

MINUTES OF A BUSINESS MEETING OF THE BOARD OF EDUCATION,
NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE
AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION
CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE, IL.
JUNE 15, 2015, AT 7:00 P.M.

- Call to Order President Terry Fielden called the meeting to order at 5:45 p.m. Board members present: Jackie Romberg, Kristin Fitzgerald, Suzyn Price, Susan Crotty and Terry Fielden. Absent: Donna Wandke, Mike Jaensch.
- Administrators present were: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer
- Closed Session Fitzgerald moved, seconded by Price to go into Closed Session at 5:45 p.m. for consideration of:
1. Discussion of lawfully closed minutes whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
 2. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
 3. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal 5 ILCS 120/2(c)(11).
 4. Collective negotiating matters between the District and its employees or their representatives. 5 ILCS 120/2(c)(2).
 5. The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
 6. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2 (c)(7).
- Meeting Opening Romberg moved, seconded by Crotty to return to Open Session at 7:12 p.m. A voice vote was taken. Those voting Yes: Fitzgerald, Romberg, Price, Fielden and Crotty. No: None. The motion carried.
- Meeting Opening Welcome and Mission
- Roll Call Board Members present were: Jackie Romberg, Kristin Fitzgerald, Terry Fielden, Susan Crotty, and Suzyn Price. Absent: Donna Wandke and Mike Jaensch.
- Administrators present: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Jen Hester, Chief Academic Officer; Jayne Willard, Assistant Superintendent for Curriculum and Instruction; Bob Ross, Assistant Superintendent for Secondary education; Kitty Ryan, Assistant Superintendent for Elementary Education; Christine Igoe, Assistant Superintendent for Student Services; Tim Wierenga, Assistant Superintendent for Assessment; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer; Roger Brunelle, Chief Information Officer; Steve Mathis, Director of Buildings and Grounds; Michelle Fregoso, Director of Communications.

Pledge of Allegiance

Board members led the Pledge of Allegiance.

Board President Terry Fielden proposed a change in the Agenda to have the Recognitions first then hold the Public Hearing with agreement from all Board members. There was no opposition.

Good News Recognition

Superintendent Bridges expressed congratulations to the NNHS Girls Track and Field team who took first place in two events at the IHSA State meet held at Eastern Illinois University on May 23, 2015. Overall, the team took 9th place in the State.

First Place winners in the 4 X 800 Meter Relay were: Elly DeTurriss, Jenny Gibson, Emory Griffin and Clarie Hamilton.

First Place winner in the 3200 Meter Race was Judy Pendergast.

The team was coached by: Joanna Wilson, Head Coach and Assistant Coaches: Dan Iverson, Renee Billish, Allison Hillyer, Lindsay Grier, Mike Schmelzel, and Brian Webb.

Public Hearing on Parent Teacher Conferences

Administration Comments

Board President Terry Fielden called the Public Hearing on Parent Teacher Conferences to order at 7:17 p.m. He reviewed the procedure for the hearing. Kaine Osburn noted that we are asking for approval of an extension of a waiver currently in effect that allows the District, but does not obligate us, to continue to run parent teacher conferences the way we do now. The waiver allows for a teacher institute day instead of a student attendance day on the day of evening conferences.

Public Comments

None

Board Comments

- Question about not enough slots available for conference requests.
 - We have addressed this issue in several ways: length of conferences has been adjusted, school set up for conferences are different at each location; teachers are willing to hold conferences outside standard conference time to accommodate parents who are unable to get a desired conference time slot.
 - We do reserve slots for parents who have a language barrier or internet problems.
 - Staff proactively reaches out to parents of students who would benefit from a parent teacher conference.

Close Hearing on Parent Teacher Conferences

Fitzgerald made a motion to close the Hearing on Parent Teacher Conferences at 7:24 p.m. Crotty seconded the motion. A unanimous voice vote was taken and the motion passed.

Public Comment

None

Written
Communication

Freedom of Information Requests:

- Polikoff, University of Southern California, request for textbook information.

