

# 2022-2023 Jefferson Junior High Handbook



# Jefferson Junior High

Kimberly Fricke – Principal Kerry Niederman - Assistant Principal Brian White - Assistant Principal

# Home of the Patriots

1525 N. Loomis Street, Naperville, IL 60563 (630) 420-6363 www.naperville203.org/jjhs

# **District 203 Mission Statement:**

# Our mission is to educate students to be Self-Directed Learners, Collaborative Workers, Complex Thinkers, Quality Producers and Community Contributors

# **Home and School Information**

Each school in Naperville has a Home and School Association whose main purpose is to foster communication between the home and the school for the benefit of the students.

2022 – 2023 Executive Board: President: Ashley Cook; Vice President: Tonya Schmidt; Treasurer: Henriette Pentz; Secretary: Rebecca Olson



# NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203

**Jefferson Junior High School** • 1525 North Loomis Street • Naperville, Illinois 60563-1300 • 630/420-6363 • FAX 630/420-6930

Kerry Niederman Assistant Principal Kimberly Fricke Principal Brian White Assistant Principal

I have received a copy of the JJHS 2022 – 2023 student handbook and understand that it contains the NCUSD 203 Board policy and school procedures. I also understand that I will be held accountable to the standards stated in these policies.

Student Name (printed)

Signature

Date

Grade/Team

Distributed by:

Teacher/Counselor/Administrator

#### **Regular Bell Schedule:**

$1^{\mathrm{st}}$	8:00 - 8:46
$2^{\mathrm{nd}}$	8:50 - 9:31
3 <sup>rd</sup>	9:35 - 10:16
$4^{\mathrm{th}}$	10:20 - 11:01
$5^{ ext{th}}$	11:05 - 11:46
6 <sup>th</sup>	11:51 - 12:32
$7^{\mathrm{th}}$	12:37 - 1:18
$8^{\mathrm{th}}$	1:22 - 2:03
9 <sup>th</sup>	2:07 - 2:50

#### Important Contact Information

Main Office	630-420-6363
Attendance/ Late Arrival	630 - 420 - 4747
Health Office	630 - 420 - 6358
Fax Number	630-420-6930
Counselors:	
Ms. A. Medina - 6 <sup>th</sup>	630-420-6364
Mrs. L. Anderson – $7^{th}$	630-420-6361
Mrs. S. Miles $-8^{th}$	630-420-6826
School Resource Officer:	
Officer Christenson	630-420-3991

#### **Important Message to Parents:**

Nothing is more important to us than the safety of our students and therefore, in an effort to further promote student safety our school has a new system, V-soft, which tracks visitors to our schools. When all visitors check-in, they will be asked to present a valid state issued ID for entering into the system. The system has the ability to provide alerts on individuals who may jeopardize the safety of the school. We ask for your cooperation in using this new system that will enhance student safety. As parents/guardians are considered visitors as well, you will be asked to provide your valid issued ID when checking in at the school. Should you have any questions, please contact any school administrator at 630-420-6307. Thank you for your support in making our schools safe places to learn.

Team Contact Numbers

Team	Team Leader	Voicemail
Bears	Mary Bratland	848-3981
Bulls	Suzanne Pankow	848-5656
Blue Jays	Adam Blazek	420-2685
Redbirds	Kevin Harper	548 - 4536
Epic	Amy Gilbert	548-5558
Journey	Chris Heffernan	848-5660

Period	Class	Teacher	Room
1			
2			
3			
4			
5			
6			
7			
8			
9			

# **DAILY SCHEDULE:**

I have band/chorus/orchestra on \_\_\_\_\_

#### JEFFERSON JUNIOR HIGH HANDBOOK

This handbook has been designed to provide you with helpful information for your reference. Students are expected to follow all rules adopted by the Naperville Community School District #203 Board of Education. The information contained in these pages may be summaries of school board policy. These statements may be amended during the school year without notice. More detailed information can be found on the district webpage (http://www.naperville203.org/board/Policies.asp) The following procedures have been established to maintain a safe environment during the school day. If you have questions about school that are not answered here, please ask your teacher, counselor or an administrator. They will be glad to help you.

# WELCOME TO JEFFERSON!

Welcome to Jefferson Junior High School, Home of the Patriots! This handbook has been provided to help you prepare for your success at Jefferson. On the following pages you will find general information about activities, services, rules, and policies. Additionally, there is a place for you to record assignments for each of your classes. The District 203 Board policies are also included in this handbook. Students should read the handbook carefully and refer to policies and procedures as needed. I invite you to share your ideas or concerns with me throughout the year, and I look forward to working with each of you.

