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MINUTES OF A MEETING OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE, IL.  
January 7, 2019 AT 7:00 P.M., CLOSED SESSION 6:00 p.m.

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### **Call to order**

President Kristin Fitzgerald called the meeting to order at 6:00p.m. Board members present: Terry Fielden, Kristin Fitzgerald, Kristine Gericke, Janet Yang Rohr, Donna Wandke, Charles Cush and Paul Leong.

Administrators present were:

Dan Bridges, Superintendent,  
Bob Ross, Chief Operating Officer,  
Carol Hetman, Chief Human Resources Officer  
Nancy Voise, Assistant Superintendent for Secondary Education

### **Closed Session**

Donna Wandke moved, seconded by Kristine Gericke to go into Closed Session at 6:00 p.m. for consideration of:

1. Pursuant to 5 ILCS120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District.
2. Pursuant to 5 ILCS 120/2(c)(9) Student Disciplinary Cases.

### **Meeting Opening**

Charles Cush made a motion, seconded by Kristine Gericke to return to Open Session at 7:06 p.m. A voice vote was taken. Those voting yes: all No: None. The motion carried

### **Welcome and Mission**

Kristin Fitzgerald welcomed all and read Naperville Community Unit School District 203's Mission Statement.

### **Roll Call**

**Board members present:** Kristin Fitzgerald, Donna Wandke, Paul Leong, Terry Fielden, Kristine Gericke and Janet Yang Rohr, Charles Cush.

**Student Ambassadors present:** None.

**Administrators present:** Dan Bridges, Superintendent, Roger Brunelle, Chief Information Officer  
Chuck Freundt, Assistant Superintendent for Elementary Education, Jennifer Hester, Chief Academic Officer, Carol Hetman, Chief Human Resources Officer, Christine Igoe, Assistant Superintendent for Student Services, Rakeda Leaks, Executive Director of Inclusion and Diversity, Sinikka Mondini, Executive Director for Communications, Patrick Nolten, Assistant Superintendent for Assessment and Accountability, Bob Ross, Chief Operating Officer, Nancy Voise, Assistant Superintendent for Secondary Education, and Jayne Willard, Assistant Superintendent for Curriculum and Instruction.

### **Pledge of Allegiance**

Board members led the Pledge of Allegiance.

## Good News

Superintendent Bridges reminded us all that school resumes after a long break. Staff in all buildings returned today and have been in various trainings today.

### Public Comment:

None

### Action by Consent:

#### 1. Adoption of Personnel Report

	EFFECTIVE DATE	LOCATION	POSITION
<b>APPOINTMENT-CERTIFIED PART-TIME</b>			
Luke Roth	1/7/19-5/28/19	NCHS	Communication Arts
<b>REVISED CONTRACT-CERTIFIED PART-TIME</b>			
Amie Salter	8/13/2018	NNHS	Physical Education/Health
<b>RETIREMENT-CLASSIFIED</b>			
Fation Pajo	12/21/2018	KJHS	Custodian
<b>RESIGNATION-CLASSIFIED</b>			
Gregory Borozenski	1/3/2019	Meadow Glens	Custodian
Nicholas Paluch	12/14/2018	Meadow Glens/Ranch View	Custodian
Linda Smith	11/30/2018	Beebe	Computer Support Associate
<b>REASSIGNMENT-NON-UNION CLASSIFIED</b>			
Patricia Mendoza	1/8/2019	PSAC	Senior Support Analyst
<b>EMPLOYMENT-CLASSIFIED FULL-TIME</b>			
Vanessa Abel	1/8/2019	Jefferson	Senior Secretary
Elio Lorea Cruz	1/8/2019	Lincoln	Custodian
Chris Hawrylewicz	12/20/2019	Transportation	Bus Driver
Jay Jones	12/7/2018	Transportation	Bus Driver
Darrick Kent	1/8/2019	Naperville North	Campus Supervisor
Ginger Krietz	1/8/2019	Naperville Central	Health Technician
Traci Matheu	1/8/2019	Ann Reid	Special Education Assistant

#### 2. Student Discipline

Terry Fielden made a motion to approve the Consent Agenda as presented, seconded by Charles Cush. Those voting yes: Fielden, Leong, Wandke, Gericke, Yang Rohr, Fitzgerald and Cush. No: None.

#### Student Ambassador Reports

None

### **Superintendent/Staff/School Report**

Superintendent Bridges invited Angela Stallion, Principal of Ranch View Elementary School to offer Ranch View's School Improvement Plan.

