

MINUTES OF A BUSINESS MEETING OF THE BOARD OF
EDUCATION, NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT
203, DUPAGE AND WILL COUNTIES, ILLINOIS, HELD AT THE
ADMINISTRATION CENTER, 203 W. HILLSIDE RD., NAPERVILLE, IL.
FEBRUARY 21, 2017 AT 7:00 P.M. CLOSED SESSION 6:00 p.m.

- Call to Order President Terry Fielden called the meeting to order at 6:00 p.m. Board members present: Jackie Romberg, Charles Cush, Mike Jaensch, Terry Fielden, Kristin Fitzgerald, Susan Crotty, and Donna Wandke.
- Administrators present were: Dan Bridges, Superintendent; Nancy Voise, Assistant Superintendent for Secondary Education; Carol Hetman, Chief Human Resources Officer; Bob Ross, Chief Operating Officer, and Brad Cauffman, Chief Financial Officer.
- Closed Session Romberg moved, seconded by Crotty to go into Closed Session at 6:00 p.m. for consideration of:
1. Discussion of lawfully closed minutes whether for purposes of approval by the body of the minutes 5 ILCS 120/2(c)(21). 1/23/17, 2/6/17
 2. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
 3. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal 5 ILCS 120/2(c)(11).
 4. Collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2(c)(2).
 5. Student Disciplinary Cases 5 ILCS 120/2(c)(9).
- Meeting Opening Wandke moved seconded by Crotty to return to Open Session at 7:05 p.m. A voice vote was taken. Those voting Yes: Fitzgerald, Cush, Jaensch, Romberg, Crotty, Fielden and Wandke. No: None. The motion carried.
- Meeting Opening Welcome and Mission
- Roll Call Board Members present were: Kristin Fitzgerald, Jackie Romberg, Donna Wandke, Charles Cush, Mike Jaensch, Susan Crotty and Terry Fielden.
- Administrators present: Dan Bridges, Superintendent; Jennifer Hester, Chief Academic Officer; Bob Ross, Chief Operating Officer; Chuck Freundt, Assistant Superintendent for Elementary Education; Nancy Voise, Assistant Superintendent for Secondary Education; Jayne Willard, Assistant Superintendent for Curriculum and Instruction; Tim Wierenga, Assistant Superintendent for Assessment; Carol Hetman, Chief Human Resources Officer. Michelle Fregoso, Director of Communications, Brad Cauffman, Chief Financial Officer.
- Student Ambassadors absent :
Thomas Zugay, NNHS
Anthony Molina, NCHS

Pledge of Allegiance

Christine O’Neil, Principal of Beebe Elementary School introduced the following students who led the Pledge of Allegiance: Dylan Dejesus, Molly Depies, Ella Fasolo, Angel Guitierrez, Andrew Hebron, Olivia Hebron, Benjamin Steele, and Cate Thompson.

Recognition

State Science Bowl Tournament Champions – NNHS

Superintendent Bridges and Advisor, Kevin Farrell congratulated the Naperville North Science Bowl Team who won the Illinois State Science Bowl Tournament in early February. Four students, one alternate and the Advisor, Kevin Farrell earned an all expense trip to Washington D.C to compete in the Department of Energy's National Science Bowl. Congratulations for winning the State Championship and best wishes to the team at the National Science Bowl.

Team members are: Justin Chen, Alex Eastman, Jason Gu, Allen Gu, Howie Guo, Jason Hu, Kathryn Jin, Benjamin Kan, Kelvin Li, Marissa Li, Jevin Liu, Jakob Myers, Julian Wagner-Carena, Jason Xia, Cindy Xue, Rohan Yelamanchili, and Brian Zheng.

Mission Maker Award

The District 203 Mission Maker Award is a monthly award given to students who live the District Mission in exemplary ways.

Superintendent Dan Bridges and Principal Erin Marker recognized Kingsley Elementary Mission Makers: Jordan Howard, Jacob Llewellyn, Colin Bierman and Sam Kanjama.

