

MINUTES OF AN ORGANIZATIONAL MEETING
OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY
UNIT SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES,
ILLINOIS, HELD AT THE ADMINISTRATIVE CENTER ON
MAY 4, 2015 AT 7:00 P.M.

- Call to Order President Jackie Romberg called the meeting to order at 5:45 p.m. Board members present: Mike Jaensch, Susan Crotty, Suzyn Price, Jackie Romberg, Donna Wandke, Kristin Fitzgerald and Terry Fielden.
- Administrators present were: Dan Bridges, Superintendent of Schools; Bob Ross, Assistant Superintendent for Secondary Education; Carol Hetman, Chief Human Resources Officer; and Brad Cauffman, Chief Financial Officer.
- Closed Session Jaensch moved, seconded by Fitzgerald to go into Closed Session at 5:45 p.m. for consideration of:
1. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
 2. Collective negotiating matters between the District and its employees or their representatives. 5 ILCS 120/2(c)(2).
 3. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
 4. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal. 5 ILCS 120/2(c)(11).
- Open Session Wandke moved, seconded by Crotty to return to Open Session at 7:00 p.m. A voice vote was taken. Those voting Yes: Crotty, Fielden, Wandke, Romberg, Jaensch, Fitzgerald and Price. No: None. The motion carried unanimously.
- Board members present: Susan Crotty, Terry Fielden, Donna Wandke, Jackie Romberg, Mike Jaensch, Kristin Fitzgerald, and Suzyn Price.
- Administrators present: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Bob Ross, Assistant Superintendent for Secondary Education; Kitty Ryan, Assistant Superintendent for Elementary Education; Brad Cauffman, Chief Financial Officer; Carol Hetman, Chief Human Resources Officer; Tim Wierenga, Assistant Superintendent for Assessment and Analytics; Jen Hester, Chief Academic Officer; Christine Igoe, Assistant Superintendent for Pupil Services; Roger Brunelle, Chief Information Officer; Michelle Fregoso, Director of Communications and Jayne Willard, Assistant Superintendent for Curriculum and Instruction.

Student Ambassadors:
Kyle Hafke, NCHS – Absent
Bryce Dunlap, NNH arrived at 7:47 p.m.

- Meeting Opening Welcome and Mission
- Public Comment Mark Bailey
President of the Naperville Unit Education Association (NUEA) congratulated the newly elected Board members, thanked them for their service and noted that he is looking forward to continued collaboration with the Board.
- Consent Agenda 1. Adoption of Personnel Report
Resignation – Certified
Luke Rauen, June 3, 2015, NCHS, Agriculture
Nichole Reed, end of 14/15 school year, JJHS, Learning Behavior Specialist
Linda Smith, end of 14/15 school year, Student Services, School Social Worker
Appointment – Certified (Full Time)
Margaret Belpedio, August 17, 2015, ARECC, Early Childhood
Courtney Crouch, August 17, 2015, Mill St., Dual Language 5th Grade
Rosario Santana, August 17, 2015, JJHS, Bilingual Reading Specialist
Appointment – Certified (Part-Time)
Linda Smith, August 17, 2015, Student Services, School Social Worker
Re-Employment – Certified (Full Time)
Ryan Dengel, August 17, 2015, NNHS, Social Science
Kelly Mielcarz, August 17, 2015, NCHS/NNHS, Vocal Music
John Noffke, August 17, 2015, NNHS, Social Science
Re-Employment – Certified (Part-Time)
Megan Doherty, August 17, 2015, NNHS, Business Education (60%)
Douglas Drmolka, August 17, 2015, WJHS, General Technical Arts (36%)
Erin Kelly-Owen, August 17, 2015, WJHS, FACS (36%)
Ashley Phillips, August 17, 2015, NNHS, Technology Education (90%)
Alison Rozell, August 17, 2015, WJHS, Art (36%)
Janet Taylor, August 17, 2015, NNHS, Art (60%)
Retirement – Classified
Ron Giese, June 15, 2015, WJHS, Head Custodian
Employment – Classified
Sarah Siegler, April 20, 2015, River Woods, Special Education Assistant
Leave Of Absence – Classified
Sandra Pollastrini, 4/27 – 6/2/15, Meadow Glens, Special Education Assistant
Ron Giese, 5/8 – 6/14, WJHS, Head Custodian
Addendum

