

MINUTES OF A MEETING OF THE BOARD OF EDUCATION,
NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE
AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION
CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE, IL.
MARCH 6, 2017 AT 7:00 P.M., CLOSED SESSION 5:30 p.m.

Call to Order	<p>President Terry Fielden called the meeting to order at 5:30 p.m. Board members present: Jackie Romberg, Mike Jaensch, Donna Wandke, Terry Fielden, and Kristin Fitzgerald. Absent: Charles Cush and Susan Crotty.</p> <p>Administrator present was: Dan Bridges, Superintendent; Carol Hetman, Chief Human Resources Officer; Bob Ross, Chief Operating Officer; Brad Cauffman, Chief Financial Officer</p> <p>Romberg moved, seconded by Wandke to go into Closed Session at 5:30 p.m. for consideration of:</p> <ol style="list-style-type: none">1. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).2. Collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2(c)(2).3. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
Meeting Opening	<p>Romberg made a motion, seconded by Wandke to return to Open Session at 7:06 p.m. A roll vote was taken. Those voting Yes: Fitzgerald, Fielden Jaensch, Romberg, and Wandke. No: None. The motion carried.</p>
Meeting Opening	<p>Welcome and Mission</p>
Roll Call	<p>Board Members present were: Kristin Fitzgerald, Donna Wandke, Mike Jaensch, Jackie Romberg, and Terry Fielden. Absent: Charles Cush and Susan Crotty.</p> <p>Student Ambassadors Present: Thomas Zugay, NNHS Anthony Molina, NCHS</p> <p>Administrators present: Dan Bridges, Superintendent; Bob Ross, Chief Operating Officer; Jayne Willard, Assistant Superintendent for Curriculum and Instruction; Chuck Freundt, Assistant Superintendent for Elementary Education; Nancy Voise, Assistant Superintendent for Secondary Education; Jen Hester, Chief Academic Officer; Christine Igoe, Assistant Superintendent for Student Services; Carol Hetman, Chief Human Resources Officer; Tim Wierenga, Assistant Superintendent for Assessment and Analytics; Brad Cauffman, Chief Financial Officer; Roger Brunelle, Chief Information Officer.</p>
Pledge of	<p>Board members led the Pledge of Allegiance.</p>

Allegiance Romberg made a motion to allow Charles Cush to participate in the meeting via telephone at 7:09 p.m. Fitzgerald seconded the motion. A unanimous voice vote was taken and the motion carried.

Good News Superintendent Bridges congratulated the NNHS Table Tennis Team for winning 1st place in the Illinois Interscholastic Table Tennis Tournament.

Additionally, he congratulated Kennedy Junior High School Math Counts Team for winning the 2017 Math counts State Championship.

Public Comment Action by Consent

The following items were presented on the Consent Agenda:

Adoption of the Personnel Report

Reassignment – Administration
 Sarah Cain, July 1, 2017, Elmwood, Assistant Principal
 Malee Farmer, August 7, 2017, JJHS, Assistant Principal
 Lora Nowicki, July 1, 2017, Highlands, Assistant Principal
 Brian Zallis, July 1, 2017, Prairie, Assistant Principal

Appointment – Certified (Full Time)
 Annette Boogerd, August 14, 2017, MJHS, Certified School Nurse
 Alexandra Gargano, August 14, 2017, TBD, Elementary self-contained
 Amanda Reiman, August 14, 2017, TBD, Elementary self-contained
 Raul Reynoso, August 14, 2017, TBD, Elementary self-contained

Leave Of Absence – Certified
 Jennifer Weigand, 20% LOA for 2017-18, NNHS, Social Science

Retirement – Classified
 Judy Buerger, June 30, 2017, Prairie, Special Education Assistant

Resignation – Classified
 Daniel Digney, March 3, 2017, MJHS, Custodian
 Stephen Grigsby, March 10, 2017, Transportation, Bus Driver
 Patricia Mathewson, March 20, 2017, NNHS, Special Education Assistant

Addendum

Retirement – Administration
 Kaye Corrigan, August 18, 2017, JJHS, Assistant Principal

Appointment – Administration
 Angela Stallion, July 1, 2017, Ranch View, Principal

Resignation – Certified
 Jillian McNamara, end of 16-17 school year, Mill Street, School Psychologist

Retirement – Classified
 Christine Wolstenholm, June 30, 2017, NNHS, Executive Secretary

Wandke made a motion to approve the Consent Agenda as presented. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Fielden, Cush, Wandke, and Jaensch. No: None The

motion carried.