According to nominator, Ms. Noffke, fourth grade teacher, the class wrote about their dreams for the world in honor of Martin Luther King. These students were extremely inspired and went home to ask their parents if they could host a Hot Chocolate Stand to raise money for the Ronald McDonald House. Over a two day period they raised \$57.00 to donate. We are very proud of their Kingsley Kindness and Generosity and the way they are contributing to our community.

Additionally, Superintendent Dan Bridges and Principal Bill Wiesbrook recognized Naperville Central Mission Makers: Dana Roscoe and Peter Villanova.

According to nominator Bill Wiesbrook, the seniors organized and led a gift card drive that resulted in \$10,368.00 worth of gift cards that were recently donated to the Ronald McDonald house at Edward Hospital and the Lurie Children's Hospital in Chicago. The gift cards will be given to patients (especially teenagers), meals for families, gas money for families traveling for treatments, and will be used to help restock their food pantries. Dana and Peter spent significant time encouraging folks to donate gift cards and were leaders in this thoughtful endeavor.

Public Comment

Shannon Williams, A MomentumGroup
Discussed bids vs. what has been paid for yearbooks over the last few years and noted a discrepancy. Some of the information in the bid was misleading.

He indicated that kids are being overcharged.

Clare Tang

Indicated that some girls who want to take AP Computer Science are being rejected because of the pre-requisite. This will discourage girls, traditionally an underrepresented group, from trying to take the course. She urged the Board to please let the girls take the course.

- Monthly Reports
- Treasurer’s Statement – The Board received the December Treasurer’s Statement.
 - Investments – The Board received the December Investment Report
 - The Board received Budget Reports for December.
 - The Board received the December Insurance Report.

Action by
Consent

The following items were presented on the Consent Agenda:

1. Bills and Claims from Warrant #415811 through Warrant # 416687 totaling \$18,318,317.30 for the Period of January 24, 2017 to February 21, 2017

2. Adoption of the Personnel Report

Resignation – Administration

Michele Chapman, June 30, 2017, NNHS, Assistant Principal

Brad Cauffman, June 30, 2017, PSAC, CSBO/CFO

Resignation – Certified

Christine Brown, end of 16-17 school year, NCHS, Science

Kathryn Lawler, end of 16-17 school year, MJHS, Physical Education

Cindy Moore, end of 16-17 school year, Steeple Run, Speech-Language Pathologist

Stephanie Vitale, end of 16-17 school year, ARECC, Early Childhood

Appointment – Certified (Part-Time)

Mary Nameche, 3/13/17 – 5/26/17, Elmwood, Learning Behavior Specialist (50%)

Leave Of Absence – Certified

Jen Smith, 5/10/17 through end of year, NNHS, Communication Arts

Bethany Hurst, 01/27/17 though end of year, NCHS, FACS – Culinary Arts

Melissa Stines, 11/6/17 through 12/15/17, Elmwood, 5th Grade

Extend Leave Of Absence – Certified

Julie Riddle, 2017-18 School Year, Elmwood, Fifth Grade

Courtney Brown, 50% LOA 2017-18 School year, JJHS, Social Worker

Retirement – Classified

Paulette Allexan, May 26, 2017, NCHS, Senior Secretary

Resignation – Classified

Darrell Green, February 17, 2017, Transportation, Bus Driver

Reassignment – Non-Union Classified

Jeff Petrick, February 13, 2017, PSAC, IT Asset Manager

Employment – Classified

Iris Johnson, February 21, 2017, Beebe, Senior Secretary

Daniel Digney, November 7, 2016, MJHS, Custodian

Darrell Green, February 21, 2017, NCHS, Campus Supervisor
Christine Hill, February 21, 2017, NNHS, Campus Supervisor
Julie Strang, January 23, 2017, Prairie, Special Education Assistant