Superintendent
Staff/School
Reports

Student Performance Update

Tim Wierenga and Malee Farmer, Director of Research and Analytics, gave an overview of the assessment suite. They reviewed the results from the spring 2015 benchmark assessments, analyzed both growth and achievement data and drew school level conclusions. A balanced assessment system provides data that drives instruction and authentic school improvement. There are a few areas that need to be analyzed further for program evaluation, however, overall, there are no major concerns and students achieved and grew at a rate better than expected nationally. Benchmark assessments are used during the course of a year to inform us on the progress of our students. In the early years student readiness levels are assessed. As students grow their needs change and assessments become more sophisticated data sources. Snapshots of early literacy and math were explained in detail, noting that kindergarten students performed well especially on the phonemic awareness snapshot. At the elementary level, several assessments such as ISEL, Fountas and Pinnell and Words Their Way are used to measure achievement and growth. They were explained. The majority of students achieved at grade level and grew from fall to spring. Analysis of the Performance Series assessment in literacy as well as math illustrated that our intermediate students showed exceptional achievement and met expected growth in reading and math compared to the general population. At the junior high level, students achieved in both reading and math and sixth and seventh graders met their expected growth rate. Additional measures will be analyzed to study eighth grade growth, which was slightly lower than their target. The ACT series is the best measure that we have results on for high school students. The Explore Test, part of the ACT series is given to 8th graders and provides a great transition for them into high school. The PLAN test is given to sophomores in the fall, and the P-ACT is given in spring. The three tests are given in house so families have scores within a month of taking the tests. The tests provide information to families and schools about how ready students are to attend college or enter a career. School improvement teams review the data and use it to help set goals and SIP plans. The ACT is taken by students in their Junior year and is used by colleges as one factor to determine entrance. A list of upcoming data presentations at Board meetings was provided:

ACT report - September 8, 2015

ELL and Dual Language Update - October 5, 2015

PARCC Results - October 19 or November 2, 2015

Midyear Data update - March 7, 2016

Student Data update - June 20, 2016

Board member Questions and Comments:

Superintendent Bridges noted as an aside that Bob Ross is keeping an eye on the weather and at this point there is no weather threat in this area.

- Are there problem areas in the Growth Performance Series by cohort?
 - There are areas that we intend to dig deeper into so we can work with students to grow.

- Are plans in place for elementary students that are at risk?
 - Each of the schools has their own practice: PLCs and school improvement processes are tailored to help instruct students in the core curriculum.
- Was there a noticeable change in 1st grade data given the change in LEAP?
 - There was no significant change; the students met expectations but did not grow as much as we had hoped.
 - The ISEL test is used as a screener to identify students at risk.
- How are we dealing with the demographic gap?
 - We are doing a deeper analysis this summer. The ongoing Rising Star process at each school is also working to address the needs of all students.
- Do teams have information about best practice in all schools, not just their own school?
 - Time is set aside for at monthly DLT meetings for Principals to exchange ideas and best practices.
- Is there a format difference between the ACT test and other tests that students are used to taking?
 - There are differences in the structure and formatting, the instructions are similar. Schools are examining how to put ACT type questions in their everyday assessments.
- ACT and SAT test different things; A lot of schools look at SAT because it dives deeper into problem solving and comprehension.
- There are students who perform better on one than the other.
- Schools provide preparation for both tests.

President's Report

Board of Education Reports

Monthly Reports

- Treasurer's Statement – The Board received the April Treasurer's Statement.
- Investments – The Board received the April Investment Report as well as an additional Cash and Investment Report.
- The Board received Budget Reports for April.
- The Board received the April Insurance Report.
 - At the request of a Board member, an explanation of how investments are chosen and tracked will be provided for the next Board meeting.