Resignation – Administration

David Kanne, June 30, 2015, Washington, Principal

Appointment – Administration

Laura Noon, July 1, 2015, Highlands, Principal

Mary Alice Lindvall, April 20, 2015, Prairie, Interim Assistant Principal

Re-Employment – Certified (Full Time)

Amanda Ferrari, August 17, 2015, NCHS, FACS

Melissa Keller, August 17, 2015, NCHS, FACS

Jeremy Lin, August 17, 2015, NCHS, Communication Arts

Jennifer Schmidt, August 17, 2015, Beebe, 3rd Grade

Re-Employment – Certified (Part-Time)

Georganne Gabrielli, August 17, 2015, NCHS, Social Science (80%)

Yinhui Liao, August 17, 2015, NCHS, Foreign Language-Mandarin (40%)

Employment – Classified

Donna Moder, May 4, 2015, NNHS, Department Secretary

Fitzgerald made a motion to approve the Consent Agenda as presented. Wandke seconded the motion. A roll call vote was taken. Those voting yes: Crotty, Price, Fielden, Wandke, Fitzgerald, Romberg and Jaensch. No: none. The motion carried.

Superintendent Bridges announced that the Board had just approved the next principal at Highlands elementary. He introduced Laura Noon who is coming to us from the Valley View School District. He welcomed her to the District. Mrs. Noon introduced her family and thanked the Board for the opportunity to serve in the D203 community.

Recognition

Good News

Superintendent Bridges indicated that the U.S. Secretary of Education, Arne Duncan just announced the 51st class of U.S. Presidential Scholars. Scholars are chosen based on their academic success, leadership and community service among other traits. Siqu Liu, from Naperville Central High School was among those chosen. Siqu and her family will be invited to the May 18, 2015 Board meeting for recognition.

Adjournment

Adjourn Sine Die (A Latin expression meaning “indefinitely, or without a date set for a future meeting.”)

Fielden made a motion to adjourn sine die. Crotty seconded the motion. A voice vote was taken. Those voting yes: Crotty, Price, Fielden, Fitzgerald, Wandke, Romberg and Jaensch. No: none. The motion carried.

Meeting Opening

Welcome and Mission

Review Election Results – Information Only

April 7, 2015 Election

Jackie Romberg noted that the election results from the April 7, 2015 election are in BoardDocs and asked if there were any questions.

Seating of Re-Elected Board Members	The Counties of DuPage and Will have certified the results of the election and declared that the official winners are incumbent Board members, Terry Fielden, Mike Jaensch, and Suzyn Price.
Oath of Office	Mrs. Romberg invited the three newly re-elected Board members to rise and read the Oath of Office together.
Roll Call	Board members present were: Susan Crotty, Suzyn Price, Jackie Romberg, Mike Jaensch, Kristin Fitzgerald, Donna Wandke and Terry Fielden.
Election of President	Mrs. Romberg called for nominations for the office of President of the Board of Education. Jackie Romberg nominated Terry Fielden for President. There were no other nominations and no comments. Mrs. Romberg closed the nominations and noted that Terry Fielden, being the only candidate nominated for the office of president, was hereby declared elected by acclamation.
Election of Vice-President	<p>Terry Fielden called for nominations for the office of Vice President of the Board of Education. Terry Fielden nominated Suzyn Price for Vice President. Donna Wandke nominated Kristin Fitzgerald for Vice President. With a show of hands, the vote for Suzyn Price was: Jaensch, Price, Romberg, Crotty, and Fielden. With a show of hands the vote for Kristin Fitzgerald was: Fitzgerald and Wandke. By majority, Suzyn Price was elected Vice President.</p> <p>Mr. Fielden thanked his wife and children who were able to attend the meeting in his support and be present for his election to Board President.</p> <p>Jackie Romberg thanked her colleagues for putting their trust in her as their President over the last few years. She noted that she intends to continue to be an active member of the Board of Education working for the best interest of each child while being fiscally responsible.</p>
Public Comment	None
Superintendent, Staff, School Reports	<p>Student Assessment Overview</p> <p>Tim Wierenga, Assistant Superintendent for Assessment and Analytics and Malee Farmer, Director of Research and Analytics reviewed a portion of the District assessment suite and discussed how the assessments improve student learning. Authentic school improvement uses a balanced assessment system to provide data for those who need information about student learning to drive instruction and ensure that the needs of students are met. Plans need to be made to close the gap between where students are and where we would like them to be. An assessment system needs to be balanced between classroom, benchmark, and accountability testing.</p>

