

MINUTES OF A BUSINESS MEETING OF THE BOARD OF EDUCATION,
NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE
AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION
CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE
NOVEMBER 18, 2013, AT 7:00 P.M.

- Call to Order President Jackie Romberg called the meeting to order at 6:00 p.m. Board members present: Jackie Romberg, Suzyn Price, Mike Jaensch, Kristin Fitzgerald, Susan Crotty and Donna Wandke. Absent: Terry Fielden
- Administrators present were: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer.
- Closed Session Jaensch moved, seconded by Crotty to go into Closed Session at 6:00 p.m. for consideration of:
1. Discussion of lawfully closed minutes whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
 2. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
 3. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal 5 ILCS 120/2(c)(11).
- Meeting Opening Jaensch moved, seconded by Crotty to return to Open Session at 7:04 p.m. A voice vote was taken. Those voting Yes: Crotty, Wandke, Fitzgerald, Romberg, Jaensch and Price. No: None. The motion carried unanimously.
- Meeting Opening Welcome and Mission
- Roll Call Board Members present were: Jackie Romberg, Suzyn Price, Kristin Fitzgerald, Mike Jaensch, Donna Wandke, and Susan Crotty. Absent: Terry Fielden. Terry Fielden arrived at 7:28 p.m.
- Administrators present: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Jennifer Hester, Chief Academic Officer; Susan Rice, Director of Communications; Julie Carlsen, Director of Community Relations; Bob Ross, Assistant Superintendent for Secondary Education; Kitty Ryan, Assistant Superintendent for Elementary Education; Tim Wierenga, Assistant Superintendent for Assessment; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer; Kate Foley, Associate Superintendent for Pupil Services, Roger Brunelle, Chief Information Officer; Steve Mathis, Director of Buildings and Grounds.
- Student Ambassadors:
Steven Trainor, NCHS
Austin Hansen, NNHS Absent
- Pledge of Nick Micensky, Principal of Scott Elementary School introduced the following

Allegiance	students who led the Pledge of Allegiance: Dominic Redgate, Mary Redgate, Joseph Thatchet, Heaven Davis, Christina Sander and Deahn Williams
Good News Recognition	<p>AP Calculus Exam Superintendent Bridges expressed congratulations to Nathan Lindquist who achieved the top score of 5 on the Calculus BC Advanced Placement Exam in May. He answered every multiple choice question correctly and got the maximum score possible on each of the essays in the free-response section of the exam. He is one of only 11 students in the world to earn every point possible on this exam. This is an outstanding accomplishment. Nathan was not able to attend.</p> <p>Gold Stewardship Award for Green Cleaning George Gaspari, Educational Manager/SIPC Consultant with AmSam Chicago awarded Naperville CUSD 203 with a Gold Stewardship Award for continued proactive approach to Green Cleaning resulting in a healthier environment at all the buildings. He noted the steps that are taken to achieve this award and commended Steve Mathis and Kevin Ory for their work toward this goal. There are less than 25 school districts in Illinois that have received the Gold Stewardship Award.</p> <p>National Hispanic Recognition Scholars Superintendent Bridges noted that the NHRP was initiated in 1983 to identify outstanding Hispanic/Latino high school students. This year the NHRP is recognizing about 5,300 Hispanic/Latino students selected from a pool of over 259,000 who took the 2012 PSAT/NMSQT. Students recognized by the NHRP are at least one-quarter Hispanic/Latino and have achieved a minimum PSAT/NMSQT score for their region. Students with a junior year cumulative GPA of 3.5 or higher are designated as Scholars. Kevin Pobst, Principal at Naperville North High School and Bill Wiesbrook, Principal at Naperville Central High School congratulated the following students who achieved this honor: Jessica Matos, NCHS, Daniel Sanchez, NNHS, Sebastian Wagner-Carena, NNHS</p> <p>NCHS Individual State Tennis Champion Andy Lutzenkirchen, Athletic Director at NCHS and Don Bonet, Tennis Coach at NCHS congratulated Tiffany Chen from Naperville Central High School who won First place in the Illinois High School Association Girls Tennis Singles Championship game.</p>
Public Comment	None
Student Ambassadors Report	Steven Trainor, NCHS reported: <ul style="list-style-type: none"> • The blood drive last week was a big success • Thanked the District for the opportunity to take part in the EKG screening that was provided for students in October and November. • There will be a food drive in January - feed my starving children • Holiday toy drive – parents have an opportunity to buy toys at a lower price

on Saturday, December 14. Contact Mrs. Wilkerson in the Community Arts Department

- Thursday, November 21, Business students will earn 10% of sales on the burgers they created at Tom and Eddie's
- Fall sports are going well
- Saturday, November 23, 7:00 p.m. NCHS and Marist meet at NCHS for the IHSA Semi-Final football game.

