

MINUTES OF A BUSINESS MEETING OF THE BOARD OF EDUCATION,  
NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE  
AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION  
CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE, IL.  
JULY 20, 2015, AT 7:00 P.M.

- Call to Order President Terry Fielden called the meeting to order at 5:00 p.m. Board members present: Jackie Romberg, Kristin Fitzgerald, Suzyn Price, Susan Crotty, Mike Jaensch and Terry Fielden. Absent: Donna Wandke.
- Administrators present were: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer
- Closed Session Fitzgerald moved, seconded by Price to go into Closed Session at 5:00 p.m. for consideration of:
1. Discussion of lawfully closed minutes whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
  2. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
  3. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal 5 ILCS 120/2(c)(11).
  4. Collective negotiating matters between the District and its employees or their representatives. 5 ILCS 120/2(c)(2).
  5. The sale or purchase of securities, investments or investment contracts. 5 ILCS 120/2(c)(7).
- Meeting Opening Romberg moved, seconded by Crotty to return to Open Session at 7:04 p.m. A voice vote was taken. Those voting Yes: Fitzgerald, Romberg, Price, Fielden, Jaensch and Crotty. No: None. The motion carried.
- Meeting Opening Welcome and Mission
- Roll Call Board Members present were: Jackie Romberg, Kristin Fitzgerald, Terry Fielden, Mike Jaensch, Susan Crotty, and Suzyn Price. Absent: Donna Wandke.
- Romberg made a motion at 7:06 p.m. to approve that Donna Wandke join the meeting by speaker phone. Fitzgerald seconded the motion. A unanimous voice vote was taken.
- Administrators present: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Jen Hester, Chief Academic Officer; Jayne Willard, Assistant Superintendent for Curriculum and Instruction; Bob Ross, Assistant Superintendent for Secondary education; Kitty Ryan, Assistant Superintendent for Elementary Education; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer; Roger Brunelle, Chief Information Officer; Steve Mathis, Director of Buildings and Grounds; Michelle Fregoso, Director of Communications.

Pledge of Allegiance	Board members led the Pledge of Allegiance.
Good News Recognition	Superintendent Bridges acknowledged and thanked the Rotary Club of Naperville for their generous donation of \$10,000 to help support the Jefferson Junior High's Walk for Water fundraiser. The money goes to help provide clean drinking water to children in developing countries. The students simulated the walk one billion people take daily for water by carrying gallons of water for three miles. This is the second year the JJHS seventh graders have raised money for this cause. The Rotary donation is very much appreciated.
Public Comment	None
Written Communication	Freedom of Information Requests: <ul style="list-style-type: none"> <li>• Bob Baier, Sheet Metal Workers Local 265 request for contractor information.</li> <li>• Tim Leary, Chartwells, request for Food Service Bid information.</li> <li>• Charlene Roche, SmartProcure, request for purchase order information.</li> <li>• Geoff Ziezulewicz, Chicago Tribune request for Naperville Partnership Development information.</li> </ul>
Superintendent Staff/School Reports	<p><b>Board Policy 4.30</b> Superintendent Bridges suggested that this report be given when the investment report is discussed.</p> <p>Superintendent Bridges noted that the draft of the Illinois School Board Association School Board Recognition for 2015 is complete. Board members were asked to share their input and comments with Dan so he can make revisions prior to the August 3 deadline.</p>
President's Report	<p><b>Board Committee Liaisons/ Board Adopt-a-School Assignments</b> Vice President Price noted that the assignments for this year are posted for the Board's review. Several assignments were changed. Mrs. Price will revise the lists and get them back to the Board.</p> <p>It was suggested that the Bridge School and Transitions program be added to the Adopt-a-School lists and Board members assigned to each. They are important aspects of the District and being a part of the Adopt-a-School program will show the Boards' support for the programs. Concern was expressed that Board members take into consideration the administrators' time when visiting as these are busy programs with a lot going on at any given time. Susan Crotty was assigned to the Transitions Program and Kristin Fitzgerald was assigned to the Bridge School. Mr. Ross and Dr. Igoe will be consulted for an initial introduction meeting for each program prior to visits.</p>
Board of Education Reports	<p>President Fielden noted that the IASB digest of bills was available for the Board's review. Administrative staff members are currently reviewing them.</p> <p>Mrs. Fitzgerald noted that the bill we have been working on did pass the</p>

Senate. She noted that this was good action on the part of LEND to get active on behalf of the school district.

Mrs. Wandke thanked all those who supported the very successful NEF golf outing.

#### Monthly Reports

- Treasurer's Statement – The Board received the May Treasurer's Statement.
- Investments – The Board received the May Investment Report as well as an additional Cash and Investment Report.

Superintendent Bridges noted that a quarterly investment discussion is scheduled for tonight. As a result of the discussion held in April, the Administration has been working with our current investment consultants at Ehlers to develop a plan to bring the investment portfolio in line with the Board's expectations. They are addressing the safety of investments, liquidity, rate of return and diversification of the long-term investment portfolio. Discussions in Springfield that could negatively impact governmental financial support are being carefully considered. Overall our fiscal income is on pace to increase as projected based on our current investments.