Superintendent Bridges introduced Angela Stallion, who was just appointed as the next Principal at Ranch View Elementary. He congratulated her and welcomed her noting that District 203 is pleased to have her join the Administrative team. Ms. Stallion indicated that she is looking forward to serving in the District 203 community.

Student
Ambassador
Report

Thomas Zugay, NNHS Reported:

- It has been a busy month.
- Hosted Clash of the Sequins Show Choir competition.
- Past weekend both Show Choirs won Grand Champions at their last competition.
- Jane Boettcher is a 2016 – 2017 Coca Cola scholarship winner.
- Varsity scholastic Bowl won 8 straight tournaments and they are competing in the national tournament in Washington DC.
- Spring break trip to France is open.
- Spring yard signs are for sale.
- Ping Pong Team took first place in State.
- Swim and Dive team tied NCHS for 9th place overall.
- Spring play is this weekend.
- Basketball team won regionals and play tomorrow night for sectionals.
- Two students made Daily Herald DuPage County all-Academic team.

Anthony Molina, NCHS Reported:

- Senior party last week – hosted entirely by parents.
- Father/Daughter dance and Mother/Son brunch were also held.
- BPA had State competition and had 7 students qualify for national completion
- Student Advisory Council will hold the Student/Staff basketball game.
- 4.0 Awards Ceremony will be held in the Auditorium on March 8 before school.
- Annual spring play is *I hate Hamlet*, March 9 – 11, let by Mr. Albrecht and he is retiring after this year.
- March 14 band will have its Annual All Band Concert.
- Athletes Rosters are available.
- AP students – registration is now over for those tests.

Superintendent
Staff/School
Report

Mid-Year Student Data Report

Tim Wierenga indicated that he will provide an update on the District assessment progress as well as subgroup progress. He noted that the Strategic Blueprint provides the framework for the work. The purpose of a balanced assessment system is to help students grow, contribute to instruction and to inform the School Improvement Process. He explained the three types of assessment in the balanced assessment system: accountability testing, benchmark testing, and classroom assessment. Examples of accountability testing are State testing and college entrance exams that are used by outside organizations for verifying progress. Benchmark testing data is used by

Professional Learning Communities to examine each student's progress by standard. Classroom assessments include quizzes, essays, portfolios, and student discussions. He examined the achievement and growth from the winter Performance Series assessments and PSAT given to freshmen in October. This is our baseline data since this is the first time we have given this assessment. We have been measuring achievement for a long time and more recently we are measuring growth. Achievement is something that is accomplished by learning. Growth is the process of increasing learning. The Performance Series Assessment is a snapshot of how a student is doing at a particular time and how they are doing on the standards. The reading scores show almost universal improvement, with many of the subgroups showing steady progress. Students take Performance Series three times a year so the data informs our work and allows us to look for areas of improvement. Math scores are good, but not as good as the reading scores in our subgroups. Our identified gap subgroups have seen increases in achievement, small but steady. The math scores provide insight on where to provide academic press so students meet their end of the year targets.

The newly redesigned SAT was given for the first time one year ago. Illinois has selected the new SAT as the State accountability assessment starting this spring. There are two sections of the SAT that add up to a scale of 400 – 1600 points. To prepare our students for the SAT, we gave our freshmen the PSAT 8/9 in October. Students have received their reports from the College Board along with instructions on how to access Khan Academy, the free online test prep site. Several charts of scores were reviewed including subgroup scores. These scores will form the baseline for our work at the high schools in closing achievement gaps. These gaps are consistent with gaps we found on the ACT and PARCC. Overall, achievement is high in D203. We will use the baseline data to improve scores on upcoming assessments. Achievement gaps do not close quickly and must follow accelerated growth. Next steps include using benchmark data in PLCs by student, by standard. We will look at the school level and create SMART goals related to closing the achievement gaps so we have indicators of success. Additionally, we will review the sequence and timing of our SAT suite of assessments.

Board Questions/Comments:

- What would it look like when we are at the accelerated level – what are you hoping for?
 - These are different students every season. First would be consistency in growth and second depends on the assessment itself as to the percentage of increase. As we are setting goals and benchmarks that we want schools to shoot for, we would ask schools to set their achievement goals higher.
 - We want to do this on multiple measures.
- What would it look like then?
 - We want to see growth more than the standard deviation above the growth target.
- What are the SMART goals?
 - We use Rising Star as the School improvement process which has indicators. We want to set achievement goals that are measurable

and can be attained and have some time category – we have an indicator at the end to measure if we are making the progress we are expecting.