Action by Consent

The following items were presented on the Consent Agenda:

1. Bills and Claims from Warrant #399370 through Warrant #400377 totaling \$20,801,235.14 for the period of May 19, 2015 through June 15, 2015.
2. Adoption of the Personnel Agenda

Appointment – Administration

Jonathan Vogel, July 1, 2015, WJHS, Principal

Appointment – Certified (Full Time)

Melissa Beckman, August 17, 2015, Connections, Learning Behavior Specialist
Emma Burrows, August 17, 2015, Kingsley/Elmwood, Instrumental Music (Band)
Ryan Crawford, August 17, 2015, Connections, Learning Behavior Specialist
Katherine Dejmek, August 17, 2015, ARECC, Bilingual Speech/Lang Pathologist
Renee Fasanella, August 17, 2015, Elmwood, Learning Behavior Specialist
Amanda Giglio, August 17, 2015, Connections, School Social Worker
Agnes Iraci, August 17, 2015, MJHS, School Psychologist
Kelly McBride, August 17, 2015, NCHS, Mathematics
Steven Ondrus, August 17, 2015, NCHS, Learning Behavior Specialist
Samantha Sujak, August 17, 2015, Kingsley, Learning Behavior Specialist
Katharine Waller, August 17, 2015, Beebe, School Social Worker
Christopher Weinman, August 17, 2015, KJHS, School Counselor
Brian White, August 17, 2015, JJHS, Mathematics/Social Science

Appointment – Certified (Part-Time)

Kristen Liyeos, August 17, 2015, NCHS, Physical Education (20%)
Paula Rossi, 8/17/15-12/22/15, NNHS, Communication Arts (20%)
David Vivian, August 17, 2015, NNHS, Technology Education (30%)

Revised Contract Pt

Angela Englishharden, August 17, 2015, Highlands, Orchestra (60%)
Alison Rozell, August 17, 2015, KJHS, Art (88%)
Janet Taylor, August 17, 2015, NNHS, Art (80%)

Re-Employment – Certified (Full Time)

Amy Columbus, August 17, 2015, Maplebrook, 1st Grade
Sarah Keller, August 17, 2015, River Woods, Dual Language 4th Grade
Kathryn Millar, August 17, 2015, Prairie, 2nd Grade
Julia Radasevich, August 17, 2015, MJHS, Language Arts

Re-Employment – Certified (Part-Time)

Rebecca Chiappetta, August 17, 2015, JJHS & MJHS, Physical Education (34%)
Grace Twietmeyer, August 17, 2015, NCHS, Mathematics (70%)

Employment Of Interns

Kathryn Jenkins, June 8, 2015, PSAC, Communications Intern
Andrea Lin, June 8, 2015, PSAC, Communications Intern

Termination – Classified

Susan Coady, June 9, 2015, Transportation, Bus Driver
Laura King, May 29, 2015, Transportation, Bus Driver

Retirement – Classified

Sharon Whitt, July 12, 2015, Beebe, Instructional Assistant
Nancy Vahldick, June 2, 2015, Naper, Special Education Assistant

Employment – Classified

Nicholas Lopez, June 1, 2015, Elmwood/Kingsley, Custodian
Andrew O'Connor, June 5, 2015, Transportation, Bus Driver
Donna Pellegrino, May 15, 2015, Transportation, Bus Driver

Addendum

Appointment – Administration

Jill Hlavacek, July 2, 2015, PSAC, Director of Innovation and Learning

3. **Board Meeting Minutes 5/18/15, 6/1/15**
4. **Resolution No. 1506-02, Prevailing Wage**
5. **IHSA Compliance**
6. **Out of Country Field Trips**
7. **2015 – 2016 Renewal of Liability, Property, Auto, School Board Legal, and Excess Workers Compensation Insurance.**

Crotty made a motion to approve Bills and Claims from Warrant #399370 through Warrant #400377 totaling \$20,801,235.14 for the period of May 19, 2015 through June 15, 2015 and all other items on the Consent Agenda 1 - 7 with the exception of numbers 9.03, Board Meeting Minutes and 9.06, Out of Country Field Trips. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Price, Crotty, and Fielden. No: none. The motion carried.

Item 3, Board Meeting Minutes

5/18/15 – Crotty made a motion to approve the Board Meeting Minutes from May 18, 2015. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Price and Fielden. No: None. Abstain: Crotty. The motion carried.

6/1/15 – Fitzgerald made a motion to approve the Board Meeting Minutes from June 1, 2015. Price seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fielden, Crotty, Price, and Fitzgerald. No: None. The motion carried.

