



April 7, 2020

Dear Families,

During Remote Learning Days, which begin on April 7, 2020 and continuing through the duration of the Gubernatorial Disaster Proclamation, our teachers and related service staff will be providing various web-based opportunities to our students, including students eligible for special education and related services under the *Individuals with Disabilities Education Act* (“IDEA”). These web-based opportunities will be provided through virtual platforms such as Google Meets and/or Zoom and may include individual or group instructional, educational and/or related service sessions via live stream videoconferencing.

Please be aware that the use of third-party virtual platforms creates potential privacy risks, such as risks related to encryption reliability, unauthorized access, data breaches and/or student access to non-school sponsored content. In addition, depending on the virtual platform used, the platform may use, maintain and/or disclose information gathered in connection with virtual sessions for its own purposes, including purposes related to product development and/or marketing. While these privacy risks do exist, our staff are taking reasonable measures to ensure confidentiality and security of information exchanged while supporting students through these virtual platforms.

School staff will communicate in advance when videoconferencing activities and opportunities will be provided one-on-one with your student and a staff member. On your end, if your student is participating in a group instructional or related service session, we ask that you ensure that your student is in a quiet, school-work designated space and/or using headphones, and that your student’s device is non-public facing. We are asking students and parents to maintain information learned about other students in a confidential manner, just as we would expect for our students who participate in group sessions while attending school. No session may be recorded by students or parents in any manner.

We appreciate your continued partnership and flexibility during these exceptional circumstances. If you have any questions regarding virtual platforms or the District’s use of videoconferencing to provide educational activities and opportunities, or concerns related to your student’s participation in virtual educational activities and opportunities, please email your building principal.

Sincerely,

Christine Igoe
Assistant Superintendent
for Student Services

Jayne Willard
Assistant Superintendent
for Curriculum and Instruction

Cc: Principal
Student Temporary Record