

MINUTES OF A BUSINESS MEETING OF THE BOARD OF  
EDUCATION, NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT  
203, DUPAGE AND WILL COUNTIES, ILLINOIS, HELD AT THE  
ADMINISTRATION CENTER, 203 W. HILLSIDE RD., NAPERVILLE, IL.  
MAY 16, 2016, AT 7:00 P.M. CLOSED SESSION 6:00 p.m.

- Call to Order President Terry Fielden called the meeting to order at 6:00 p.m. Board members present: Kristin Fitzgerald, Jackie Romberg, Susan Crotty, Donna Wandke, Terry Fielden, Suzyn Price and Mike Jaensch.
- Administrators present were: Dan Bridges, Superintendent, Kaine Osburn, Deputy Superintendent; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer.
- Closed Session Wandke moved, seconded by Romberg to go into Closed Session at 6:00 p.m. for consideration of:
1. Discussion of lawfully closed minutes whether for purposes of approval by the body of the minutes 5 ILCS 120/2(c)(21). 3/21/16, 4/4/16.
  2. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
  3. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal 5 ILCS 120/2(c)(11).
  4. The sale or purchase of securities, investments, or investment contracts 5 ILCS 120/2 (c)(7).
  5. Collective negotiating matters between the District and its employees or their representatives 5 ILCS 120/2(c)(2).
  6. The setting of a price for sale or lease of property owned by the District 5 ILCS 120/2(c)(6).
- Meeting Opening Crotty moved seconded by Romberg to return to Open Session at 7:03 p.m. A voice vote was taken. Those voting Yes: Fitzgerald, Crotty, Fielden, Jaensch, Romberg, Price and Wandke. No: None. The motion carried.
- Meeting Opening Welcome and Mission
- Roll Call Board Members present were: Kristin Fitzgerald, Terry Fielden, Jackie Romberg, Donna Wandke, Susan Crotty, Suzyn Price and Mike Jaensch.
- Student Ambassadors Present:  
Abby Rader , NNHS  
Kevin Angell, NCHS
- Administrators present: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Jen Hester, Chief Academic Officer; Bob Ross, Assistant Superintendent for Secondary education; Kitty Ryan, Assistant Superintendent for Elementary Education; Brad Cauffman, Chief Financial Officer; Christine Igoe, Assistant Superintendent for Student Services; Tim Wierenga, Assistant Superintendent for Assessment; Carol Hetman, Chief Human Resources

Officer; Steve Mathis, Director of Buildings and Grounds.

Pledge of  
Allegiance

Mary Baum, Principal of Mill Street Elementary introduced the following students who led the Pledge of Allegiance: Layla Henderson, Matilda Kraus, Faye Tyschper, Norah Hess, Bella Boudreaux, Ethan Petzold, Sophia Neill, and Isabella Chew.

Recognition

### **Good News**

Superintendent Bridges announced that the Ann Reid Early Childhood Center received an Award of Excellence for Linguistically and Culturally Appropriate Practices in ExceleRate Illinois. The award demonstrates the successful implementation of high-quality, culturally and linguistically appropriate practices for children with diverse learning styles. This is the first time an early learning center has received this award. He welcomed Tarah Allen to come up and introduce her Equity Leadership Team: Kim O’Neill, Carrie Smith, Cindy O’Meara, and Megan Hafer. Mrs. Allen indicated that this was an intense 15 month process and that the team learned a lot in the process. They have implemented many changes at ARECC due to this process. They will be attending the awards ceremony later this week.

### **NNHS Math Team State Champions**

Superintendent Bridges invited Naperville North High School Principal Stephanie Posey up to extended congratulations to the Naperville North Math Team for winning First place in the Illinois Council of Teachers in Mathematics State Math Contest on May 7. The students who received certificates are:

Shruti Baxi, Jack Boettcher, Richard Cao, Austin Chao, Vincent Chee, Alex Eastman, Danny Emge, Stephen Fan, Chris Fu, Karen Ge, Artur Genser, Michael Green, Ryan Guan, Howie Guo, Michelle He, Kathryn Jin, Benji Kan, Richard Li, Michael Lin, Grace Liu, Jason Liu, Lynnette Lu, Sarah Mansfield, Jatin Mathur, Terry Nguyen, Nicholas Ong, Alexander Ristich, Steven Shi, Zack Swartz, Jesse Wang, Jason Xia, Angela Xu, Danielle Yang, Richard Zhang, James Zhu, and Lena Zhu.