Out of Country Field Trips

It was noted that the out of country field trips are rich experiences for the students. Chaperones for the trips go through the Human Resources screening process. The trips being approved tonight will all be chaperoned by our teachers.

Romberg made a motion to approve the Out of Country Field Trips as presented. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Price, Fitzgerald, Fielden, Romberg, and Crotty. No: None. The motion carried.

Superintendent Bridges introduced Jon Vogel who was just appointed by the Board to be the new Principal at Washington Junior High School. He elaborated on Mr. Vogel's background and noted that his most recent appointment was in District 204. Mr. Vogel introduced his wife and children and noted that he is excited to come to District 203 and start working with the staff at WJHS.

Superintendent Bridges introduced Jill Hlavacek, who was just appointed to the new position of Director of Innovation and Learning. Her new position is the repurposed position of Director of Instructional Technology. Mrs. Hlavacek's most recent appointment was in District 203. She introduced her family and noted that she is happy to join District 203 and eager to get started.

Susan Crotty, who approved this month's Bills and Claims noted that she

learned about payments made to neighboring school districts for drivers education classes. A student who goes to a parochial school, lives within the D203 boundary in the town of Lisle can choose to take Drivers Education through the Lisle School District. D203 in turn reimburses the Lisle school district for the Drivers Education fee.

Discussion
Without Action

Discussion With
Action **Resolution No. 2015-04 Sale of Goodrich Woods**

The DuPage County Forest Preserve has offered to purchase the land around the Hobson Preschool. Negotiations have been lengthy and well thought out. The land will benefit the community. Legal counsel and Hobson Preschool have approved the conditions of the sale.

Crotty made a motion to approve Resolution N. 2015-04, Sale of Goodrich Woods. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Crotty, Fitzgerald, Fielden, Price and Romberg. No: None. The motion carried.

Waiver: Parent Teacher Conferences

Fitzgerald made a motion to approve the application for a Waiver for Parent Teacher Conferences. Price seconded the motion. A roll call vote was taken. Those voting yes: Price, Romberg, Fielden, Fitzgerald, and Crotty. No: None. The motion carried.

Bid: Food Service Management Contract

Superintendent Bridges noted that Sodexo contacted us in March to let us know that they would be unable to renew the current contract at the current rate plus the 3% allowable increase. Therefore, the District, in compliance with ISBE regulations, invited bids for the provision of food services for students. The bid process is highly regulated by ISBE. He noted that the District will have the option to go out to bid in one year depending on participation in the Federal Lunch Program, which will be carefully reviewed.

Questions and comments from Board members:

- Have we informed our US Representatives about the restrictions that are placed on the food service providers and that we are concerned?
 - We have not done that yet but the conversation may happen as we go forward and look closer at the Federal Lunch Program.
 - Our recommendation is authorized by the State Board of Education and District legal counsel.
- Was it the performance of the lowest bidder that did not make the criteria?
 - Yes. We checked the references they provided and they did not make the 80% threshold.
- Sodexo did make several presentations about the regulations placed on food services by the State and the restriction placed on the amount of calories allowed in meals. Athletes and active students need more calories to perform well.

Fitzgerald made a motion to approve the recommendation for the Food Service Management Contract. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Crotty, Price and Fielden. No: None. The motion carried.

Lunch Price Increase

Superintendent Bridges noted that the complete explanation for the suggested lunch price increase was in BoardDocs. There were no questions from Board members.

Romberg made a motion to approve the recommended lunch price increase. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Price, Romberg, Fitzgerald, Fielden, and Crotty. No: None. The motion carried.

New Business

Old Business

Upcoming
Events

NEF Founders Classic, Monday July 13, 2015, Springbrook Golf Course, 11:30 a.m.

Adjournment

Fitzgerald made a motion to adjourn the meeting at 8:20 p.m. Crotty seconded the motion. A unanimous voice vote was taken and the motion carried.

Approved

July 20, 2015

Terry Fielden, President
Board of Education

Ann N. Bell, Secretary
Board of Education