

MINUTES OF A BUSINESS MEETING
OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY UNIT
SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES, ILLINOIS,
HELD AT THE ADMINISTRATIVE CENTER
AUGUST 16, 2010 AT 7:00 P.M.

- Call to Order President Mike Jaensch called the meeting to order at 6:00 p.m. Board members present: Mike Jaensch, Susan Crotty, Suzyn Price, Dave Weeks, Jackie Romberg, Jim Dennison and Terry Fielden.
- Administrators present were: Mark Mitrovich, Superintendent of Schools; Melanie Raczkiewicz, Associate Superintendent for Operations; Carol Hetman, Chief Human Resources Officer; and Dave Zager, Assistant Superintendent for Finance. Also present was Robb Cooper, Ottosen, Britz, Kelly, Cooper, & Gilbert, LTD.
- Closed Session Fielden moved, seconded by Crotty to go into Closed Session at 6:05 p.m. for consideration of:
1. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1)
 2. Collective negotiating matters between the District and its employees or their representatives. 5 ILCS 120/2(c)(2)
 3. Discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 5 ILCS 120/2(c)(21)
- Open Session Romberg moved, seconded by Crotty to return to Open Session at 7:13 p.m. A voice vote was taken. Those voting Yes: Crotty, Fielden, Price, Dennison, Romberg, Jaensch and Weeks. No: None. The motion carried unanimously.
- Roll Call Board Members present were: Mike Jaensch, Susan Crotty, Suzyn Price, Dave Weeks, Jackie Romberg, Jim Dennison and Terry Fielden.
- Administrators present: Mark Mitrovich, Superintendent of Schools; Melanie Raczkiewicz, Associate Superintendent for Operations; Kathy Duncan, Chief Academic Officer; Kitty Ryan, Assistant Superintendent for School Services and Programs; Kathy Klees, Assistant Superintendent for Curriculum and Staff Development; Dave Zager, Assistant Superintendent for Finance; Roger Brunelle, Chief Information Officer; David Zager, Assistant Superintendent for Finance; Kitty Murphy, Assistant Superintendent for Russ Fletcher, Interim Director of Communications; Carol Hetman, Chief Human Resources Officer; and Ralph Weaver, Director of Facilities & Construction.
- Pledge of Allegiance Mike Jaensch led the Pledge of Allegiance
- Public Hearing Public Hearing Regarding the Use of School Holidays
Mr. Jaensch announced the opening of the Public Hearing at 7:15 p.m.
- Administrative Comment:
Dr. Raczkiewicz noted that the current ISBE waiver allowing the use of Martin

Luther King's and Abraham Lincoln's birthdays, Casimir Pulaski Day, Columbus Day, Veterans' Day for student attendance or a holiday expires at the close of the 2010-2011 school year. Effective with the 2011-2012 calendar, to use any of these legal school holidays for purposes other than a holiday, the District must hold a public hearing and have approval by the Board of Education. This allows the District to keep the individual day as a holiday or use it for student attendance, teacher institutes, parent/teacher conferences or staff development. Once a public hearing is conducted and Board approval is secured, the provision is valid in perpetuity or until the School Code is changed. The Board will vote later in the meeting to approve the Holiday Waiver.

Public Comment:
None

Board Comment:
None
The Public Hearing ended at 7:17 p.m.

Public
Comments

None

Written
Communication

Freedom of Information Requests:

- Fair Contracting request for contractor information
- Jones request for contractor information
- Spiewak request for contract information
- Fritz request for test information
- James request for contractor information

Superintendent/
Staff/School
Reports

Administrative In-Service - August 2, 3 Meson Sabika

Superintendent Mitrovich noted that Neil Samuels, a Naperville North parent, who worked with NNHS regarding the guidance program, was hired to facilitate the discussion. Using the appreciative inquiry concept he guided the group in a discussion that centered around leadership and what it would look like going forward as the District worked toward its goals. At Mr. Samuel's suggestion, a graphic illustrator was brought in to listen and graphically record the discussion. The colorful posters around the room are her depiction of the two days of discussions. They have been scanned, are available in digital format and will be put on the website.

Twelve primary target areas of focus were identified and each administrator committed to an area that they will work on. The goals will be very specific including time lines of what is expected and who is involved. The administrative team will visit this all year long.