The Coaches: Liz Moore - Head Coach, Jong Ho Kim - Head Coach, Howard Phelan - Assistant Coach, Noreen Olisar - Assistant Coach.

### **District 203 Mission Maker Award**

Superintendent Bridges explained that the District 203 Mission Maker Award is a monthly award given to students who live the District Mission in exemplary ways. Lincoln Junior High School Principal Patrick Gaskin invited the following students to come up to be recognized: Shiza Alendry, Abida Aisikaer, Edie Blaze, Ashley Bowling, Grace Carlson, Cora Carr, Fiona Curran, Maggie Dalton, Lena Davis, Alexandra Dram, Christina Dubsy, Sarah Gadd, Amelia Hiepler, Grace Klingbeil, Lauren Krasowski, Madeleine Krumins, Clare O'Donnell, Grace Rubas, Rachel Schlesinger, Sophia Schubel, Kathryn Southon, and Sarah Stefanski.

The Lincoln Junior High School 8th Grade LIFE Leaders have been self-directed in their contributions to the efforts of the group. Individually, they have spent their own time developing ideas, reaching out to the community, and completing tasks beyond expectations. These girls were instrumental in

the creating a school-wide campaign to collect warm clothing for the homeless, contributing to the efforts of the Sunrise Rotary Club. They exhibited self-direction and collaboration when they took the lead in motivating students at Lincoln, through an extensive advertising campaign and competition, collecting over 900 items. In that same vein of community contribution, the girls worked through numerous lunch periods sewing dozens of fleece scarves to also donate to the homeless.

They have demonstrated complex thinking and quality production working with residents at ManorCare in Naperville. What started out as brainstorming and putting together a variety of activities, became a challenge in understanding not only what works, but what engages and inspires, resulting in meaningful artistic expression of both students and residents, with heartwarming results for all participants.

These girls led the way from the start and are sure to continue using their talents to inspire others to do the same.

Public Comment Thom Higgins

Indicated that his youngest child is graduating from NNHS this week. He wanted to recognize a few teachers that his daughters had been influenced by during their years in D203. Both girls had Beth Hoen for 1<sup>st</sup> grade at Ellsworth Elementary. Another teacher, Emily Bishop, Spanish teacher at NNHS was a wonderful mentor to both of his daughters. One of his daughters wants to be a bi-lingual teacher due to the influence of these women. Other teachers of note were Jennifer Prerost, and Dan Iverson. His daughters had a wonderful experience in D203 due to the great teachers. Additionally, Mr. Higgins thanked Suzyn Price for her service to the Board of Education. He noted that Kitty Ryan's DNA was in the brick and mortar of the District and thanked her for her leadership.

Mark Bailey, President of the NUEA

Thanked Suzyn Price for her wonderful service to the Board of Education on behalf of the NUEA. He enjoyed working with her over the years, had many great professional conversations with her and noted that he appreciated her honesty and candor. She always put children first.

Monthly Reports

- Treasurer's Statement – The Board received the March Treasurer's Statement.
- Investments – The Board received the March Investment Report as well as an additional Cash and Investment Report.
- The Board received Budget Reports for March.
- The Board received the March Insurance Report.

Action by  
Consent

The following items were presented on the Consent Agenda:

1. **Bills and Claims** from Warrant #407857 thru Warrant #408480 totaling \$17,643,939.34 for the period of March 22, 2016 to April 18, 2016.