Written
Communication

Freedom of Information Requests:

- Eagan request for 2nd grade testing information
- Redente, MDR – A D&B Company request for personnel information
- Johnston request for contractor information
- Fitzpatrick request for teacher contracts
- Goba request for contractor information
- Arora request for personnel information
- Jenco, Chicago Tribune request for personnel information

Superintendent
Staff/School
Reports

School Business Partnership Update

Superintendent Bridges noted that Naperville has a strong business community who supports the District in many ways. He introduced Julie Carlsen, Director of Community Relations. She indicated that a survey of school leaders was conducted to analyze the current state of business partnerships in the district. She reviewed the purpose of partnerships and noted that we continue to identify active partners. She announced that an Exemplary Business Partnership Breakfast will be held on February 11, 2014 to celebrate the partnerships between D203 and the community. To help rebuild a robust partnership program, a coalition of leaders will be recruited from the community by the end of the school year to form a committee to work through the process of partnerships and make sure the current partnerships are still meeting the goals. Additionally, in the future there will be discussions about sponsorship vs. partnership with the community. Internships were also identified as a huge benefit for post-secondary students. It was suggested that student input be sought as to what type of partnerships they would like to see.

English Language Acquisition Services

Jen Hester and Eulalia Valdez, Director of Language Learning, provided an overview of the English Language Acquisition Services in D203.

Eulalia Valdez noted that the growth opportunity findings that were identified by the IASB review including identification of students, and assessment / program evaluation, are being monitored. The annual professional learning for the board included an overview of the identification process, program options, personnel qualifications, professional development, and evaluation. She explained the NCLB requirements that ensure each student attains English proficiency. She reviewed the assessments used to identify students' entrance and exit out of the programs. She explained the Transitional Bilingual Education (TBE), 20 or more ELL students who speak the same language, and the Transitional Program of Instruction (TPI), 19 or fewer ELL students who speak the same language. She reviewed specifications for hiring personnel at

the teacher and administrator levels as well as professional development requirements. She noted that parents have the right to decline services. The approval by ISBE of the District Program Plan was reviewed as well as the state requirements for its evaluation. The goals for the next three years were reviewed; year 1 – refinement, year 2 – program implementation, year 3 – program monitoring to ensure that programs meet the needs of all ELL students.

Donna Wandke left the meeting at 7:53 p.m. and returned at 8:32 p.m.

FY 2013 Annual Audit

Brad Cauffman noted that each year the District engages an independent accounting firm to perform an audit of the District’s financial records in accordance with generally accepted auditing standards and the standards applicable to the financial audits contained in Governmental Auditing Standards. Klein Hall CPAs of Aurora have performed this year’s audit and have found the financial records correctly represent the District’s financial position. A few opportunities for growth were pointed out which will be remedied.

President’s Report

None

Board of Education Reports

Donna Wandke noted that she and Brad Cauffman attended a roundtable discussion on Education Funding in Illinois hosted by the Naperville branches of the American Association of University Women and the League of Women Voters. She noted that there was a general review of how state funding of education is determined along with various aspects of funding. She indicated that it was interesting to hear the different viewpoints of each of the participants.

Monthly Reports

- Treasurer’s Statement – The Board received the September Treasurer’s Statement
- Investments – The Board received the September Investment Report as well as an additional Cash and Investment Report.
- The Board received Budget Reports for September.
- The Board received the September Insurance Report.

Action by Consent

The following items were presented on the Consent Agenda:

1. Bills and Claims from Warrant #383795 through Warrant #384633 totaling \$18,361,728.30 for the period of October 22, 2013 through November 18, 2013.
2. Adoption of Personnel Report

Retirement – Certified

Gale Quamme, November 11, 2013, NCHS, LBS Teacher

Appointment – Certified (Full Time)

Amanda Daukus, November 14, 2013, MJHS, Math & Language Arts

Michele Koszycki, November 11, 2013, Ellsworth, Math Intervention Specialist

Appointment – Certified (Part-Time)

Jeremy Lin, January 6, 2014, NNHS, Communication Arts Teacher (20%)
Andrea Zitella, November 18, 2013, Naper, Math Intervention Specialist (50%)

Leave Of Absence – Certified

Amber Cotrano, 4/21/14 – 5/30/14, NCHS, Math
Elizabeth Walsh, 1/6/14 – 1/6/15, LJHS, Reading