Classroom assessment is the most important type of assessment because it is closely aligned to the content and informs students, parents and teachers about how learning is progressing. Benchmark assessments are required across the grade level. These assessments inform teachers about the progress of their students compared to others at their level and are given once or twice a trimester. Annual accountability tests are not frequent enough to regularly inform instruction. They are summative and provide early achievement scores. These assessments are aligned with grade level curriculum and are used in accountability systems and to inform outside audiences such as colleges and universities. Mr. Wierenga discussed several assessments that are used as screening assessments to provide early identification of students' needs and strengths. He noted the importance of considering not only a students' achievement, but their growth as well. We want students to grow as well as achieve. Mrs. Farmer went into detail about different assessment that are given at certain elementary grade levels to obtain specific information. In 8th grade students take the Explore test, the first of the ACT series. The ACT college entrance exam is taken in grade 11. Mr. Wierenga noted that in June data from a variety of assessments that were discussed tonight will be presented in the context of the District Improvement Process.

Board questions and comments:

- How is a student's learning tailored to their needs using assessment scores.
 - Assessments are used to help guide the selection of resources used for the student.
 - As students get older, age appropriateness of resources is considered.
- How do teachers put assessment information into practice?
 - PLCs are used to have conversations about helping students meet their objectives.
- Does prepping for testing skew the results?
 - Prepping helps students access the content and practice is offered at the schools.
- How many states use the Performance Series?
 - The country is divided into regions – there are about 6 regions.
- Are you comfortable with the large amount of time the PARCC testing takes and is there still a benefit?
 - We are concerned about the time it takes, but because the test is a valid test and it is connected to our curriculum, there is benefit in the data.
- We will seek feedback from the students, coordinators and proctors.
- Four Board members saw the governor and heard an excellent discussion about growth metrics and how important growth is compared to achievement.
- Scores are available for parents and students to see their progress.

Naper Elementary School Improvement Plan

Superintendent Bridges introduced Julie Beehler, Principal of Naper Elementary School. He indicated that her presentation is part of the Administration's ongoing commitment to keep the Board informed. Mrs. Beehler indicated that this has been a year of growth and learning. The Naper Rising Star Team looked at the elements of their vision and integrated them with the steps of the District Blueprint to help identify their School Improvement Goals for the year. The three goals are:

1. Teachers differentiate assignments based on assessment results to provide support for some students and enhanced learning opportunities for others.
2. Instructional Teams review student learning data (academic, physical, social, emotional, behavioral) to assess and make decisions about curriculum and instructional strategies.
3. All teachers establish in their lesson plans and explicitly define to students high and realistic academic, physical, social, emotional, and behavioral expectations for their learning so that they know what is needed for them to achieve at proficient levels.

Mrs. Beehler reviewed the three SIP Goals giving examples of the work being done through the eyes of the students, noting that students are at the heart of everything they do. She showed a video clip of a student celebrating successes. PLCs have been an effective tool to help all students learn. Different grade levels work together and use assessment results to inform and improve professional practice to respond to students need for intervention or enrichment. They continue to create quality experiences for each student to help them build on their enthusiasm and excitement for learning.

