastic. She asked if we could do this for the whole school? Mr. Zallis wants more information, but we can look into the program.
- e. Karin Barden also asked about landscaping or some sort of cover to shade the playground. The equipment gets very hot in the sun. Mr. Zallis agrees that it does get hot. Other schools have done some landscaping, he will look into it. He also

mentioned that we have had graffiti on school property. Please keep an eye out and call police if you see anyone vandalizing school property.

L. UPCOMING EVENTS

- a. Tuesday, September 8th at 7pm, School Board Meeting
- b. Monday, September 14th, 2pm H&S Chairperson Meeting
- c. Tuesday, September 15th at 9am-New Family Coffee
- d. Thursday, September 17th-Virtual Curriculum Night

Motion to adjourn due to Zoom bombing at 4:45pm by SV, seconded by NK.

H&S Committee Reports

Month: September 2020

Committee: School Supplies

Chairperson(s): Heather Chura and Carolyn Buckingham

Email: cforgue@gmail.com, Heatherchura1@gmail.com

Report: School supply kits were distributed at supply pickup; everything went smoothly with the help of teachers and staff. Assignment notebooks are available for purchase in the main office for \$5.

Committee: Spiritwear

Chairperson(s): Melissa Lund & Christine Navea

Email: mel.lund@gmail.com

Report: Fall sale extended due to delay of start of school. Magnets are still available at \$5 but need a plan in how to sell if families are interested. We also have sample items that were bought with the intention of having available for sizing and families to view and available to purchase at discounted price.

Submitted by AD