Extend Leave Of Absence – Certified

Jennifer Sickel, 1/6/14 – 5/30/14, NNHS, Biology

Termination – Classified

Lisa Tonak, November 4, 2013, MJHS, Custodian

Retirement – Non-Union Classified

Robert Wawrzon, January 1, 2014, PSAC, Network Engineer

Retirement – Classified

Mary Martin, February 4, 2014, Transportation, Bus Driver

Employment – Classified

John Purnell, November 13, 2013, Connections, Special Education Assistant

Annie McKinney-Cullins, November 25, 2013, Transportation, Bus Driver

Taheesh Ellis, November 18, 2013, WJHS, Special Education Assistant

Leave Of Absence Extension – Classified

Ramadan Iseinoski, 11/2/13 – 12/16/13, NNHS, Custodian

Tony Long, 10/19/13 – 11/26/13, TransportationDriver

3. Board Meeting Minutes: 10/21/13, 11/4/13

Fitzgerald made a motion to approve Bills and Claims from Warrant #383795 through Warrant #384633 totaling \$18,361,728.30 for the period of October 22, 2013 through November 18, 2013 and all other items on the Consent Agenda from 1 – 3 with the exception of the minutes from 10-21-13. Wandke seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Crotty, Fielden, Wandke, Fitzgerald, and Romberg. No: none. The motion carried.

Crotty made a motion to approve the Minutes from 10-21-13. Wandke seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Crotty, Wandke, Fitzgerald, and Romberg. Abstain: Fielden. No: none. The motion carried.

Discussion
Without Action

Five Year Financial Projections

Brad Cauffman noted that the District has teamed up with PMA Financial Network, Inc. (from Naperville) to assist the District in developing and updating its Five Year Financial Projection. As part of this continuing partnership, PMA will provide its custom software called Financial Planning Program (FPP) and a consultant that will input the data and help with the analysis of the data. FPP is a comprehensive, interactive planning process that can be dynamically updated to assist the District in making importation financial decisions, i.e., budget planning, tax levy determination, scenario analysis (what if's) and trend analysis. The Board was provided with detailed reports and PMA's summary, which were also shared with the Citizen Finance Advisors Committee earlier in November. He reviewed some data elements that drive the annual financial report and gave an overview of assumptions and state aid. Additionally, he reviewed the sensitivity analysis noting that the

District is financially sound. The projections will be the basis of the discussion regarding the tax levy.

2013 Tax Levy Determination

Brad Cauffman noted that Annually the District sets a tax levy, which provides the District with more than 83% of its total revenue. The setting of the annual tax levy is governed by The Truth in Taxation Law (the "Act"), School Code and Property Tax Code and Property Tax Extension Limits Law (PTELL). Each of these laws has specific requirements that must be followed. He reviewed the highlights of the requirements. The final levy must be adopted and filed with the County Clerk on or before the last working Tuesday in December, which is December 31, 2013 this year. The recommendation is to increase the tax levy to 1.7%, which is the rate of inflation. The tax increase to a tax payer with a \$350 thousand dollar home would be \$195.00. The Board will take action on at the December 16, 2013 Board meeting.

The following timetable will satisfy the requirements of the above laws:

November 18, 2013	Estimate the tax levy.
December 16, 2013	Adopt the 2013 tax levy.
December 31, 2013	Last date to file levy with County Clerk.

Discussion With
Action

Sidewalk Easement for JJHS

Superintendent Bridges noted that a concerned resident contacted the city about the safety of a sidewalk near JJHS. The District agrees that there is a potential hazard for pedestrians. The Board is being asked to approve an intergovernmental agreement with the city to grant a 350 foot easement to move the sidewalk to provide greater pedestrian safety.

Jaensch made a motion to approve the Intergovernmental Agreement with the City of Naperville to grant a 350 foot easement to move the sidewalk. Wandke seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fielden, Wandke, Price, Crotty, Jaensch, and Fitzgerald. No: None. The motion carried.

Summer School 2014

Superintendent Bridges noted that at the last meeting the Board received information about the proposals for summer school 2014. There is no new information.

Crotty made a motion to approve the Summer School 2014 proposal as presented. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Wandke, Jaensch, Crotty, Price, and Fielden. No: None. The motion carried.

New Business
Old Business
Upcoming
Events

- Thanksgiving Holidays – November 28, 29, 2913
- Board of Education Meeting – December 2, 2013, 7:00 p.m., PSAC
- Mock Trial – December 6, 2013, 9:00 a.m. Municipal Center

Adjournment

Crotty moved to adjourn the meeting 9:41p.m. Fitzgerald seconded the motion.

A voice vote was taken. Those voting yes: Price, Romberg, Fitzgerald, Wandke, Fielden, Crotty, and Jaensch. No: None. The motion carried.

Approved

December 16, 2013

Jackie Romberg, President
Board of Education

Ann N. Bell, Secretary
Board of Education