- Action By Consent
1. Appointment/Salary of Secretary
 2. Appointment of Treasurer

Wandke made a motion to approve the Consent Agenda as presented. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Crotty, Price, Fielden, Fitzgerald, Wandke, Romberg and Jaensch. No: none. The motion carried.

Discussion
Without Action

Digital Learning Initiative Recommendation

Superintendent Bridges noted that the presentation was made available to the Board and community prior to the meeting via a video link in BoardDocs and on the District website. He indicated that there is a lot of background information in BoardDocs that support this conversation. He stressed that staff has worked very hard over the last year to prepare for this initiative. Additionally, several things have been done over the last several years to prepare the District for this opportunity. This is the next step on our journey to provide individualized learning that we seek for all our students. Roger Brunelle began the conversation by noting that this recommendation to increase student access to digital learning opportunities comes from an extensive pilot that was conducted across the

District last year. Jen Hester noted the tie in to the District Strategic Blueprint. Mr. Brunelle thanked the many people who have worked hard on this program and the pilot and reviewed the recommendations.

Year 1 2015 – 2016:

- Implement Google Apps for Education (GAFE) and Chromebooks in grades 9 – 12 for all teachers and students.
- Continue Digital Learning at the existing sites and classrooms at the K – 8 level.
- Expand Junior High Digital Learning to include Kennedy and Washington to build capacity and leadership at each building.
- Reclaim Apple devices from the high schools to evenly distribute to elementary Schools.
- Resume refresh of aged staff devices
- Increase technology fees at the high school level.

Year 2 2016 – 2017:

- Implement Google Apps for Education (GAFE) and Chromebooks in grades 6 – 8 for all teachers and students.
- Reclaim Apple devices from Jr. High Schools to evenly distribute to Elementary Schools.
- Continue Digital Learning at the existing sites and classrooms at the Elementary level.
- Increase technology fees at the junior high level.

Year 3 2017 – 2018

- Implement Apple iPad ecosystem for K – 2.
 - K – 2 consistent at 2:1 ratio; classroom sets, devices do not go home with students.
- Implement Apple iPad or GAFE ecosystems for 3 – 5.
 - 3 -5 at 1:1 ratio, devices go home with students.
 - Ecosystem decision based on teaching and learning/technology landscape at the time.
- Increase technology fees at the elementary level.

Mrs. Hester reviewed the implementation outcomes for teaching and learning and technology for all three years of implementation. She also noted the planned professional learning phases. Mr. Brunelle reviewed the cost charts.

Three teachers who took part in the pilot provided insight from their perspective. They were Joanna Wilson, NNHS High School Social Science teacher; Jamie LaPrairie, third grade teacher at Kingsley, and Josh Louis, Science teacher at JJHS.

- Even at a young age, students are able to handle the digital learning.
- Students have daily access to current global events.
- Canvas speaks to Chromebook in a seamless manner – there are no lost learning opportunities.

- Feedback between teacher and student is very quick – great communication.
- The level of innovation has increased for both teachers and students.
- Student’s interaction level has increased – they are in control of their own learning.
- It is very empowering to watch students grow in ways you never thought of.
- Teacher organization and responsibility – it is hard for students to lose anything.
- Allows for differentiation to personalize each student’s individual instruction.

Superintendent Bridges covered some of the broad category questions:
Are we ready from an infrastructure stand point?

- Joe Jaruseski noted that the District is in a very good position and ready to roll out the expanded initiative from an infrastructure stand point. Significant improvements have been made to the internet bandwidth capability and the wireless network environment over the last few years. The bandwidth will accommodate 3 devices per high school student and teacher. The focus of this initiative is on learning, not devices, but there were a lot of questions about the devices.
- Chromebooks were passed among Board members to demonstrate how advanced they are and their durability. The Chromebooks can hold a charge for two days of instruction. They have a 4 year life span.