Addendum

Resignation – Certified

Theresa Young, August 16, 2017, Maplebrook, School Psychologist

Leave Of Absence – Certified

Shannon McCahill, March 16, 2017 – May 26, 2017, Prairie, LBS
Shannon McCahill, 2017-18 School Year, Prairie, LBS
Sarah O’Keefe, February 15, 2017 – May 26, 2017, WJHS, Library Resource Director

Employment – Classified

Randa Siblik, February 17, 2017, KJHS, Academic Support Associate
Sharon Quincy, March 6, 2017, PSAC, Accounts Payable Clerk
Jill Thornton, February 21, 2017, River Woods, Special Education Assistant

- 3. **Board Meeting Minutes, 1/23/17, 2/6/17**
- 4. **High School Yearbook**
- 5. **EC-8 Photography and ID Services**
- 6. **Student Discipline as discussed in Closed Session**
- 7. **Non-renewal and Dismissal of Administrators**

Consent Agenda

Wandke made a motion to approve the Bills and Claims from Warrant #415811 through Warrant # 416687 totaling \$18,318,317.30 for the Period of January 24, 2017 to February 21, 2017 and all other items on the Consent Agenda from 1 through 7 as presented with the exception of 3, Board Meeting Minutes. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Fielden, Cush, Crotty, Jaensch, and Wandke. No: None. The motion carried.

1/23/17 Board Meeting Minutes

Wandke made a motion to approve the Board Meeting Minutes from January 23, 2017. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Fielden, Romberg, Wandke, Crotty, Jaensch, Fitzgerald, and Cush. No: None. The motion carried.

2/6/17 Board Meeting Minutes

Wandke made a motion to approve the Board Meeting Minutes of February 6, 2017. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fielden, Fitzgerald, Crotty, Jaensch, and Wandke. No: None. Abstain: Cush. The motion carried.

Communications
Student
Ambassador
Reports

Student Ambassador Reports

Thomas Zugay, NNHS and Anthony Molina, NCHS were absent.

Written
Communications

Freedom of Information Requests:

- Brunner, Visual Image Photography request for bid/RFP information.

Superintendent
Staff/School
Reports

High School PLC/Late Start Plan

Superintendent Bridges noted that the Administration has highlighted the need for professional learning communities especially at the high school level. Stephanie Posey, Bill Wiesbrook and Melissa Hampton demonstrated the importance of increased collaboration time to benefit student learning, reviewed the high school pilot and professional learning plans and reviewed the Administration's recommendation. They showed a video clip of teachers describing why they feel that regular focused collaboration time will provide better learning for all students. Additionally, they showed pictures of PLC teams working together at both high schools. Pilots have taken place at both NCHS and NNHS. Teachers are embracing the idea of sharing data and strategies. Professional conversations are an investment in the future for both the kids and teachers. Professional learning began by preparing the pilot team educators and has continued with teachers representing all content areas and administrators to train on building-wide interventions, extensions and supports. The PLC implementation needs were described including dedicated weekly collaboration time for structured PLCs and professional learning for the first two years of implementation. The recommendation is that both high schools be given additional collaboration time once per week, one hour each Wednesday morning from 7:45 – 8:45 a.m. The late start bell schedule was reviewed. Implementation would begin in the 2017 – 2018 school year.

Questions/Comments from Board Members:

- How are you going to judge that they are effective?
 - The Leadership Teams will meet on a regular basis and review everything the PLC teams turn in – working agreements, etc.
 - We want to be sure the teams are using the time effectively and collaborate across the curriculum.
- What happens with teachers that are teaching courses that there are a few teachers? How does it become effective for all teachers?
 - 80% of teachers teach more than one course.
 - Each IC will consult with teachers to discover which course team they will participate on.
 - “Singletons” (a teacher that teaches one course) will collaborate with their counterpart at the other high school by phone or in person. Or, they will share instructional practices with another teacher who teaches a like course.
 - No teacher will be in isolation.
- All means all – every student will meet the standards?
 - We want to be sure that all students have the opportunity to meet the grade level standards so they have the opportunity for post-secondary.
- Who will facilitate?
 - Each team has one designated facilitator- they have received extra professional learning and they are on the team.
- Facilitators will be teachers. Is there a plan to rotate that responsibility?