- What have we learned about sustainability?
 - When we look at the data, if we look at a high level and set a goal there, there are fluxuations in achievement.
 - One of the ways we will be looking at each individual student by standard is through the PLC process. As we go through that process there will be robust growth for each student that will raise the levels consistently.
- Are we seeing a widening of the gap between the lower end and the higher end of the subgroups?
 - We are seeing consistency across the district – all are seeing growth so that is why we want to set benchmarks based on where we want the students to be so all levels move up.
- When this is presented at the buildings will the data be specific to their school?
 - All schools will get charts that are specific to each school.
 - Data will be presented in the light of school improvement for each school.
 - Teachers have access to individual student’s data.

President’s
Report
Board of
Education
Reports

Jackie Romberg requested that NEF functions be placed on the Board calendar.

Kristen Fitzgerald and Donna Wandke went to the Educational Leadership Alliance in Springfield and heard some updates about State funding reform and they were able to speak to some of the legislators.

Dan Bridges and Terry Fielden went to the LEND meeting and they talked about the new Secretary of Education.

Discussion
Without Action

Debt Service Levy

Superintendent Bridges indicated that the Board has the opportunity to discuss abating the tax levy tonight. Brad Cauffman noted that as the Board considers the abatement, it is important to discuss how it will affect the 5 Year Forecast.

Key points:

- Balance budgets are projected.
- Anticipate declining tax rate.
- On track to pay-off bonds.
- Includes all achievement gap closing measures.

Mr. Cauffman indicated that it is important to review the revenue and expenditure sensitivity analyses because they help understand how an individual assumption will impact the Five Year Financial Forecast. The Consumer Price Index is the most important revenue assumption. On the expense side, salary assumptions are the most critical. He noted that the base model is the same as last model but the achievement gap strategies are

included. He reviewed several revenue and expenditure charts. He discussed a property tax freeze model that was built indicating that the accumulated impact would be a decline of \$30.75 million in fund balances over the next five years. He reiterated the key points that were discussed at the beginning of the presentation. He indicated that the recommendation is to abate the Debt Service levy, which if done, will result in an average tax payer saving \$40.00 per year for tax levy 2016. The Board will be asked to take action on March 20, 2016.

Board member questions or comments:

- We will have a permanent abatement when the bonds are paid off so we will no longer have to discuss abatement.
- It is good that we are in a position to pass on savings to the community.

EC – 8 Certified Staffing Projection

Superintendent Bridges indicated that annually the administration presents projected staffing plans for the Board’s approval. Chuck Freundt noted that he, Christine Igoe and Nancy Voise prepared the chart in BoardDocs for the Board’s review. He indicated the additional FTE positions target closing the achievement gaps. The Board will be asked to take action on March 20 at which time high school and District special education staffing projections will be presented.

Superintendent Bridges indicated that a priority set by the Board is to do everything we can to address the achievement gaps and closing them across the District. We plan to add staff in specific areas to accomplish this.

Board Comments/Questions:

- Glad we are making the investment to ensure that all students will be successful.

K – 5 Science Curriculum

Superintendent Bridges introduced Jayne Willard, Assistant Superintendent for Curriculum and Instruction and Jennifer Donatelli, Director of Curriculum and Instruction who will Discuss K – 5 Science, New Course Proposals and Instructional Resources. A curriculum development update was given. Committees were established to begin the curriculum development process for 6 – 12 Social Science and 6 – 12 Performance Music. They will continue to meet in the 2017 – 2018 school year to develop new units aligned to the recently adopted standards. New middle and high school science curriculum has been implemented. We will continue to gather feedback and refine instruction next year.

Mrs. Donatelli reviewed the K – 5 Science development process noting that the team officially began working in 2015 – 2016 to understand the new standards and the shift in science instruction. This school year the team has been developing unit maps and reviewing resources. They will continue to develop and field test their units in the 2017 – 2018 school year with full implementation expected in the 2018 – 2019 school year. The team has worked hard and is excited to see the integration of STEM experiences in the curriculum.

The Board will be asked to take action on March 20, 2017.

Board questions/comments:

- The K – 5 science curriculum will be adopted at the next meeting and implemented in 2018 – 2019?
 - Correct.

