



Home & School Meeting, October 8, 2024
Multipurpose Room at Prairie, 9 a.m.

A. CALL TO ORDER

- a. CT 9:03am
- b. Attendance: LD, JM, NS, MH, AH, MO, MK, EN, JH, ML

B. WELCOME

C. SPECIAL GUEST

- a. Ms. Melissa Kelley Black, Board of Education liaison
 - i. Responsibilities include:
 - 1. Hire superintendent
 - 2. Setting district policies
 - 3. Fiduciary responsibilities
 - ii. Board meeting agenda & minutes available on District 203 website
 - iii. There are currently four school board positions open

D. APPROVAL OF MINUTES

- a. [DRAFT H&S Meeting Minutes 9/10/2024](#)
 - i. LD
 - ii. MK

E. PRESIDENT REPORT

- a. Thank Yous
 - i. 5th Grade Special Projects: Ali McKenna & Megan Pagnucci
 - ii. Art Awareness: Laura DeFalco & Michaela Kent
 - iii. Author Visits: Jennifer Borja & Lonna Hancock
 - iv. Book Fair: Alyssa Connolly & Whitney White
 - v. Coventures: Amy Heitzman & Emily Norton
 - vi. Fundraising/Fun Run: Crystal Coon & Katie Smreczak
 - vii. Health & Safety: Maaria Syed-Habib
 - viii. Marquee: Laura Goepel
 - ix. Prairie Fest: Kari Buttera & Brittany Piszynski
 - x. Prairie Partners: Julie Belolli & Jillian McGrath
 - xi. Room Parents: Mackenzie Henry & Katie Smreczak
 - xii. Social Media: Bridget Karnick & Erica Bennett
 - xiii. Spirit Wear: Nicole Anderson, Michele Larson & Christine Navea
 - xiv. Staff Appreciation: Food: Liza Schramm & Michelle Weisseg
 - xv. Staff Appreciation: Gifts: Christine Cox, Laura Gniadek & Hillary Lafferty
- b. General H&S Board Updates
 - i. Report, Don't Repost
 - 1. If your child has access to social media, make sure they understand

the concept of reporting and not reposting threatening or concerning posts


- i. Crosstown Classic (October 23)
 1. If your student wants to be part of this beloved tradition, simply complete the runner registration and waiver at this [LINK](#).
 - a. Kindergarten & 1st Grade run 400M
 - b. 2nd Grade & 3rd Grade run 800M
 - c. 4th Grade & 5th Grade run 1 mile
 2. Please note that this form must be submitted by Wednesday, October 16. To maintain consistency and ensure a smooth flow of the race, **ALL runners must register in advance.**
 3. Wear Prairie green!
- ii. District Talk203 sent on Thursdays. Prairie H&S will begin linking these newsletters in the WAAG as well.
- c. Prairie H&S Updates
 - i. Confidentiality Agreement
 1. If you are new this year, before coming in to volunteer please sign the Confidentiality Agreement
 - ii. Upcoming Events
 1. Book Fair (happening now)
 - a. If you can't get into the school, can shop at Anderson's for two weeks after the close of the book fair
 2. Author Visit (October 9)
 3. Fun Run Movie & PJ Day Celebration (October 9)
 - a. Please sign snack waiver
 4. Dine Out or Pick up Little Pops Lisle (October 22)
 5. Pumpkin Decorating/Carving Contest
 - a. Information about participating and voting will be sent out in the WAAG
 6. Fall Parade & Parties (October 31)
 - a. Weather permitting, everyone is welcome to come watch the parade outside
 - b. In the case of inclement weather, only volunteers will be able to come inside to watch the parade
 - c. The parade will begin inside and students will exit through Door 1 around 1:30pm; room parties will begin at the conclusion of the parade
 - iii. Fun Run Recap
 1. \$30,519 estimated profit to school
 - a. Goal was \$20k
 - b. Proceeds fund the H&S operating budget and allows us to fulfill teacher wishlists
 2. 76% of students registered, 63% of students raised funds
 3. Please send any feedback along to the H&S Exec Board
 - iv. Commemorative bricks will be available for sale again this fall beginning November 1st
- d. Contact the board with any questions or suggestions:
 - i. Tia Claffy, prairiehs@gmail.com,

- Colleen Troupis, prairiecopresident@gmail.com
- ii. Carolyn Buckingham, prairieschoolvp@gmail.com
- iii. Allison Kellogg, prairiesecretary@gmail.com
- iv. Nicole Anderson, prairietreas@gmail.com

F. VICE PRESIDENT REPORT

- a. If you have an announcement to share, please send to Carolyn by end of day Wednesday for inclusion in Sunday's WAAG

G. TREASURER REPORT

- a. Review current year account reconciliations, P/L reports and transaction detail reports
 - i. Account Balances
 - 1. Savings - \$5,562.12
 - 2. Checking - Bank \$61,961.09 - Book \$60,288.76
 - ii. Monthly Reports  September 2024
 - iii. Approval of Reports
 - 1. MH 2. AH
- b. [2024-2025 Budget](#)
- c. Forms
 - i. Deposit form is available in the Prairie office - cash needs 2 signatures
 - ii. Check Request Form - [Printable](#) or [Google Form](#)
- d. All deposits need to go through Prairie office with 4-part deposit form
- e. Cannot reimburse tax - [Tax exemption certificate](#)