- We are hoping it will be a collaborative effort and rotate through on a yearly basis.
- Do you see any variance of effectiveness from one course to another?
 - It is hard to compare because the teams are in different places implementation wise.
 - One of the tricky areas is Student Services. They have been working and making progress on measuring the effectiveness of students.
- How will you make sure it is taken to the next level from where the group is at the beginning?
 - The teams will use the four guiding questions and this will be cyclical; there will always be students at different levels.
 - Once they start sharing data and seeing growth in the classrooms, the content areas will cross. There will be opportunities to grow outside the teams.
- Still struggling with the loss of instructional time. Has done some research and would like more.
 - The administration has looked extensively and has not found specific research on that topic.
- Have we worked through the logistics of some AP courses utilizing the lunch period?
 - Will try to have every student who takes a specific class have the same lunch period.
- Why is the first class on the shortest school day?
 - We will get back to you on that at the next meeting.
- Once this gets going, are there plans to cross pollinate across the schools?
 - Our two high schools do already collaborate cross town.
- Do you expect that with having the late start day once a week, students will improve getting to school on time?
 - We sure hope it becomes a habit.
 - We send out a reminder now once a month to all students.
- The Board would like to see updates in the future on how it is going; maybe bring a PLC Team to a Board meeting.

President's
Report

The starting time of the April 3, 2017 meeting will be adjusted as follows:
5:00 p.m. Closed Session
6:00 p.m. Open Meeting
8:00 p.m. Closed Session with IASB Representative to finish working on the Board Agreements.

Board of
Education
Reports

Jackie Romberg reported on NEF:

- Grant Applications were due February 1. There are 50 applicants. The Evaluation Committees will begin to meet in the next few weeks.
- October 22, 2017 Healthy Driven Naperville ½ Marathon and 5K
- 25th Anniversary Celebration September 28, 2017
- Building A Passion Breakfast May 4, 2017
- Founders Golf Outing July 10, 2017

Charles Cush reported that he attended a very worthwhile program at NNHS

hosted by SUCCESS.

Kristin Fitzgerald attended the Connections Micro-Enterprise Fair. It was a great event attended by former students who came to show what they had done in the past.

Donna Wandke

- Noted that the awards from the Exemplary Business Partnership Breakfast last week were on the D203 Website.
- INCubator class is looking for businesses to share their expertise.
- SFCP is working on a Book Talk (*Strength Based Parenting*) on February 28 at NNHS.

Discussion
Without Action

Discussion With
Action

General and Optional Fees

Superintendent Bridges indicated that annually, the Board of Education is asked to review and approve the General and Optional Fees. He noted that the Board reviewed the fees at the February 6 Board meeting. There is only one proposed fee increase and that is the Tech fee for K – 5 increasing from \$29.00 to \$50.00. All other fees remain the same. There have not been any changes made.

There were no Board questions or comments.

Fitzgerald made a motion to approve the General and Optional Fees as presented. Cush seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Cush, Fitzgerald, Romberg, Wandke, Crotty and Fielden. No: None. The motion carried.

High School Course Fees

Superintendent Bridges indicated that annually the Board is asked to review and approve high school course fees. He noted that at the last meeting Nancy Voise reviewed the proposed changes indicating that the majority of the changes were due to publisher increases for supplemental materials such as workbooks and sheet music. There are two classes that reduced their fees, having to do with supplemental materials. There have not been any changes made since then.

There were no Board questions or comments.

Fitzgerald made a motion to approve the High School Course Fees as presented. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Cush, Crotty, Wandke, Fielden, Romberg, Jaensch and Fitzgerald. No: none. The motion carried.