As we increase our summer school program, the devices would go home with the students for summer so they could take advantage of the program offerings.

What is the availability of digital resources?

- Jayne Willard noted that we are making a shift from books to online and digital resources. We will always have blended learning, but will check into digital access, dependent on the discipline that is being studied.

The recommendation is for the Google Ecosystem and Chromebooks, but that will not be the only device used. Other systems will be used where appropriate or necessary dependent on curricular needs.

Questions and comments from the Board

- The emphasis is on instruction – we have been very thoughtful and intentional about how this initiative affects student learning.
- For people that are not that familiar with Google Aps, does it have off-line capabilities?
 - The device has storage opportunities so it is not always necessary to be online. Students can save work on the device and access it without online capabilities.

- We will run into some access problems at home for some students and we will strategize to support those students.
- It is thoughtful to begin a pilot program at KJHS and WJHS so they get a head start like the other junior highs.
- Does Google offer the ability to follow individual student's progress in real time.
 - We use Canvas, the learning management system that allows us that ability. Canvas is available to all levels of students.
- How do you respond to students at all times.
 - Moving forward, teachers will have to construct their availability time.
- What has having a device done for peer collaboration?
 - Students are all excited about making play dates to complete their work. Teacher can observe them and give them feedback.
- How do you protect the digital citizenship of students and teachers?
 - This is a good opportunity to teach about digital footprint – using certain instances as teachable moments about behavioral procedures.
 - Professional learning will have to include expectation training about digital footprints.
- Is there a contract with the parents and students?
 - There is an Acceptable Use policy signed by parent and student at the beginning so they acknowledge their responsibility.
- Question about leasing vs. buying.
 - Roger leasing makes sense because we are able to predict how much we would spend. It becomes a stable cost that may go down over time. We can get more devices in the hands of the students sooner.
- What happens if a student forgets to charge their device at home?
 - We have backup chargers for students in the classrooms if students forget to charge the device.
- What about stealing or losing of devices?
 - We have had very little and do not anticipate it to be a problem. We are looking at geo-location programs for the Chromebooks.
- With regard to the contract, are we able to prevent them from accessing inappropriate information?
 - Yes we plan to do this.
- Privacy of students –
 - Software Information Industry Association has a privacy pledge that all major ecosystems sign that student information will not be sold; student data is safe and will not be mined.
 - Personal information is stored in our system and is highly secure.
- In terms of younger kids – heard concerns about elementary level

- about amount of screen time for kids.
 - We will balance activities so devices will be used when appropriate in combination with other activities.
- Are all costs included in the budget?
 - Yes, it is in the IT budget categorized for this initiative.
- Tech fees used to go to the schools. What kinds of things were the tech fees used?
 - Devices in most cases.
 - Moving toward centralized procurement. Schools technological needs will be addressed.
- Are we comfortable that the fees will cover the program ongoing?
 - Yes, we believe the fee that we are suggesting will support this program.
- How will it affect BYOD?
 - Nothing technically that would disallow it. The issue could come down to the amount of classroom management time it would take the teacher to work with different devices.
 - Attempts to support some of the devices might be a problem.
 - We would ensure that students will have the platform that will best support their curricular need.
- What are the biggest concerns?
 - Provide support and help all teachers to transform learning. This will not slow us down. Will pay most attention to providing support to the teachers to help support the learning. We will be clear in our expectations and clear in our support on how to use technology to enhance learning.
 - We have built the foundations for this we are ready to go.
 - The sooner we get the go ahead, the better off we will be. Timelines have worked out but the moment we get the thumbs up there will be a flurry of activity once approval is given.
 - Things have to be put in place for professional learning.
 - We are ready to set up teams to develop what the professional learning sessions will look like.
 - This process has been thoughtful and deliberate and intentional. All the pieces are in place and we are set up for great success with this implementation.
- Will a student who is in a classroom with a teacher who is not in full implementation, will the student be supported?
 - Year one expectations for teachers will be worked through with teachers that are at all levels of implementation.
- If Board members have more questions, please send them to Superintendent Bridges.

