




Home & School Meeting, April 9, 2024
Multipurpose Room at Prairie, 9 a.m.


A. CALL TO ORDER 9:01 CT

B. WELCOME

C. APPROVAL OF MINUTES

- a.  DRAFT H&S Meeting Minutes 3/12/2024
 - i. 1. KS 2. MW

D. PRAIRIE SPOTLIGHT

- a. Mr. Jon Vogel, Washington Junior High Principal, and Melinda Watson, Washington H&S President
 - i.  Washington Junior High Informational Brochure.pdf
 - ii. Middle school success
 - 1. Independent/self-directed
 - 2. Getting involved beyond academics
 - a. Clubs and intramurals are all before and after school for 30 minutes-1 hour (exception: Wildcat TV news)
 - iii. Communications
 - 1. Newsletter sent home once per week
 - 2. Students have a district provided email; receive daily announcements, Wildcat weekly newsletter, Wildcat TV news
 - iv. Cellphones in lockers at all times (even recess), students can call parents from office if needed
 - v. Transitioning from elementary to middle school
 - 1. Students will tour school in the spring
 - 2. Parent night will be held in the spring
 - 3. Two orientation days in August; if you cannot attend there will be one more opportunity during a teacher workday (3-5pm on the day before school)
 - vi. School supplies available to order from now until June 9th on schooltoolbox.com
 - 1. Select Washington Junior High, child's grade
 - 2. Will be delivered at orientation
- b. Melinda Watson, Washington Junior High Home & School President
 - i. Volunteer Opportunities - Google form sent out late August
 - 1. Sixth Grade Welcome Event in August

2. Lost & Found assistance
 3. Sign Up Genius for food and misc. items throughout the year
 4. 8th Grade Boat trip end of the year
 5. 8th Grade Breakfast end of the year
 6. 8th Grade Moving on Ceremony
 7. Concessions at volleyball and basketball games during the fall and winter
 8. Movie Night in the Fall
 9. Staff Holiday Breakfast in December - decorate and donate food
 10. Pies for Pie Day
 11. Field Trip Chaperone
 12. School Supply help in early August
 13. All School event - Scavenger hunt 2024
 14. Magazine Drive - prize help
- ii. Fundraiser
1. Magazine Drive September to Beg. October. Student led. Prizes given for top earners. What we raise funds the wishlist for staff. We are typically the top earning Junior High.
 - a. Cameras, white boards, art supplies, posters, books, science items, T-shirts, new scoreboard for the gym, headphones, instruments for music, chair pocket, flashcards, pumpkins, student award plaques, supplies for kindness week, fidgets, PAWS pajama pants, etc.
- iii. Open Positions
1. Lost & Found (2 chairs) - cleaning and organizing of the lost and found area and will coordinate with the principal when donations are to be made.
 2. Treasurer - Present financial reports to the board, organize and present the wishlist, organize and manage the budget for the current and upcoming school year, receive and distribute funds, manage and prepare the audit in August
 3. Spiritwear - Ordering, sale and distribution of the WJHS spirit wear items
 4. Concessions - volleyball and basketball
 5. 6th grade meet and greet - secure a food truck, get spirit wear for prizes, meet new parents and welcome them to the school.
 6. Nominations - Ellsworth and Prairie