New Course Proposals

Mrs. Willard indicated that a recommendation is being made to partner with the University of Illinois to offer students a Multivariable Calculus course with the option of applying for dual credit that would result in 4 U of I credit hours. The course would be offered to students at both high schools, housed at NCHS and implemented at the beginning of the 2017 – 2018 school year. Currently NNHS offers a Calculus course with Linear Algebra that provides students credits through the College of DuPage. It is only offered at NNHS because the math department at COD has strict instructor certification rules. This class would still be offered.

The next course recommendation is Music Production for implementation in the 2018 – 2019 school year. It would replace the current course, Music Appreciation. The curriculum would be updated to incorporate music technology and recording techniques. Students would study historical technologies used to produce music and provide hands on experience in the production of live and digital music.

Board Questions/Comments:

- Does the U of I have less restrictions for instructors?
 - Not less restrictions, but different restrictions.
 - D203 are eager partners to work with the U of I and we continue to look for more partnerships.
- Will we still have the Calculus class at NNHS with dual credit at COD and both classes will be offered to NNHS and NCHS?
 - Yes, the courses are slightly different and will be offered to students at both high schools.
- The music course is in the 20th century – will it move forward?
 - The students will have the history piece in the class but now there will be more hands on experience in the production of music.
- Why is it implemented in 2018 and not 2017?
 - That is our typical new course cycle. We bring courses to the Board for approval and then take a year to develop the curriculum for the course.
- How does the availability for the students work?
 - Depends on how we schedule it. In the past students have not wanted to travel, but we feel that this partnership with U of I will change that.
- Do the students have to initiate the dual credit piece with U of I?
 - We will initiate and help manage the dual credit and then students will contact U of I.
- The credits will transfer to whatever university the students attend?
 - Yes.

Instructional Resources

Mrs. Donatelli indicated that the resources that are being recommended have been identified to support curriculum and refresh dated curricular materials. They have been reviewed and evaluated by teachers and administration. She gave an overview of the resources at the three levels. She summarized the resources needed for the Dual and English Language programs across K – 12. Additionally, she reviewed the student resources selected to support the new Social Emotional standards and curriculum across the District. Mrs. Willard discussed the success of the Digital Learning Initiative and the Algebra 1 digital textbook. We have come to a point in curriculum development where our teachers are creating more digital content that directly aligns to our curriculum. We call it the Digi. Based on the success and feedback gathered from both math departments, we would like to move forward with the creation of digital textbooks for Algebra 2, Honors Alg 2, Geometry, and Geometry 2 to be used as the core resources for each course. Teachers Tom Gebbie and Kathleen Williams were part of the original Digi writing team and came to the meeting to provide a teacher’s perspective of the benefits of a teacher created resource. The Digi that was created is a flexible, editable and dynamic web-based curriculum resource that utilizes technologies available to students. The printed and current digital mathematics resources cannot be altered or updated. The Digi can be altered, is written from the framework of D203 curriculum maps and is directly connected to the high school learning targets. It is ideal for the student who is absent and provides a differentiated approach through interactive pieces written and video content. It will also be available in Spanish. It is a resource that will continue to evolve with changing curriculum, math technology and student needs.

Board Questions/Comments:

- Exciting to see that we are pushing the envelope and looking at innovative way to improve.
- Is there going to be a set time frame when the Digi will be updated?
 - One of the advantages is that it can be changed any time very flexible.
- Do you need a webmaster or is just a portal or can anyone with a password get in and make changes?
 - It is a Wiki platform. There are a certain set of authors for each textbook. Changes go through a mini-vetting process.
- Are there limitations?
 - The biggest limitation is internet access. We offer print resources for students that need it. It is all printable.
 - One enhancement is in the Spanish translation; we can make sure it is translated appropriately for our parents and students.
- Do we have families that don’t have internet capability?
 - There are households that do not have internet accessibility. Teachers are aware and help the students get the content.
- Are they going to be shared with PI and PI+ and honors Geometry?
 - They can have access to it; we are putting forward some resources for them, and for now these are the best resources for them.
 - Our team is ready to move forward with this and expand it and we

want to give them that opportunity.