President's
Report

Board of Education Reports	<p>Terry Fielden recently attended the second meeting of a newly formed anti-bullying task force that includes representatives from many districts. Susan Crotty, also a member of the committee, attended the previous meeting. State Superintendent Darlene Ruscitti and DuPage County State's Attorney Joe Birkett will co-chair the task force that is charged with developing a common definition of bullying, aligning procedures and policies with that definition, and identifying best practices for schools. The committee will continue to meet and discuss their charge over the next several months.</p> <p>Kitty Murphy noted that the District did a survey to identify what bullying means at each level. Schools built programs into their School Improvement Plans to identify and address the problem. Marty Yonikus will provide the Board with information about what is being done in the District.</p>
Board Facilities Sub Committee Update	<p>Terry Fielden reported</p> <ul style="list-style-type: none"> • There has been substantial progress made at Central. • Pictures of various areas of the building were displayed. • Work will continue in the band room until second semester. • LRC will not be ready. The space has been used for storage and will be set up after school starts. • Mr. Fielden noted that the atrium stairway may not be ready for student traffic due to the fact that the hand railing is not on site yet. If it arrives, fits and is completely installed by the 25th, then the stairway will be open for students. • Science labs have been a large focus. The casework is in and the table tops are being installed as they arrive. • Doors leading into the North Addition will be locked until construction is complete. • Loading dock is complete and functional • Mr. Fielden will check on the progress at the West Street soccer fields.
Consent Agenda	<p>The following items were presented on the Consent Agenda:</p> <ol style="list-style-type: none"> 1. Bills and Claims from Warrant #348034 through Warrant #348566 totaling \$18,499,048.83 for the period of July 20, 2010 to August 16, 2010. 2. Treasurer's Statement for June 2010 3. The Board received information on investments June 2010 4. The August 2010 Insurance report was given to the Board. 5. Budget Report 6. Minutes: 7/19/2010 7. Personnel August 2010 <p><u>Appointment – Administration</u> Luann Fitzpatrick, 2010/11 School Year, PSAC, Asst. Director .5 Special Education Kenneth Wilson, August 29, 2010, PSAC, Technology Lead Program Manager</p> <p><u>Resignation – Certified</u> Katie Parente, July 21, 2010, ARECC, Teacher .5, Early Childhood Kimberly Hansel, July 26, 2010, NCHS, Teacher Mathematics</p> <p><u>Appointment – Certified (Full Time)</u> Steven Popp, 2010/11 School Year, Beebe, Teacher, Fifth Grade Justin Elder, 2010/11 School Year, Highlands, Teacher Second Grade Michael Fries, 2010/11 School Year, Steeple Run, Teacher, Fourth Grade</p>

Lisa Ullom, 8/23/10 – 1/31/11, JJHS, Teacher, Soc. Science/Science
Lauren Davies, 2010/11 School Year, LJHS/KJHS, Teacher, F.A.C.S.
Relton McBurrows, 2010/11 School Year, LJHS/WJHS, Technology
Integration Specialist

Erin Haapala, 2010/11 School Year, LJHS, Teacher, Spanish/French
Brittany Beck, 9/20/10 – 6/7/11, MJHS, Teacher, Language Arts
Rebecca Bates, 2010/11 School Year, WJHS, Teacher, Reading Specialist
Stephanie Vinton, 2010/11 School Year, NCHS, Teacher, Mathematics
Jessica Hopkins, 8/23/10 – 12/23/10, NCHS, Counselor, Guidance
Jenni Johnson, 8/23/10 – 12/23/10, NNHS, Teacher, Comm. Arts

Appointment – Certified (Part-Time)

Paul Becvar, 2010/11 School Year, NNHS, Teacher .5, Mathematics
Andrew Simon, 2010/11 School Year, NNHS, Teacher .4, Comm. Arts

Revised Contract

Maureen Toby, 2010/11 School Year, ARECC, Teacher, Early Childhood from
50% to 100%

Sean Connor, 2010/11 School Year, NNHS, Teacher, Mathematics from 80%
to 100%

Caitlin Callaghan, 2010/11 School Year, NNHS, Teacher, Physical Education
from 77% to 87%

Re-Employment – Certified (Part-Time)

Kari Dunlap, 2010/11 School Year, Meadow Glens, Teacher .5, Kindergarten
Jennifer Doyle, 2010/11 School Year, Mill Street, Teacher .5, Kindergarten

Leave of Absences – Certified

Kelly Ertmoed, 2010/11 School Year, ARECC, Speech Pathologist

Extend Leave of Absence – Certified

Laura Schmitt, 2010/11 School Year, Mill Street, Teacher, First Grade

Rescind Leave of Absence – Certified

Lisa Dinon, 8/23/10 – 9/20/10, NNHS, Teacher, Spanish

Retirement – Classified

Barbara Beneson, August 11, 2010, KJHS, Academic Support Program
Assistant

Suat Miftari, September 17, 2010, KJHS, Custodian

Resignation – Classified

Molly Felbinger, August 5, 2010, ARECC, Special Education Assistant

Marlien Gregory, July 29, 2010, ARECC, Special Education Assistant

Deborah Palmer, August 13, 2010, WJHS, Health Technician

William Fijolek, August 3, 2010, NNHS, Campus Supervisor

Employment - Classified

Jeffrey Bredfeldt, August 16, 2010, ARECC, Custodian

Joseph Lockwood, July 22, 2010, Elmwood/ Kingsley Custodian

Cheryl Gach, August 25, 2010, Mill Street, Enrichment Assistant

Theresa Walsh, September 15, 2010, Prairie, Project LEAP Tutor

Qamil Aliaj, August 2, 2010, JJHS, Custodian

Sarah (Ellen) Hall, August 16, 2010, PSAC, Accounts Payable Clerk, Business
Office