E. PRESIDENT REPORT

a. Thank-Yous

- i. Assemblies: Matt Wilhelm
- ii. Birthday Books: Sarah Daniluk & Kat Stark


- iii. Coventures: Kim Vigue and Kathryn Dillon
- iv. Garden Club: Jenny Bouchier-Hayes & Sarah Sommer
- v. Marquee: Laura Goepel
- vi. School Supply Kits: Carolyn Buckingham & Anne Walker
- vii. Special Projects: Meghan Lymangood & Pamela Harambasic
- viii. Staff Appreciation, Food: Liza Schramm, Erika Gerdes, Michelle Weisseg
- ix. Staff Appreciation, Gifts: Allison Kellogg, Megan Pagnucci, Mary Wright
- x. Yearbook: Carolyn Buckingham, Tia Claffy, Karen Kuhn
- b. General H&S Updates
 - i. Kids Matter Youth Mental Health First Aid Training:
 - 1. 2 hours of online self-paced coursework followed by a scheduled 4.5-5-hour IN-PERSON Instructor-led class. A light breakfast and lunch will be served.
 - 2. Thursday, April 25 9:00 am-2:30 pm at the Naperville School District 203 Administration Building, 203 Hillside, Naperville, IL. Sign up: <https://form.jotform.com/240726347610150>
OR
 - 3. Saturday, April 27 at Waubonsie High School. Sign up: [Youth Mental Health First Aid- April 27, 2024](#)
 - ii. E-learning survey coming from the district week of 4/8
 - iii. [Family Resource Fair](#)–4/13, 10-noon, NCHS cafeteria
 - 1. Parents can walk through; trade show of resources for students
 - 2. 50+ community orgs (mental health, Park District, nonprofits, NPD, summer camp opportunities)
 - 3. All are welcome
- c. Prairie H&S Updates
 - i. Introduce 2024-25 Executive Board
 - 1. Co-President: Colleen Troupis
 - 2. Co-President: Tia Claffy
 - 3. Vice President: Carolyn Buckingham
 - 4. Secretary: Allison Kellogg
 - 5. Treasurer: Nicole Anderson
 - ii. 2024-25 Budget and updated bylaws will be up for approval at the May meeting
 - iii. School Enhancement/Garden Club
 - 1. Bunny-proofing update: in process
 - 2. Shade installed soon
 - iv. Prairie Partners
 - 1. Final Coffee with the Principal on Friday, April 26, at 9 a.m.
 - 2. Coffee and donuts! Please join us.
 - v. SFCP
 - 1. Egg Drop Event canceled due to logistical issues.
- d. Upcoming H&S Events
 - i. Tuesday, April 16: Prismatic Magic Laser Assembly (during the school

- day)
- ii. Friday, April 26: Coffee with the Principal and Home & School Executive Board, in the Prairie Dog Den (weather permitting, otherwise in the MPR), 9:00 AM
- iii. Monday, April 29: Last day to turn in [Cougar Reading Program form](#)
- e. Contact the board with any questions or suggestions:
 - i. Megan Pagnucci, prairiehs@gmail.com,
 - Colleen Troupis, prairiecopresident@gmail.com,
 - ii. Stuart Hong prairieschoolvp@gmail.com
 - iii. Allison Kellogg, prairiesecretary@gmail.com
 - iv. Derrick Allen, prairietreas@gmail.com

F. VICE PRESIDENT REPORT

- a. Committee chair update
 - i. ART AWARENESS (2 Co-Chairs needed)
 - ii. ASSEMBLIES (1 Co-Chair needed)
 - iii. AUTHOR VISITS (1 Co-Chair needed)
 - iv. CO-VENTURES (2 Co-Chairs needed)
 - v. FUNDRAISING (2 Co-Chairs needed)
 - vi. JINGLE BELL JUNCTION (1 Co-Chair needed)
 - vii. SPECIAL PROJECTS (2 Co-Chairs needed)
 - viii. STAFF GIFTS CARDS (1 Co-Chair needed)

G. TREASURER REPORT

- a. Review current year account reconciliations, P/L reports and transaction detail reports. March 2024
 - i. Savings - \$5,561.82
 - ii. Checking - \$40,793.25 Bank, \$40,736.96 Book
 - 1. Vote to Approve (March P&L)
 - a. KS b. TC
- b. 2023-2024 October 2023 Budget
 -  Budget Planning Worksheet_2023-2024-update.xlsx
- c. Forms
 - i. Deposit form is available in the Prairie office - cash needs 2 signatures
 - ii. Check request form is on the Prairie volunteer google drive and H&S website
 - 1. Please submit all check requests
- d. Budgeting process will happen in April, please respond to survey and submit any outstanding expenses so that we can properly budget for the next year.
- e. All payments need to go through Prairie office
- f. Cannot reimburse tax - Tax exemption certificate on volunteer google drive

H. SECRETARY REPORT

- a. Correspondence
 - i. Staff
 - ii. Thank-yous
- b. Attendance Raffle - Car magnet & water bottle sticker
 - i. Winner: Kathy Wilhelm

I. PRINCIPAL REPORT

- a. Ms. Brandes wants to extend a thank you to H&S for her recognition during Assistant Principal Week
- b. Solar Eclipse was a success; thank you to parent volunteers
- c. 5th grade panoramic photo will be Thursday, April 25th. Wear your class t-shirt.
- d. Prairie was approved for a 4th section of kindergarten in the fall; please continue to register incoming kindergarteners online and at the district office
- e. Open positions
 - i. Social worker, art, kindergarten, 4th grade, 5th grade, LBS
- f. MAP testing in May, more information to come
- g. Gifted testing results will be released on Tuesday, April 30th at 5pm. All appeals should be submitted by Tuesday, April 30th at 5pm and appeal decisions will be made by May 10th.