**2. Adoption of the Personnel Report**

**Resignation – Administration (Revised Date)**

Kaine Osburn, May 31, 2016, PSAC, Deputy Superintendent

**Leave Of Absence – Administration**

Malee Farmer, 10/18/16 - 2/7/17, PSAC, Dir. Of Research & Analytics

**Retirement – Certified**

Thomas McEvelly, end of 15-16 school year, WJHS, Mathematics/Social Science

Judith Talaber, 11/9/2016, Elmwood, 2<sup>nd</sup> Grade

**Resignation – Certified**

Jessica Chang, August 14, 2016, Beebe, Dual Language 4<sup>th</sup> Grade

Dana Green, August 10, 2016, NNHS, Instrumental Music-Orchestra

**Resignation – Certified (Revised Date)**

Donald Stinson, August 14, 2016, NNHS, Instrumental Music-Band

**Appointment – Certified (Full Time)**

Laurel Anderson, August 15, 2016, JJHS, School Counselor

Macey Berta, August 15, 2016, Ellsworth, Learning Behavior Specialist

Madeline Collins, August 15, 2016, Mill St., Learning Behavior Specialist

Michael Fitzgerald, August 15, 2016, NNHS, Social Science

Lindsay Kiskowski, August 15, 2016, KJHS, Speech-Language Pathologist

Courtney Marcordes-Bruns, August 15, 2016, ARECC, Early Childhood

Melanie Nelson, August 15, 2016, Mill St., Learning Behavior Specialist

Lisa Panzarella, August 15, 2016, NNHS, Speech-Language Pathologist

Hannah Raver, August 15, 2016, NNHS, Agriculture/Horticulture

Kristy Saar, August 15, 2016, Connections, Speech-Language Pathologist

Meenjung Shin, August 15, 2016, KJHS, Language Arts/Social Science

Kathryn Stuart, August 15, 2016, Scott, Art

Linda Weisenberger, August 15, 2016, Beebe/Mill St., Certified School Nurse

**Appointment – Certified (Part-Time)**

Sandrine Winiecke, August 15, 2016, NNHS, French & Spanish

**Revised Contract Ft**

Amy Todd, August 15, 2016, Naper & WJHS, ELL

**Re-Employment – Certified (Full Time)**

Melissa Gonzalez, August 15, 2016, NCHS, FACS

Kelly Mielcarz, August 15, 2016, NCHS, Vocal Music

David Rebus, August 15, 2016, WJHS, Science/Social Science

**Re-Employment – Certified (Part-Time)**

Nicole Romanov, August 15, 2016, NNHS, ELL (40%)

Grace Twietmeyer, August 15, 2016, NCHS, Mathematics (20%)

**Leave Of Absence – Certified**

Victoria Derybowski, 8/15 – 12/22/16, Steeple Run, Vocal Music

**Retirement – Classified**

Rakip Baci, May 16, 2016, Kingsley, Custodian

**Resignation – Classified**

Michelle Fuentes, June 1, 2016, NCHS, Department Secretary

Jennifer Jordan, May 25, 2016, NCHS, Department Secretary

Cynthia Bonfield, May 19, 2016, NNHS, Special Education Assistant

Tyesha Mardis, May 23, 2016, Transportation, Bus Driver

**Employment – Classified**

Steven Leggett, May 6, 2016, Transportation, Bus Driver

**Leave Of Absence – Classified**

Marc Apelgren, 5/25 – 8/1/16, LJHS, Custodian

**3. Board Meeting Minutes 4/18/16, 5/2/16.**

**4. DAOES Appointment**

## **5. Bid: Science Equipment**

## **6. INCubator Contract (New course approved by the Board)**

### **Consent Agenda**

Price made a motion to approve the Consent Agenda as presented with the exception of numbers 3, Board meeting minutes from 4/18/16, 5, Bid: Science Equipment, and 6, INCubator Contract. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Crotty, Fitzgerald, Wandke, Price, Fielden, and Romberg. No: None. The motion carried.

### **3, Board Meeting Minutes 4/18/16**

Fitzgerald made a motion to approve the Board Meeting Minutes from April 18, 2016. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Crotty, Fielden, Romberg, Wandke, Jaensch, and Fitzgerald. No: None. Abstain: Price. The motion carried.

## **5, Bid: Science Equipment**

- If there were two groups of bids, why was there only one bid on the second group?
  - It is difficult to have multiple vendors because of the interactive relationship between the probes and the original equipment.
  - There were four companies that bid on the second group.

Fitzgerald made a motion to approve the Science Equipment bid as presented. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Fitzgerald, Romberg, Fielden, Wandke, and Crotty. No: None. The motion carried.

## **6, INCubator Contract**

- This was a course we approved in March and now we are approving the resources. It would have been helpful to be aware that there were going to be licensing agreements involved with the resources.
  - We will be more explicit when we bring new courses forward.
  - New course proposals lead to curriculum development process.
  - The difference with this one is that we are contracting an outside group for the curriculum as opposed to writing it ourselves.