Career 203 Updates

Superintendent Bridges indicated that at the last Board meeting, Gina Herrmann and Carol Hetman presented some changes to the program that were

recommended by the Career 203 Assessment Committee. There have not been any changes made since then.

Board Questions/Comments:

- In the modification of the Principal Prep program, the suggestion is to go from 4 to 5 years teaching experience. Was the purpose to lengthen the experience overall?
 - Yes, we are looking for more experience and prior experience.

Wandke made a motion to approve the proposed changes to the Career 203 Program as presented. Romberg seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Crotty, Fielden, Jaensch, Fitzgerald, Wandke and Cush. No: None. The motion carried.

Tentative 2018 – 2019 School Calendar

Bob Ross indicated that the Board asked that the Administration gather additional feedback from stakeholders. He noted that Home and School members were asked to provide feedback. They indicated that the calendar met the Board's criteria. They provided varied feedback on several days in question: Columbus Day, Institute Day in January, the last day of attendance, and having April 19 as a day off. Additionally approximately 20 people replied online with varied responses. He proposed two calendars; E and G, with E being the recommendation for approval. Both calendars meet the three criteria set by the Board.

Board Questions/Comments:

- Is Calendar G offered based on the feedback?
 - No it was not driven by the feedback – it was presented as an option and speaks to some of the feedback.
- Favors Calendar G because it really evens out the semesters.
- On Calendar E what day is commencement?
 - We don't have a chosen date yet for commencement.
 - May 22 would be a corresponding date to the last few years.
- Early start in August eats into families and their time together.
- Favors draft Calendar G and not come back on the day after Memorial Day.
- We need to consider all stakeholders.
- Concern with Calendar E was the dangling day at the end of the school year. Supports G but they are both good calendars.
- They both have benefits.

Superintendent Bridges gave a reminder that there are 5 additional days at the end that are not added on but they are waived if not used.

- We could have any weather events; it depends on what we plan for. Calendar G is the favorite.
- Parent teacher days are intensive for teachers.

Jaensch made a motion to approve Calendar G as presented. Wandke seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Fitzgerald, Wandke, and Fielden. No Romberg, Crotty and Cush. The motion carried.

It was noted that it would be helpful to have a more robust calendar committee in the future. It is a really small group as it is.

Bid: Science Room Renovation – LJHS

Superintendent Bridges indicated that this renovation is part of the District’s Capital Improvement Plan.

Board Questions/Comments:

- Clarification of some of the detailed verbiage.

Fitzgerald made a motion to approve the Bid for Science Room Renovation at LJHS. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Cush, Romberg, Jaensch, Fitzgerald, Wandke, Fielden and Crotty. No: None. The motion carried.

Bid: Softball Field Renovation - NNHS

Superintendent Bridges indicated that this renovation is part of the District’s Capital Improvement Plan.

There were no questions or comments from Board members.

Crotty made a motion to approve the bid for Softball Field Renovation at NNHS. Cush seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fielden, Wandke, Cush, Crotty, Jaensch, and Fitzgerald. No: None. The motion carried.

New Business

Old Business

Upcoming

Events

- Alliance Leadership Summit - Feb 21 and 22, 2017. The Lobby day is the second day.
- March 6, 2017, Board of Education Meeting
- March 13, 2017, League of Women Voters Board Candidate Forum.
- March 20, 2017, Board of Education Meeting
- March 27 – 31 Spring Break
- Key Dates for Board Candidates - 5 seats open: 4 four-year terms and 1 two year term.

Adjournment

Wandke moved seconded by Fitzgerald to return to Closed Session at 8:44 p.m. for the purpose of:

- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
- Collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2(c)(2).

A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Wandke, Jaensch, Crotty, Cush, and Fielden.

Approved

March 20, 2017

Terry Fielden, President
Board of Education

Ann N. Bell, Secretary
Board of Education