Superintendent Bridges noted that in August of 2014 the Board approved revisions to Policy 4.30 regarding investments. The administration has reviewed the policy and made recommendations to further revise it. The recommendations give in detail a course of action to get the portfolio back in line with the Board's expectation and the Investment Policy.

#### Board Comments and Questions:

- Appreciate the more robust reporting – would like to see the gain and loss figures.
- Expressed concern about the bookkeeping and switching funds from one account to another.
  - Mr. Cauffman will compile a step by step reconciliation for all the investments.
- It is disconcerting that we have so many 0 coupon bonds.
- There is no problem with the investment policy; the problem is when we do not follow the policy. We need to know the policy and follow it.
- If we try to define exact percentages, they may not be appropriate for future financial climates.
- Concern about the portfolio, adding specific direction on some items may be warranted, but the portfolio does not meet the current policy.
- The current policy is not made better by the proposed changes. Adding more clarity to it is fine, but adding percentages is bothersome.
- Need a long-term plan to get the investments back within policy guidelines and not in policy violation.
- Possibly put the four points in the policy in priority order. Simpler and broader policies will stand the test of time.
- Is there an advisor involved with the insurance investments?
  - Yes, they are held by PMA as the custodian and advisor.
- We should think about having the custodian and advisor be separate.

- Problem with the cash flow. Some bonds that don't mature for 5 years cannot be included in the cash reserve.
- Cash needs to be used to pay bills.

Superintendent Bridges noted that the proposed changes to Policy 4.30 were reflective of some of the conversations that have occurred. He will compile the input from tonight into a revised policy for a first reading at the next meeting on August 3. Board members will have time to provide thoughtful, deliberate input on the contents of the policy. Action will be taken at the August 17 Board meeting. Additionally, Policy 4.40 will be reviewed and clarified August 3.

- The Board received Budget Reports for May.
- The Board received the May Insurance Report.

Action by  
Consent

The following items were presented on the Consent Agenda:

1. **Bills and Claims** from Warrant #400378 through Warrant #401075 totaling \$31,860,747.28 for the period of June 16, 2015 through July 20, 2015.

**2. Adoption of the Personnel Agenda**

**Resignation – Certified**

Molly Boyd, August 16, 2015, District, Occupational Therapist

Jacqueline Cheek, August 16, 2015, Kingsley, 5<sup>th</sup> Grade

Sara Dekmar, July 16, 2015, Steeple Run, School Psychologist

Ryan Hammer, August 16, 2015, River Woods, Vocal Music

Erin Miller, July 6, 2015, Beebe, Learning Behavior Specialist

Lauren Peterson, August 16, 2015, NCHS, LRC Director

Adriane Potilechio, August 16, 2015, KJHS, Science

Faith Ro, August 16, 2015, LJHS, Language Arts

**Appointment – Certified (Full Time)**

Lauren Butler, August 17, 2015, Meadow Glens, 3<sup>rd</sup> Grade

Brent Carius, August 17, 2015, River Woods, 4<sup>th</sup> Grade

Colby Gregg, August 17, 2015, NCHS, Agriculture Education

Alexis Justice, August 17, 2015, Beebe, Learning Behavior Specialist

Julianne LaFleur, August 17, 2015, Meadow Glens, 1<sup>st</sup> Grade

Rebecca Rudy, August 17, 2015, LJHS, Kingsley, Elmwood, Orchestra

Catherine Thompson, August 17, 2015, Steeple Run, School Psychologist

Flaudiano Valdez Jr., August 17, 2015, River Woods, Dual Language 3<sup>rd</sup> Grade

**Appointment – Certified (Part-Time)**

Nora Blevins, August 17, 2015, WJHS & JJHS, Art (53%)

Molly Boyd, August 17, 2015, District, Occupational Therapist (60%)

Michael Diamond, August 17, 2015, JJHS, Learning Behavior Specialist (50%)

Stephanie Grunewald, August 17, 2015, Mill Street, School Psychologist (50%)

Nicole Romanov, August 17, 2015, NNHS, ELL (40%)

**Revised Contract Pt**

Victor Snodgrass, August 17, 2015, NCHS/NNHS, Foreign Language-Latin (80%)

**Leave Of Absence – Certified**

Ashley Volpe, 34% full year 2015/2016, WJHS/JJHS, Spanish

**Retirement – Classified**

Janet Watson, September 11, 2015, NCHS, Science Lab Assistant

**Resignation – Classified**

Victoria Tsaliangos, July 8, 2015, Connections, Special Education Assistant  
Karen Stacho, July 3, 2015, LJHS, Computer Support Associate  
Judah Banks, August 18, 2015, Meadow Glens, Instructional Assistant  
Nancy Maxson, August 14, 2015, Naper, Computer Support Associate  
Adam Devine, August 5, 2015, Naper, Custodian  
Jeffrey Borst, July 6, 2015, NCHS, Special Education Assistant

**Employment – Classified**

Amy Paden, August 19, 2015, Beebe, Instructional Assistant  
Adriana Bitner, August 19, 2015, Elmwood, Dual Language Assistant

**Rescind Employment**

Lynne Buell, July 10, 2015, District, Occupational Therapist (80%)

**3. Board Meeting Minutes 6/15/15, 7/1/15**

**4. DAOES Appointment**

Fitzgerald made a motion to approve Bills and Claims from Warrant # 400378 through Warrant #401075 totaling \$31,860,747.28 for the period of June 16, 2015 through July 20, 2015 and Item 1, Bills and Claims, Item 2 as amended in Closed Session and Item 4, DAOES appointment. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Wandke, Jaensch, Price, Crotty, and Fielden. No: none. The motion carried.