Fitzgerald made a motion to approve the INCubator Contract as presented. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Fitzgerald, Wandke, Fielden, Romberg, Jaensch, Crotty, and Price. No: None. The motion carried.

Communications  
Student  
Ambassador  
Reports

### **Student Ambassador Reports**

#### **Abby Rader, NNHS reported:**

Past week

- Last week the Band, Orchestra and Choir farewell concerts.
- AP testing finished.
- Homecoming – “Masquerade Ball” was last weekend.
- Senior Commemorative tomorrow night.
- Senior brunch and commencement Wednesday.
- Wish sports teams well as they go off to State.

- Seniors disappointed to have to turn in their Chromebooks. They have been very helpful both in school and out.
- Student Government Executive Board elections were last week.
- Thomas Zugay, rising Senior is the new Student Ambassador from NNHS.

**Kevin Angell, NCHS, reported:**

- Combined Band and Orchestris Concert was on May 10
  - May 11 incoming athletes' orientation.
  - May 12 Orchestra Concert.
  - May 16 Choral Concert.
  - Tomorrow is the Commemorative Program.
  - Senior dress-up days are being held all week.
  - May 19 there will be a summer school meeting.
  - The announcement for the new Student Ambassador will be coming up.
  - Thanked the Board for the opportunity to be the Student Ambassador.
- 
- Board members thanked the Student Ambassadors for their service. Mr. Fielden presented them with plaques and pictures were taken of the Board members and the Student Ambassadors.

Written  
Communications

**Freedom of Information Requests:**

- Lester, Daily Herald request for policy information.
- Petecki, George's Landscaping, LTD request for contractor information.
- McSherry request for contractor information .
- Rodgers, Stuart – Rodgers, request for photography bid information.
- Burch request for contractor information.
- Williams Request for tuition reimbursement information
- Burch request for contractor information.

Superintendent  
Staff/School  
Reports

**Library Resource Center Services Update**

Superintendent Bridges indicated that one of the areas of the District that they have been looking at through the lens of continuous improvement is the Learning Resource Centers. He introduced Dr. Jen Hester and Jill Hlavacek, Director of Innovation and Learning who gave a presentation on why we are reviewing the LRCs and how the review led to the shift from libraries being Learning Resource Center to Learning Commons. The ideas and concepts are the result of a hugely collaborative effort between the LRC staff and the District. District leadership conducted a review of services provided by several positions in the District; among them were the LRC Director and teacher positions. In order to support the teachers and the curriculum and better align the services to enhance student learning, it was determined that the LRCs need to have a common purpose to support our strategic efforts. LRCs in most schools are large and centrally located in the schools and the use of them has been inconsistent. The space should be considered as a means expanding learning opportunities. Dr. Hester reviewed some current uses for the spaces including developing research skills, small group work, literacy enhancement, and meeting spaces for staff and community meetings. Some of the directors and teachers are shifting the use of the space from one of consuming

information in a quiet place to one that focuses on learning through creation and production. In rethinking the purpose and function of the LRCs we found opportunities for improvement. Services need to be aligned to meet the needs of the individual learner on their journey to meet the Districts mission. We have opportunities to redesign the physical space to support production and creation, a central learning place where all students have access to the newest technologies and latest tools.

Throughout the 2015 school year the LRC directors and teachers worked collaboratively to research and redefine the purpose of the LRC to support teachers and students. The research project started in September to collect artifacts and articles. Through the year the research was collected, shared, categorized, discussed and synthesized. The resulting proposal was formed from the LRC review and based on best practice and relevant research in the field.

The 21<sup>st</sup> century environment that our students live and learn in requires us to broaden our current purpose. The Learning Commons is a responsive and interactive learning environment in which students drive the learning experience through inquiry and research, innovation and creation, communication and collaboration and activities that promote lifelong growth in literacy. The name Learning Commons is being used by the Canadian Library Association and the American Library Association. Dr. Hester discussed four focal areas of impact on student learning: Inquiry and Research, Innovation and Creation, Communication and Collaboration, and Literacy Growth. Additionally, Mrs. Hlavacek discussed the areas that support the continuous learning toward School Improvement: Curriculum, Instructional Collaboration and Support, Resources for Students and Resources for Teachers.