H. SECRETARY REPORT

- a. Correspondence
 - i. Staff
 - ii. Thank-yous
 - 1. Fran Schlesinger (Mrs. S): Thank you so much for the fall treats! They were delicious and perfect snacks for a cool fall Monday. We appreciate how awesome the Prairie parents are.
 - 2. Laura Newell (PT): Thank you so much for the generous gift card & recognition of World PT Day. I am so thankful to have the opportunity to be the physical therapist at Prairie Elementary. It's an amazing community to be a part of. Thanks again!
- b. Attendance Raffle - Fall Parade Lead
 - i. Winner: Emily Norton

I. PRINCIPAL REPORT

- a. Thank You
 - i. Thank you for organizing such a wonderful Prairie Fest. As always it was a wonderful event and the staff and I were glad to see so many Prairie families in attendance.
 - ii. We had a wonderful Fun Run. Students enjoyed some time outside and had a great time running to raise money for Prairie.

- iii. 5th Grade Breakfast was a hit. Despite the less than sunny weather, students enjoyed breakfast, games, tie dye and time with friends.
- b. Parent Teacher Conferences
 - i. This Thursday and Friday are parent teacher conferences. There is no school on both Thursday and Friday. Thursday's conferences are 5-8 p.m. Friday's conferences are from 8-12.
- c. Picture Retakes
 - i. If you have not done so, please view and select your School Portrait for use in the Yearbook and/or Class Picture before Retake Day! A Talk 203 with links was sent out to families on Monday.
 - ii. Retake pictures will be taken on **October 16, 2024**. If you would like a retake, please contact the main office at 630-420-6348 and we will add your student to our retake list.
- d. Veterans Day Assembly
 - i. This year we are moving back to an all school Veterans Day assembly. Ms. Brandes will be working with Ms. Olsen, Ms. Musgrave and the student council to put on this special event. More information will be forthcoming.
- e. New Club at Prairie
 - i. We are excited to announce the addition of the Prairie Dancers, a new dance club at Prairie. Ms. Musgrave is leading this new club that is open to 2nd and 3rd grade students. Mrs. Laperna will be starting an Inside Out club for K-1 students.
- f. Lunch and Play
 - i. Lunch and Play will be returning. As a reminder this is a time for a parent or guardian to join their child for lunch and recess. We will be sharing more information soon.

J. TEACHER REPRESENTATIVE REPORT

- a. Staff is always so appreciative of the extra snacks in the lounge and our morning grab-and-go fall treats! It was such a nice way to start our week. We also know so much effort was put into the Fun Run so thank you! Having it outside and spread out on the blacktop seemed to run smoothly and we all had a blast. The shirts will be awesome to wear all year....and it definitely is nice to have a different color each year. We are so appreciative for H&S!

K. COMMITTEE REPORTS

- a. Verbal
 - i. Yearbook (Carolyn)
 - 1. The 5th Grade Cover Contest has concluded. There were 30 entries, and the winner will be announced soon!
 - 2. Link to order the yearbook is in the WAAG and will be available until January.
- b. Written reports attached.

L. NEW BUSINESS

- a. Spirit Wear
 - i. Prairie PAWS croc charms (jibbits) will be for sale at Jingle Bell Junction on December 7th

- ii. Spirit Wear orders should arrive in the next couple of weeks and teachers will distribute to students
- iii. Special gifts can be held in the office if you send an email to the Spirit Wear committee (prairiespiritwear@gmail.com)

M. UPCOMING EVENTS

- Monday, October 7 to Wednesday, October 9: Prairie Book Fair
- Thursday, October 10: NO SCHOOL - Institute Day & Parent/Teacher Conferences, 5:00-8:30 PM
- Friday, October 11: NO SCHOOL - Parent/Teacher Conferences, 8:00 AM-12:00 PM
- Monday, October 14: Gr. 5 Outdoor Ed
- Wednesday, October 16: School Picture Retake Day
- Wednesday, October 16: Vision & Hearing Screening
- Tuesday, October 22: IL School Bus Driver Day
- Tuesday, October 22: Little Pops Dine-In/Pick-Up Event
- Wednesday, October 23: Crosstown Classic
- Sunday, October 27: Occupational Therapy Day
- Tuesday, October 29: Pumpkin Contest Submissions Due by Midnight
- Wednesday, October 30: Vision & Hearing Rescreenings
- Thursday, October 31: Fall Parties - Parade 1:15 p.m./Parties 1:30 p.m.
- Tuesday, November 5: Election Day - No School
- Monday, November 11 - Friday, November 15: School Psychologist Awareness Week
- Tuesday, November 12: Home & School Meeting - MPR - 9:00 AM
- Friday, November 15: School Board Member Day
- Monday, November 18 - Friday, November 22: American Education Week
- Wednesday, November 20: Educational Support Personnel Day
- Thursday, November 21: Family Magic Show, 6:30PM
- Wednesday, November 27 - Friday, November 29: No School – Thanksgiving Break

N. MEETING ADJOURNMENT 9:38am

1. LD 2. EN

H&S Committee Reports

Month: October 2024

Committee: Author Visits

Chairs: Jennifer Borja & Lonna Hancock (prairieelementaryauthorvisits@gmail.com)

On Wednesday, October 9, author/illustrator Tom Lichtenheld will visit Prairie and talk with students about his career and his new book, "A Moving Story." Students can purchase books in advance and he will sign books for all students and do a presentation for the Kindergarten, First, and Second grade students.