### **School Improvement Plan-Ranchview Elementary School**

- Ranch View School houses 545 students and continues to become more and more diverse each year.
- Thirty-three students, representing 34 languages, of the seventy new students we welcomed this year have been identified as English Language Learners.
- Since 2014, Ranch View School has doubled the percentage of students whose primary language is not English.
- A focus on language emersion in our classrooms and targeted language instruction in small group and individual sessions allowed us to exit 34 of the 69 students identified as EL during the 2017-2018 school year. That is 49.3% of our EL students exiting direct services. This year we are servicing 75 students identified as EL.
- This initial assessment of PARCC and Performance Series Achievement data demonstrated that our students achieved at high levels.
- Teachers continue to monitor progress toward our goals as they plan instruction and review local formative and summative assessment data.
- Due to the hard work of both staff and students, both Math and ELA goals from our 2017-2018 SIP were met. ELA goal has been adjusted from 74% meets/exceeds to 79% meets/exceeds and our math goal has been adjusted from 74% meets/exceeds to 76% meets/exceeds. Our SEL goal remained the same, but our action steps were updated.
- We have consistently achieved above the district averages in regard to our ELA proficiency. We attribute an increase from 71% meets/exceeds to 77% meets exceeds to targeted action steps designed to address identified areas of need. Maintaining a focus on vocabulary supports the literacy growth of all students across all subgroups.
- Math proficiency has shown a steady growth pattern. This year we are focused on examining our understanding of number sense as well as our capacity to instruct students at a deep conceptual level in order to create more critically thinking mathematicians.
- In an effort to ensure all students in grades K-2 receive targeted instruction at their instructional level, staff has designed opportunities for specialists and support staff to push into classrooms to deliver daily guided reading.
- Our math subgroups show similar data with our Asian students achieving at high levels and our IEP and economically disadvantaged being discrepant.
- We noted a significant dip in the percentage of students with IEP's who were meeting standards.
- We have created a Math Committee which will study current best practices in math and support and facilitate the implementation of these strategies in all classrooms K-5.
- We are committed to applying strategies and practices that support all students and assist them in meeting targets.
- Nurturing a positive climate for students, staff and parents is a high priority for Ranch View School.
- One of our primary focuses this year is to increase our skills when working with students who have experienced trauma. Both certified and non-certified staff have received classroom behavior training as well as trauma training. Our social worker is facilitating the implementation

of calming corners and peace corners in every room as a means of reinforcing conflict resolution and de-escalation.

- Ranch View encourages our student leaders to support our goals and we are proud to have our student council create videos designed to model and teach appropriate behaviors.
- We are grateful for the space and want to sincerely thank the Board of Education for supporting a space that allows our students to engage in such valuable learning experiences.
- As we look forward, we will work to implement a strong Multi-Tiered system of support for all Ranch View Students.
- SEL competencies.

#### **Questions:**

**Thank you for the report.**

**Board members love all the SEL Goals and all the tools that we are giving students. Can you describe the behavior matrix? Is that something that students**

Clearly identifies all areas where students are. We talk about what are successful behaviors that students would expect to see in different areas in the building. We allow students to show us what behaviors students will be doing in all areas. We this year added the behaviors of teachers. Students now know what teachers will be doing in each area of the building. It goes across the board from the playground to the library.

#### **Review School Calendar Criteria**

Superintendent Bridges reminded the Board that every year we take an annual look at the calendar. There have been some updates to the law so updates are still coming to us.

We are looking for affirmation for come criteria.

Look at memo in BoardDocs in three parts:

Criteria—same for the last three years as set by the Board.

This year we are suggesting some new criteria. We are asking for the Board to direct us to not have school on Election Day. We would like to include a short two-day Fall Break that might include no school on Election Day. We are interested in providing a short break for both staff and students in the Fall.

We would like to wait until February when we will have all the information from the state before we draft the 2020-2021 calendar.

#### **Questions:**

**Can you talk about any advantages to not having school on Election Day?**

There is law that says that schools are to be used as polling places if asked. We see not having school on these days as having a positive impact on student safety and security. There is also an impact on instruction on the days of elections. This can sometimes be the first time visitors have been in a building. and can cause some confusion.

**Would Fall break be two days? Would there be days off even if no election would need to be held.**

Yes, the Fall break would be the Monday prior and Election Day. We would also have to schedule days off even if an Election were not needed.

**Have we pushed back on the county with the number of schools that are used for polling places?**

Yes, we have. From the county's point of view schools are public buildings and those are great places to have polling places. We at one time had 10-11 buildings used as polling places.

**Can you refresh my memory, does the county foot the bill for any added security?**

No, we are responsible for all costs incurred with being a polling place.

**Those four days would be added back to the calendar if we had those days off?**

We would have the same number of school days.

Once we have further info from ISBE, we will create a draft that will be shared with the BOE.

**Can you share the pecking order of the criteria?**

We will bring that back. In the last line of the memo, the levels of support are included.

**Are there costs associated with no school on the additional four days?**

We will bring that information back to you.

**As these are new requests, what are the thoughts of the committee on these days? Please share what the broad thoughts are with the new criteria. What are other school districts doing in response to Election Days?**

**If you want direction, can we see a calendar with the new criteria included?**

**Need more info on the need for a Fall Break. Can understand the no school on Election Day.**

We will work with the committee and will draft a calendar or two for your review.

### **President's Report**

Legislative Breakfast, February 1, 2019.

### **Board of Education Reports**

None

### **Discussion without Action**

#### **Food Service Breakfast Pilot**

Food Service Breakfast Pilot in collaboration with Aramark.

Melanie Brown, Director of Finance and Business Services and Chuck Freundt, Assistant Superintendent for Elementary Education.