**Item 3, Board Meeting Minutes**

**Minutes 6/15/15**

Fitzgerald made a motion to approve the Board Meeting Minutes from 6/15/15. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Crotty, Price, Romberg, Fielden, Fitzgerald. No: None. Abstain: Wandke, Jaensch. The motion carried.

**Minutes 7/1/15**

Fitzgerald made a motion to approve the Board Meeting Minutes from 7/1/15. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Fitzgerald, Wandke, Jaensch, Romberg, Fielden, Price. No: None. Abstain: Crotty. The motion carried.

Discussion  
Without Action

**Drivers' Education Waiver for Fees**

Brad Cauffman explained that the Illinois School Code allows school districts to charge a fee up to \$250.00 for Driver's Education. If a district wishes to charge more than \$250.00, they must submit an application to the State Legislature for a waiver to the school code and hold a public hearing. The District is seeking a waiver that allows a fee of up to \$400.00, with the intention of increasing the fee in the 2016 – 2017 school year to \$300.00 with potential incremental increases over time. Currently the District pays about \$418.00 per student of which \$250.00 is paid by the student. The public hearing will be on August 3, followed by Board action on the application for waiver.

**Board Comments:**

- Does a reminder go out to parents about how expensive the Driver's Education course is?

- Annually, the Board takes public action to approve all fees.
- The Administration will look into what a notification might look like.
- The District needs to increase fees to cover its costs.

### **Policy Revisions, Section 8**

Superintendent Bridges indicated that we are working to finish the renewal of the Policy Manual. Kaine Osburn reviewed the proposed changes to the policies in Section 8.

#### **8.10, Public Relations**

- Renamed by PRESS, we want to have the same identification as IASB.
  - Want the work expectation back in the policy.
  - Want to figure out another word for public relations other than connection to the community.

#### **8.12, Nicknames/Mascots/Symbols**

- This is a District policy, no changes proposed.
  - Want sexual orientation put in.

#### **8.20, Use of school facilities**

- Took out detail issues - recommendation is to keep policy broader and keep the procedures separate and detailed – procedures can easily be changed.

#### **8.30 and 8.50, Visitors to and Conduct on School Property**

- Language from 8.50 has been incorporated in 8.30, recommendation to eliminate 8.50.
  - Put 8.50 in BoardDocs next meeting.
  - Review the language about welcoming visitors – there are times when we could not welcome all visitors.
  - Change check into the principal's office to check into the administration office.

#### **8.40, Spectator Conduct and Sportsmanship for Athletic and Extra-curricular Events.**

- No PRESS recommendation, just Board review.

#### **8.42, Extra-Curricular Activities Complementary Passes.**

- PRESS made recommendation to eliminate line 4 in existing policy.
  - Do not remove line 4.

#### **8. 60, Exclusive Bargaining Representative Agent**

- Information covered in another policy – recommendation to eliminate

#### **8.70, Accommodating Individuals with Disabilities**

- Changes clarify existing policy.

#### **8.80, Public Gifts to the School District**

- Provides more guidance for District acceptance of gifts.

#### **8.82, Business/Community/Education Partnerships**

- Existing and PRESS language reviewed by Business and Career Readiness Council. Changes made in accordance with their recommendations.

#### **8.90, Home and School**

- Not recommended for adoption at this time. Will review with various stakeholder groups for input and bring to Board next review.

#### **8.95, School Family Community Partnerships**

- Will take this to SFCP for input and then bring it forward.

**8.100, Relations with Other Organizations and Agencies.**

- Adds state emergency management agency and notes inclusion of other civil disaster agencies.

**8.110, Public Complaints**

- PRESS defers to NUEA bargaining agreement. Complaints are covered by another policy. Revisions will be made for next meeting.

Mr. Osburn asked that any further input be directed to him for revision for action on 8/3/15.

Discussion With  
Action

New Business

Old Business

Upcoming

Events

- Monday, July 27, 2015 - Board of Education Planning Meeting.
- August 19, 2015 classes begin.

Adjournment

Crotty made a motion to return to Closed Session at 8:35 p.m. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Fitzgerald, Wandke, Fielden, Romberg and Crotty. No: None. The motion carried.

Jaensch made a motion to return to Open Session at 9:45 p.m. Romberg seconded the motion. A unanimous voice vote was taken and the motion carried.

Crotty made a motion to adjourn the meeting at 9:45 p.m. Fitzgerald seconded the motion. A unanimous voice vote was taken.

Approved

August 17, 2015

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Terry Fielden, President  
Board of Education

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Ann N. Bell, Secretary  
Board of Education