As the plans are implemented we will work with building leadership teams to turn the Learning Commons into innovative and inviting spaces for students, staff and the community. Most of the schools are equipped to support the Learning Commons, but some will require small upgrades. The Learning Commons is a place for shared culture and the hub of all school activities. The key next steps are:

16 – 17 Engage schools in planning and learning.

17 – 18 Initial implementation begins. Communication will be important.

18 – 19 Schools enter into a phase of continuous improvement.

Questions/Comments from the Board:

- Sounds amazing – the whole switch is for students and teaching staff.
- Who is the leader in the library and how do you retain them?
  - All LRC Directors have been engaged in the research and have provided feedback.
  - They have identified their strengths and noted where they need to grow.
  - Have worked with HR to build a partnership with Olivet Nazarene to offer a Library Science degree.
  - We have built a hybrid with them that works for us.
- Do you envision that each school will do something a little different?

- We have developed a common vision, but there will be differences in the way schools implement it.
- Have you visited any other districts?
  - Yes, we reached out to several districts for ideas of how to implement.
- Is this included in the budget?
  - Yes, this summer as we are doing some library work, we are working toward the new vision.
  - Learning Commons Directors are being asked to envision their space.
- One of the most encouraging parts is the continuous improvement – we will not be stagnant.

### **DLI Update – Grades 3 – 5 Device Strategy**

Superintendent Bridges indicated that one year ago the Board approved the Digital Learning Initiative. High schools got the devices this year; junior high schools will get them next year. Jen Hester noted that tonight the recommendation for the plan for EC – 5 will be presented. Roger Brunelle noted that the recommendation for EC – 5 is the Google Chromebooks. Data that was collected was used to determine the best environment to access the curriculum and resources.

Board Member comment:

- Students do not want to give up the Chromebooks.

Student Ambassador question:

- Do we still teach type to learn?
  - Yes, at the elementary level.

Board member comments:

- Happy that we are going to Chromebooks for EC – 5.
- Are we ready to go for junior high?
  - Yes, once the equipment comes in, we are ready.
  - GAFE certification – Professional learning and support will take place on May 26 and in the summer.

### **Diversity Committee Report**

Superintendent Bridges noted that the Diversity Awareness Committee met on 3/14/16, and 4/16/16. There are about 30 participants including parents, community members, staff and administrators. In March Christine Igoe and Lisa Xagas provided information on the Student Services department. In April, Tim Wierenga gave an assessment and data presentation. The next Meeting will be on October 10, 2016. Topics for upcoming meetings will be discussed.

### **College and Career Counseling Update**

Christine Igoe, Karen Lemanski, Director of Student Services at NCHS and Molly Murray, Counselor at NNHS gave an update on the work of the Pathways to College and Career Readiness Committee. Outlined by the District Strategic Blueprint, the committee, comprised of people from all areas of student support, began the work to review the current state and revise and align future services. The committee is employing the key components of



continuous improvement to build on the successes of the current services. The role of the school counselor is to support students in a holistic manner with three major areas of emphasis: Academics, careers and post-secondary planning and social development. Points of pride were reviewed. A high percentage of students attend college. Multiple events that have taken place to expose students to a variety of colleges were discussed. Additionally, Counselors have intentionally developed relationships with multiple institutions. Group activities are held with underclassmen so the students can receive guidance on topics like the importance of their GPA, learning about tools to explore career possibilities and linking electives to their interests. Upperclassmen are guided in developing and implementing post-secondary goals and plans. Additionally, Other supports are offered to students such as writing recommendations for students and providing opportunities for students to visit different institutions.

The committee is working on developing foundational components to enhance the services that are provided for students. College and career readiness was defined as was an overarching goal that directly relates to the work of the Student Services department. They want to ensure that students have a goal for their post-secondary life and skills and strategies to be flexible as their lives change. The committee identified values to guide their work toward reaching their overarching goal. Additionally, they have begun to identify key components that need to be in place to meet the goal: Academic Planning, Post-Secondary Exploration, College and Career Assessments, College/Technical School Admission Process, College Affordability Planning, Transition to Post-Secondary Life. In the next steps the committee will continue to focus on continuous improvement to identify the standards and progressions necessary to revise and align current services.