J. TEACHER REPRESENTATIVE REPORT

- a. We loved our luncheon a few weeks back! The sandwiches were delicious and all the extras were an added bonus to our lunch (and snacks through the day). We appreciate the thoughtfulness. Also, thank you for the parents who helped with the Solar Eclipse viewing!

K. COMMITTEE REPORTS

- a. Verbal
 - i. Assemblies: Matt Wilhelm
 - 1. We are excited for our upcoming assemblies on Tuesday, April 16th. We are doing two shows starting at 8:30 and 9:30. I will be there to help the presenter load in and anything else that day.
- b. Written reports attached.

L. NEW BUSINESS

- a. Approval for new H&S Fundraising Committee
 - i. Responsibilities will include organizing the Fun Run and possible other fundraising requests/activities (i.e. direct donation drive, scavenger hunt)
 - 1. KS 2. CB

2. All in favor.

M. MOTION TO ADJOURN

- a. 1. KS 2. NA

N. UPCOMING EVENTS

- a. Monday, April 15: 5th Grade Field Trip to Washington Junior High School, 9:00 AM
- b. Monday, April 15: District 203 Board Meeting
- c. Tuesday, April 16: Prismatic Magic Laser Assembly (during the school day)
- d. Wednesday, April 17: 5th Grade Parent Orientation at Washington Junior High School, 7:00 PM
- e. Wednesday, April 24: Administrative Professionals Day
- f. Thursday, April 25: 5th Grade Panoramic picture day, 9:00 AM
- g. Friday, April 26: Coffee with the Principal and Home & School Executive Board, in the Prairie Dog Den (weather permitting, otherwise in the MPR), 9:00 AM
- h. Monday, April 29: Last day to turn in [Cougar Reading Program form](#)
- i. Wednesday, May 1: School Principals' Day
- j. Friday, May 3: Institute Day: Early Dismissal at 11:35 AM
- k. Thursday, May 9: 5th Grade Fine Arts Program, 7:00 PM at Prairie Elementary
- l. Wednesday, May 22: 5th Grade Pool Party, 4:30-6:30 PM (rain date is May 23)
- m. Thursday, May 23: 5th Grade Clapout, 2:15 PM
- n. Thursday, May 23: Last Day of School!

H&S Committee Reports
Month: April 2024

Committee: Yearbook

Chair/Contact: Tia Claffy, Carolyn Buckingham, Karen Kuhn (prairieyearbook@gmail.com)

The 2023-24 Prairie Pawprints is complete and sent to our publisher! The yearbook chairs, Carolyn Buckingham, Tia Claffy, and Karen Kuhn, would like to give a BIG thank-you to the yearbook volunteers for their dedication to this project: Allison Kellogg, Audrey Pollard, Beth Bartkowicz, Colleen Troupis, Elaine Wendorf, Jessica Jamrosz, Kelli Heeley, Kasey Gilliam, Kim Vigue, Laura Wirtz, Leigh Sims, Lisa Crisup, Maggie Lorenz, Megan Hower, Megan Pagnucci, Melissa Fox, Michelle Weisseg, Molly Simnick, Molly Bliss, Nikki Genthner, Shelley Scarbrough, Trisha Hyde, and everyone else who took photos, submitted photos, and were ready to help. We would also like to thank the Prairie staff and teachers for their involvement and input. We could not have done this without you all! We will receive the printed copies before the end of the school year, which will allow for in-school distribution. We hope your kiddos are as excited as we are to see it in print!

Committee: Book Fair

Chair/Contact: Alyssa Connolly, Mandy Mullarkey (prairiebookfair@gmail.com)

Spring Book Fair was a success! We should be receiving a check for \$1,807 from Anderson's, giving us a total of \$3,945 for the year! Thank you to everyone that volunteered - we couldn't do it without all of you. Also thank you to Mandy who sadly won't be part of the committee next year. Her help was truly appreciated.