Student Ambassador Bryce Dunlap, NNHS

- Last week AP review sessions took place – nice feedback from some students who thought it was a good opportunity to study for the tests.
- Executive Elections for Student Government are coming up this week. Bryce is running for president.

- Past weekend NNHS put on the Musical *Nine to Five*. They did a good job.
- Girls soccer team beat New Trier and Barrington who were previously number 1 and 2 in the state. Congratulations to them.

2015 – 2016 Budget Presentation

Brad Cauffman indicated that this is another of a series of conversations about the 2015 – 2016 Budget. The proposed budget meets the Boards overarching Goals:

- Directive to reduce spending.
- Support implementation of Strategic Blueprint Focus 2020.
- Aligned to Five-Year Financial Forecast.
- Fully funded instructional services.
- Cash reserve policy met.

He reviewed the Tax Levy Summary noting that taxes would go up by 1.5% for existing home owners. He reviewed some new FTE and initiatives in the budget. He noted some reductions in the budget including a reduction in certified staff due to declining enrollment. He gave an overview of the revenue and expenditures. He noted that the budget timeline includes another discussion at the May 18 Board meeting with a hearing and approval on June 1, 2015.

Board questions and comments:

- The Citizen’s Finance Committee had a very productive meeting and they were impressed with the control of spending.
- The Supplies and Utilities line item will be explained in more detail in an updated memo.
- Cost per pupil increase will be slowed down compared to what the projection had been.
- Is there a list of more things to reduce in the future?
- On previous 5 year projection paying off bonds was included in 2018, this one did not include it.
 - We are preparing for a one time decision on this.
- The large increase in interest earned is due to the program implemented in November for the long term cash management.

Instructional Resources

Jayne Willard provided an overview of the proposed resources. She indicated that they were mainly for Dual Language and ELL students. There were no questions from the Board. The Board will take action May 18, 2015.

Treasurer Bond

Brad Cauffman noted that the Illinois School Code (105 ILCS 5/8-2) requires that the School District’s Treasurer execute and file a bond issued by a surety company authorized to do business in this State with the Regional Office of Education (ROE) by July 1, 2015, on an annual basis.

It is the practice of the current Administration to recommend the adoption of a resolution stating the annual treasurer bond shall be \$20 million. The Board of Education will take action on Resolution #1505-01 titled “Treasurer’s Surety Bond” and will authorize administration to execute and finalize all required forms with the Surety Company and ROE.

Board of Education Comment:

- The reason the bond exists is to protect investments in the Districts’ possession.

Discussion With
Action

Establish Regular Meeting Dates, Time and Place

Superintendent Bridges noted that approving the Board meeting calendar was merely procedural since there was an election. Romberg made a motion to approve the 2015 – 2016 Board Meeting Calendar. Wandke seconded the motion. A roll call vote was taken. Those voting yes: Crotty, Fitzgerald, Fielden, Price, Jaensch, Wandke, and Romberg. No: None. The motion carried.

New Business

Old Business

Upcoming Events

- NEF Building a Passion Breakfast – May 7, 2015, 7:00 a.m., Bobak’s
- High School Trade Show – May 13, 2015, Municipal Center
- Retirement and Recognition Luncheon – May 15, 2015, 12:00 noon, Hotel Arista
- Board of Education Meeting – May 18, 2015, PSAC, 7:00 p.m.
- NCHS & NNHS Commencement – May 20, 2015
- Memorial Day Holiday – May 25, 2015

Adjournment

Fitzgerald made a motion to adjourn the meeting at 9:42 p.m. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Price, Romberg, Jaensch, Fielden, Fitzgerald, Wandke, and Crotty. No: None. The motion carried

Approved

May 18, 2013

Terry Fielden, President
Board of Education

Ann N. Bell, Secretary
Board of Education