#### Questions/Comments from the Board

- What has changed from what the services looked like in 2009 to now?
  - We have evolved.
  - The Naviance tool has allowed them to track data and use it to guide students.
  - Students are branching out more and seeing different opportunities.
  - We have a structure to look at where we are and where we are going.
- What kinds of things are we doing for the career side of college and career? What about gap year?
  - As we develop the plan, we will uncover things that we need along the way.
  - We are talking about things in the budget that they need such as a 504 coordinator to take that responsibility off the counselors plate.
- How many students are assigned to each counselor?
  - Approximately 270.
- Do you have everyone that you need – the right numbers of people to cover all the needs?
- Wish we were doing more to help kids look different.
  - We are still in the process of learning and understanding how we make the move to the next step.

- The pathway on what is next can look different for each of the 6,000 kids.
- The committee has been encouraged to discover the many options that are available to kids and ensure that the information is given to the kids.
- The collaboration between the two schools has grown to provide experiences for kids.
- What is in place for 6 – 8 and how do you see that changing?
  - The committee agrees that things need to be done earlier to coordinate continuity across the middle schools.
- How about students volunteering and those types of experiences to discover what they are interested in and what they care about.
  - We are always looking for authentic experiences for kids.
- What about creating a program to capture students’ strengths and passions around STEM.
  - We need to get to STEM and see what they are thinking and where they are going.
  - In Naviance, they have a personality and strength evaluation to identify areas of study and interest.
- Students do not always understand the connections with what they like and how it translates to where they want to go.
- Hope the counselors are encouraging students to take AP classes.
- Some students are required to do interviews and some students go into it blind – they do not have an opportunity to learn.
- There are two types of diplomas – college prep and comprehensive.
- Caution about putting too much pressure about college on kids from early on.
- Want to be certain that all kids are aware that there are other good options besides college.
- Want to be certain that everything is on the table; there are a lot of things to talk about and consider.

Student Ambassador Comments

- When choosing courses, possibly look at a career and then choose courses that will support that career.
- The interest inventory can be discouraging.
- Make sure students are not just going to a school because it is prestigious, but that it is a good fit.

Board Comment:

- There does not seem to be a lot of time for interaction between the students and the counselors.

President’s Report

Board of Education Reports

Kristin Fitzgerald indicated that as Board Liaison to the Bridge, she was able to attend the Award Ceremony last week. It was very in line with the 203 spirit and what we do. Points of pride were emphasized and students were recognized for their accomplishments.

Discussion  
Without Action

### **2016 – 2017 Budget Workshop**

Superintendent Bridges noted that this is the second of a series of budget workshops. Mr. Cauffman did not have any changes to the budget presentation; this is a continuation of the discussion.

- Last year in budget background there was language about meeting the boards' expectation to reduce overall spending.
  - We are always looking for ways to reduce spending.
  - We did the same process as last year of asking all departments to reduce spending.
  - The words will be added back to the budget narrative.
  - Want to be close to as small an increase as we had last year.
  - This year we have advanced spending plans in the budget so it carries that money in it, if you take those funds out, we are well below.
- Possible reductions from the State are always a threat.
- The administration did an excellent job of tightening things last year; expected to see the same this year; closer to what actuals are.
  - Questions will be logged and shared for clarification.

Discussion With  
Action

### **Establish Date for FY2015 – 2016 Amended Budget Hearing**

Brad Cauffman indicated that Illinois Statute requires the school district hold at least one Public Hearing before amending said budget that has been made conveniently available to the public for at least 30 days. There are two main reasons that the 2015-16 budget needs to be amended prior to June 30, 2016.

#### **1. Limitation of Administrative Costs Worksheet**

Each November the District must file the "Limitation of Administrative Costs Worksheet" to ISBE which is based on the current year's budget (FY2016) vs. the prior year's actual cost (FY2015) and limits the estimated administrative cost increase to less than 5%. If your estimated cost exceeds 5% the District has two options to address this issue:

- Seek a waiver from General Assembly
- Amend their budget to comply with the requirement

A district could be exempt from this requirement if they rank in the lowest 25th percentile of like districts in administrative expenditures per student. Our District does not qualify for this exemption. The recommendation is to amend the FY2016 budget to comply with this requirement.