Prudencia Sanchez, August 12, 2010, NCHS, Custodian

Jeffrey Carlson, August 16, 2010, NCHS, Custodian

Robert Biesterfield, August 25, 2010, Transportation, Bus Driver

Robert Anderson, August 25, 2010, Transportation, Bus Driver

Janet Dominguez, July 20, 2010, Transportation, Bus Driver

Carol Zadurski, July 21, 2010, Transportation, Bus Driver
David Francis, July 21, 2010, Transportation Bus Driver
Richard Burke, August 25, 2010, Transportation, Bus Driver

Leave Of Absence – Classified

Karen Pavels, 8/25/10 – 10/29/10, Beebe, Special Education Assistant
Daniel Haavig, 8/25/10 – 11/16/10, NCHS, Campus Supervisor

Addendum

Appointment – Certified

Amanda Stofen, 2010/11 School Year, Beebe, Teacher, Third Grade
Christina Pins, 2010/11 School Year, Beebe, Teacher, Fourth Grade
Lori Jurjovec, 2010/11 School Year, Elmwood, Teacher, Fifth Grade

Revised Contract

Julia Chennelle, 2010/11 School Year, JJHS, Teacher, Lang. Arts/Soc. Sci.
from .80 to 1.0

8. Sertoma Speech and Hearing Contract

9. 2010 – 2011 Substitute Rates of Pay

Mr. Weeks made a motion to approve Bills and Claims from Warrant #348034 through Warrant #348566 totaling \$18,499,048.83 for the period of July 20, 2010 to August 16, 2010 and all other items on the Consent Agenda with the exception of Item 3, Investments, Item 9 Substitute Rates of Pay, and Item 10 Boundary Adjustment. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Dennison, Weeks, Fielden, Romberg, and Crotty. No: none. The motion carried.

Item 3, Investments.

It was noted that there were several corrections to be made on the report. Mr. Weeks requested that a corrected version be sent to the Board. Since this report is strictly informational for the Board, there was no vote.

Item 9, Substitute Rates of Pay.

Carol Hetman noted that substitute teachers are currently earning \$95/day for the first 30 days and then are paid \$100/day. This increase to \$100/day is retroactive and payroll tracks the 30 days manually. Our proposal is to eliminate the increase to \$100/day; substitute teaching assignments would then be paid at \$95/day. While this would save some money for the district, the primary purpose for this recommendation is to streamline a labor intensive manual process.

Weeks made a motion to approve the Substitute Rates of Pay as presented. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Dennison, Weeks, Fielden, Romberg, and Crotty. No: none. The motion carried.

Item 10, Boundary Adjustment

Superintendent Mitrovich explained that the proposed boundary adjustment was to put the District in compliance with IHSA regulations.

Weeks made a motion to approve the Boundary Adjustment as presented. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Dennison, Weeks, Fielden, Romberg, and Crotty. No: none. The motion carried.

Discussion With Action:	<p>Holiday Waiver</p> <p>Melanie Raczkiewicz explained that the current ISBE waiver allowing the use of Martin Luther King’s and Abraham Lincoln’s birthdays, Casimir Pulaski Day, Columbus Day, Veterans’ Day for student attendance or a holiday expires at the close of the 2010-2011 school year. Effective with the 2011-2012 calendar, to use any of these legal school holidays for purposes other than a holiday, the District must hold a public hearing and have approval by the Board of Education. This allows the District to keep the individual day as a holiday or use it for student attendance, teacher institutes, parent/teacher conferences or staff development. Once a public hearing is conducted and Board approval is secured, the provision is valid in perpetuity or until the School Code is changed.</p> <p>Price made a motion to approve the Holiday Waiver as presented. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Dennison, Weeks, Fielden, Romberg, and Crotty. No: none. The motion carried.</p>
Discussion Without Action	<p>First Reading Policy No. 5.220, Professional Personnel – Substitute Teachers</p> <p>Carol Hetman noted that substitute teachers who fill in for a long term assignment and substitute 30 out of 32 days are paid from the teachers’ salary schedule at a per diem rate. The rate has been capped at BA +0/Step 9. Because BA +0/Step 9 is no longer available on the new salary schedule, our proposal is to change the cap to BA +12/Step 7. The Board will be asked to approve the proposed change at the September 20, 2010 Board of Education Business Meeting.</p>
Old Business	None
New Business	None
Upcoming Events	<ul style="list-style-type: none"> • Wednesday, August 18, 5:00 p.m. Board of Education Self-Evaluation at the Administrative Center. • Friday, August 20, 8:00 a.m. New Teacher’s Breakfast at the Holiday Inn Select • Monday, August 23, 9:00 a.m. Opening Day Event for entire staff, Calvary Church.
Adjournment	<p>Dennison moved to adjourn the meeting at 8:18 p.m. Price seconded the motion. A voice vote was taken. Those voting yes were: Crotty, Weeks, Price Fielden, Dennison, Romberg and Jaensch. No: None. The motion carried unanimously.</p>
Approved	August 16, 2010

Mike Jaensch, President
Board of Education

Ann Bell, Secretary
Board of Education