- What is the Sandbox – can students post questions?
 - It is our escape hatch – it is a place where teachers can experiment with things and test things out. Kids can go there too. In the future we want it to be a place where teachers can interact with students. It is a place to innovate.
- Is this replacing the heavy textbooks? Yes.
- So proud of the District for doing this ourselves; the industry has been slow on this. It dovetails nicely with DLI. Hopefully we can do this with more of our courses.
- For sure it is next year or is it one year out?
 - We are in the process of deciding what the timeline looks like. They need time to write. We want to get this into the hands of the students as soon as possible. Possibly by semester 2.
- The broad depth of the literature resources is exciting.
- Are the SEL books going to classroom libraries? Will students check them out?
 - The single title books will be used with the curriculum as support for the lessons and units.
 - Books will be used for conversations in the classroom and then available for check out.
- Complement the team on their financial stewardship – partnering with local vendors to get the best deal.
- Hoping the math teams are looking beyond the original courses to more courses.
- We look forward to an update.
- Thank you to the teachers for coming.

The Board will be asked to take action March 20, 2017.

DLI Device Lease Agreement

Brad Cauffman indicated that the Administration is in the process of finalizing a lease agreement. He noted that we went out for bid from six financing companies. Three replied with BMO Harris being the lowest. Our legal council is reviewing the documents for approval March 20, 2017.

Acorn Online Payment System

Brad Cauffman and Roger Brunelle presented information on the current state of D203 online payment tools, and shared rationale and benefits for changing to a new solution. Mr. Cauffman provided some historical information about the implementation of Revtrak and Registration Werks in 2013 noting that at that time they were the only tools available that integrated with our Student Information System, Infinite Campus. At the time, they were an improvement from not having any online payment system, but have proven cumbersome and do not provide parents with clear information. The actual fee management process is done by multiple systems and involves staff efforts to manually resolve issues, balance accounts, answer questions and manage free and reduced lunch fee waivers. District 203 is continuously seeking to improve tools and processes to support our parents, students and staff. We have scanned the marketplace and believe the Acorn solution will provide the opportunity to

make multiple functional and operational improvements. The tool was piloted last year for summer school registration and fee management and will be again this summer. Feedback from summer school leadership, school and department staff as well as parents has been highly positive. The Acorn solution has updated accounting, payment, security and District management features. The benefits are in the areas of ease of use, visibility into fee activities, and increased staff workload efficiencies. The amount of the transaction fee to be charged to parents will remain approximately the same. The District will save hundreds of man hours. The recommendation to be put before the Board for action on March 20 is:

- Implement Acorn as District wide replacement for RevTrak, Registration Werks, and Infinite Campus fee management module.
- Retire usage of RevTrak and Registration Werks.
- Eliminate lunch payment through RevTrak.
- Manage all registration fees, course fees, and optional fees for 6 – 12 starting in 2017 – 2018 school year.

Board Comments/Questions:

- Can people continue to write checks?
 - Yes.
- Are there any plans to integrate lunch programs?
 - We would like to work on the lunch system, it is a little outdated. For now we do not have any plans for that.
- The fee will go down for parents. Are we passing on the annual licensing fee to parents?
 - The District will incur that cost.
- Supportive as we move into the 21st century.
- Saves money for our students and families.
- Unburdens our staff.
- Are we piloting it for summer school this year?
 - Yes, we did pilot it last year and will again this year.
- Do we have enough feedback to know we want to move forward with it?
 - Yes, the feedback has been positive.

Discussion With
Action

High School PLC/Late Start Plan

Superintendent Bridges indicated that at the February 21 Board meeting the recommendation was made for weekly collaboration time for PLC implementation beginning in the 2017 – 2018 school year. There were no questions or comments from Board members.

Cush made a motion to approve the High School PLC/Late Start Plan as presented. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Fitzgerald, Wandke, Jaensch, Romberg, Fielden and Cush. No: None. The motion carried.

New Business
Old Business

Board Agreements

Coming up on April 3, 2017

Upcoming Events

- March 20, 2017, Board of Education Meeting
- March 27 – 31, 2017 Spring Break
- April 3, 2017 Board of Education Meeting
- April 17, 2017 Board of Education Meeting
- April 18, 2017 District Awards Night

The Election is on April 4, 2017 and Election information is in BoardDocs along with Candidate Forum information.

Adjournment Romberg made a motion to adjourn the meeting at 8:44 p.m. Fitzgerald seconded the motion. A voice vote was taken. Those voting yes: Romberg, Wandke, Jaensch, Fitzgerald, Cush and Fielden. The motion carried.

Approved March 20, 2017

Terry Fielden, President
Board of Education

Ann N. Bell, Secretary
Board of Education