#### **2. Land Cash and Life Safety Funds**

Administration also intends to amend the budget to allow for the expenditures of Land Cash and Life Safety Funds as approved on August 17, 2015 (numbers have been updated to reflect actual expenditures and add additional projects\*). The following timeline is recommended:

May 16, 2016 – BOE establishes FY2016 Amended Budget Hearing for June 20, 2016

May 18, 2016 – District publish said notice and places budget amendment on display

June 20, 2016 – BOE holds hearing on amendments and approved amended budget

June 21, 2016 – District files Amended Budget with ISBE

The only action the Board is being asked to take is to establish the Public Hearing on June 20.

#### Board Questions/Comments

- We need a better planning tool to make it as accurate as possible.
- When you lowered the budget amounts in the Administrative Services, is it just being lowered, or is it being shifted?
  - Just lowered, not shifted.

Wandke made a motion to approve setting the date for the Public Hearing on the Amended Budget to June 20, 2016. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Wandke, Jaensch, Crotty, Price, Romberg, Fielden, and Fitzgerald. No: None. The motion carried.

#### **2016 – 2017 School Lunch Prices**

Superintendent Bridges indicated that the proposal for increasing school lunch by \$0.10 at each level was presented at the last Board meeting. There have been no changes.

Romberg made a motion to approve the 2016 – 2017 School Lunch Prices as presented. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Fitzgerald, Wandke, Fielden, Romberg, Jaensch, Crotty, and Price. No: None. The motion carried.

#### **Policy Review: Second Reading Policy 7.190, Student Discipline**

Superintendent Bridges noted that at the last meeting, Mr. Bob Ross gave a report on the work of the annual Student Discipline Policy Review Committee. Since then there have been no changes made.

Mr. Ross responded to a question posed by Student Ambassador Kevin Angell at the May 2 Board meeting regarding the appearance of a different standard for numbers 22 and 42. Number 22, the misbehaviors themselves are different and the language is taken directly from the law. Number 42 is language that is currently in the policy and has been moved from elsewhere.

Crotty made a motion to approve Policy 7.190 as presented. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Fitzgerald, Wandke, Fielden, Romberg, and Crotty. No: None. The motion carried.

#### **Policy Review: Second Reading 7.240, Co-Curricular Participation Code**

Superintendent Bridges noted that at the last meeting Mr. Bob Ross reported on the work of the annual Co-Curricular Participation Code Committee. There have not been any changes made since then.

Wandke made a motion to approve the recommended changes for Policy 7.240, Co-Curricular Participation Code. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Fitzgerald, Romberg, Fielden, Wandke, and Crotty. No: None. The motion carried.

Board members thanked the committee members for their time and commitment.

### **Instructional Resources**

Superintendent Bridges noted that at the last meeting Jennifer Donatelli presented the proposed instructional resources for 6 – 12 Science. There is no additional information.

Fitzgerald made a motion to approve the instructional resources for 6 – 12 Science as presented. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Wandke, Jaensch, Crotty, Price, Romberg, Fielden, and Fitzgerald. No: None. The motion carried.

New Business      Suzyn Price addressed the Board with reflections on her time as a Board member.  
Board members individually thanked her for her time and dedication in all her years of service to the community. Mr. Fielden presented her with an appreciation plaque.

### **Old Business**

#### **Upcoming Events**

- May 17 – HURRAH Appreciation Luncheon
- May 18 – Commencement
- May 20 – Open house for Kitty Ryan
- May 25 – Classes End
- May 30 – Memorial Day Holiday
- June 6 – Board of Education Meeting
- June 20 – Board of Education Business Meeting

Superintendent Bridges indicated that the board approved Kaine’s resignation a month earlier than originally expected, thus, this is his last Board meeting.

Adjournment      Wandke made a motion at 9:30 p.m., seconded by Fitzgerald to return to Closed Session for the purpose of:

- Collective negotiating matters between the District and its employees or their representatives Pursuant to 5 ILCS 120/2(c)(2).

A roll call vote was taken. Those voting yes: Romberg, Jaensch, Fielden, Fitzgerald, Crotty, Price and Wandke. No: None. The motion carried.

Approved              June 20, 2016

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Terry Fielden, President  
Board of Education

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Ann N. Bell, Secretary  
Board of Education