Hugh Boger, Principal, Scott Elementary and Sue Salness, Principal at Mill Street Elementary, who will be impacted by the pilot.

Thank you, Mrs. Voise, Assistant Superintendent for Secondary Education, Mrs. Anderson, Principal at MJHS and Mrs. Ptak, Principal at JJHS

- A proposal to run a pilot breakfast program at four D203 schools during the second semester of the current school year. Two Elem and two Middle schools.
- Starting the breakfast program in February will provide us with several months of data before the preparation for the new contract bid begins in late fall of 2019. With a start date of July 2020.
- At each level we currently have different breakfast and snack options available. Students who qualify for free/reduced lunch have access to a healthy snack.
- Over the years, NEF and Loaves & Fishes have provided assistance to schools so students who need it receive a snack.
- With nearly 1 out of every 6 students qualifying for Free and reduced lunch (FRL) in D203, we have a significant number of students who would benefit from access to a breakfast option at elementary and middle school.
- Middle school students do not have a breakfast program, but students who are in need of a snack can bring their own or go to the health office for a healthy snack.
- High school students can access breakfast before school each morning. Currently, 3% of students participate in the breakfast program. During the 2017-2018 school year, there was an

average of 113 breakfast meals served per day. Of those meals, 96 (or 85%) of them were purchased by FRL qualified students.

- Research shows a strong correlation between a healthy diet and school success. Specifically, studies point out that students who habitually start the day with breakfast are more prepared to focus on their learning in terms of on-task behavior and have achievement gains compared to students who do not habitually start their day with breakfast.
- Aramark is able to accommodate us in a couple of different ways based on the grade-levels of our students. We are most interested in the Breakfast in the classroom model for our elementary aged students, and we are considering the grab n go cart option for our junior high students for the pilot program.
- The two elementary schools that would be involved in the pilot are Mill Street and Scott. These two schools have relatively high low-income populations but would also provide us helpful feedback because of their differences in size and geographical location.
- For the middle schools, we are targeting Jefferson and Madison. For our middle school students, we would implement a “breakfast to go” option allows students to quickly grab breakfast items before class begins as they are entering the building in the morning. This is ideal as our bus riders arrive about 30 minutes early each day, and many of our students arrive even earlier to participate in intramurals.
- Aramark has implemented breakfast programs in other districts.
- Students will have the option of a hot or cold breakfast option each morning.
- Need to add financial information about Free and reduced lunch students
- The Aramark labor cost is set at \$77.15 per service day. Additional work hours and transportation to and from the Aramark kitchen. The meal costs will vary based on participation. The numbers above reflect the following assumptions:
  - Elementary Breakfast cost of \$1.40 and Junior High Breakfast cost of \$1.50 (HS current cost is \$1.60)
  - 50% of eligible FRL students participate on average (153 at K-5 and 143 at 6-8 levels per day)
- Cafeteria fund is the fund to use for two reasons:
  - it can only be used for student meal expenditures
  - it has the fund balance to cover the costs
- To measure the success of the breakfast program we will monitor student participation rates and also survey our school community to get feedback from various stakeholders.
- We will be looking for action at January 22
- Update to BOE in Fall of 2019

#### **Questions:**

**Thank you. Can you give more detail around the benchmarks you are looking for, what participation rates would you consider successful? Have we looked at anything to improve the participation at the High School level?**

Can we take the High School as a separate presentation?

**What are the logistics especially at JJHS? Are you thinking the food would be served outside to take advantage of the early arrival times?**

Still need to work out logistics at each school. Purpose of the pilot is to understand how this works at schools.

The plan is to allow students to enter schools early.

**Are we looking at Federal or state funds to cover the costs in the future?**

Yes. We want to get good numbers so we can get competitive bids then we would receive Federal funding.

**If we participate in Federal reimbursement will we be dictated as to what we can serve?**

Yes, we will follow the same as what we do for lunch.

**Have there been any surveys to see if there is a need. Where did this idea come from?**

Many of our principals have asked for this as they see many students who may have last eaten at lunch before.

**What will happen to school year 2019-2020 since this pilot ends in May?**

Could be a budget initiative since we can get it into the budget for reimbursement. We will want to see the success of the pilot first.

**Is the food going to be in classrooms for elementary?**

Students will be, as they are now, allowed to enter early, check in and then go to a centralized location to get food then bring it back to the classroom.

These breakfasts will be available to all students. The financial impact is for the FRL students.

FRL students will get Free and Reduced Breakfast.

Please send questions to Dan prior to taking action on January 22, 2019.

**Discussion with Action**

None

**Old Business**

None

**New Business**

None

**Upcoming Events**

School resumes tomorrow, January 8, 2019.

Focus 203 sessions will be held on January 30 and 31, 2019.

Legislative breakfast with Wheaton Warrenville 200 and Indian Prairie 204 at NNHS on February 1, 2019 at 7:00am.

**Adjournment**

Terry Fielden moved seconded by Kristine Gericke to adjourn the meeting at 7:59 p.m. A voice vote was taken and the motion carried unanimously.

Approved: January 22, 2019

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Kristin Fitzgerald, President, Board of Education

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Susan Patton, Secretary, Board of Education