> JJHS School Song: Hail to the Patriots Cheer them along the way Onward to victory May they win again today We'll give a cheer for the Patriots Long may they reign supreme Shout till the echoes ring For the glory of our team

> > ~ Ms. Fricke Principal

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#### SCHOOL PROCEDURES

- 1. Non-bus riders should plan to arrive no earlier than 7:30. Upon arrival to school, ALL students should wait by the blacktop area on the West side of the school. Students are not permitted to leave school grounds once they arrive. Students are to leave the building by 3:05 PM unless they are under the direct supervision of a teacher or attending a school related function/event.
- 2. Students should walk and use a regular voice in the halls. Students will treat other students with respect. Always keep your hands and feet to yourself. Physical contact between students is not allowed.
- 3. Students must carry a pass when they are in the halls during class time.
- 4. Eating and drinking is not permitted in the hallways. Additionally, for safety reasons, food is <u>not</u> allowed to be shared between students. Please see "LUNCH PERIOD" for other important food/lunch guidelines.
- 5. Personal electronic devices such as but not limited to cell phones, iPods, iPads, headphones, earbuds, etc. are not to be used during school hours (8:00 AM to 2:50 PM) unless under the supervision of a teacher. Additionally, under no circumstances are electronic devices allowed in restroom or locker room areas. Prior to 8:00 AM and after 2:50 PM, students may access personal electronic devices, but are subject to the restrictions noted in the "ELECTRONIC DEVICES" section and contained in District 203 Board of Education Policies, such as taking photographs and/or video of students. Personal Electronic devices that are being used may be confiscated and returned to the student at the end of the school day.
- 6. Headphones may be worn in the hallway before or after school, leaving one ear unoccupied. Personal speakers are not allowed anywhere on school property.
- 7. Public displays of affection (hugging, kissing, holding hands, etc.) are not permitted.
- 8. Backpacks are not to be carried around the school unless approved by the office. Backpacks must be stored in the assigned locker during the school day
- 9. Students will follow the security procedures Jefferson has in place to keep the building safe, and are expected to remain silent when participating in drills.
- 10. Registered bus riders must have parental permission to ride home on another bus. Notes from both parents and student IDs must be presented to the front office BEFORE school to insure that permission can be validated and to confirm that both students are bus riders. See BUS RIDERS section for more information.
- 11. Students must have permission to use the free phone during the school day. The phone is located at the window of the main office. Students must receive a pass to use the phone during the school day.
- 12. Students may not sell or distribute items at school unless they are from an approved school fundraising activity.
- 13. All locker decorations are to be limited to a few sheets of paper. Excessive decorations may be taken down by Jefferson staff. Latex balloons are not permitted in school. Decorating must be done before school from 7:30 to 7:45 AM (with a pass from the main office) or after school prior to 3:00 PM
- 14. Students should never pre-set their lockers or provide combinations to other students.
- 15. For safety reasons skateboards, in-line skates, bicycles, or scooters are not to be ridden on school property. Bicycles should be locked at the bike rack.
- 16. Outside food brought in by a parent/guardian may only be provided for his/her student. This includes treats brought in to celebrate a birthday or other special occasion.
- 17. Learning Commons materials can only be checked out using your own ID.

# ACADEMIC INTEGRITY

Jefferson Junior High School students are expected to use genuine, sincere and fair means for the accomplishments of the tests, tasks, or projects from which evaluations of progress shall be determined.

In order to maintain an atmosphere which actively fosters academic honesty, the following procedures will be implemented. It is understood that the maintenance of such an atmosphere requires the active support of parents, students, and staff. Most importantly it is the responsibility of each individual to promote academic honesty.

# Plagiarism

Jefferson Junior High uses the same criteria for plagiarism as the high schools. "Plagiarism is the act of using another person's ideas or expressions in your writing without acknowledging the source. In other words, to plagiarize is to give the impression that you have written or thought something that you have in fact borrowed from someone else... Plagiarism is essentially theft - the stealing of someone else's intellectual property." [A+ Style Manual, pg. 2]

Other Examples of academic dishonesty:

- Giving test questions or answers to a member of a later class or receiving test questions or answers from a member of an earlier class.
- Copying from another student's test or knowingly permitting another student to copy during a test.
- Using materials which are not permitted.
- Copying or having someone other than the student prepare the student's homework, paper, project, laboratory report, or take-home tests for which credit is given.
- Permitting another student to copy or write another student's homework, project, report, or paper, etc.
- Any other action intended to obtain credit for work not one's own.

Students who violate the expectations regarding Academic Integrity will receive class level consequences on the first offense. In addition, contact will be made with parents/guardians to communicate concerns and an office referral will be submitted for documentation.

# ACADEMIC SUPPORT

The Jefferson staff is committed to meeting the individual learning needs of the student. Support programs have been developed to serve regular education students who need additional assistance. This may be necessary as they learn skills that enable them to independently manage academics, take control of their own learning in a systematic and constructive approach, and develop positive relationships. Parents are provided information of programs implemented to assist students with academic success. Students are referred by their teams and counselors. Parent permission is required. These include but are not limited to Homework club from 3-4 pm. There is an afterschool bus available to the students that attend these sessions.

# ACCEPTABLE DRESS/DRESS FOR SUCCESS

**The student dress code in Naperville 203 is derived from Board Policy 7:160** -**Student Appearance:** Students' appearance, including dress and personal hygiene, must not disrupt the educational process, interfere with the maintenance of a positive teaching /learning climate, or compromise reasonable standards of health and safety.

**Intended Purpose:** To promote a positive learning environment in schools consistent with the values of Naperville 203 and to ensure a safe and inclusive learning and working environment for all students, staff and the community, regardless of their race, age, ability, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, socio-economic circumstances, or body type/size.

**Guidelines for the instructional day:** An individual's dress, personal appearance, cleanliness, as well as behavior, demonstrate sensitivity to and respect for the learning community.

- Students must wear tops, bottoms, and shoes.
- Clothes must be worn in a way that genitals, buttocks, and nipples are fully covered with opaque (non-transparent) material.
- All undergarments must be covered by outer attire (visible straps are allowed).
- Caps, hats, or head coverings may be worn in the building during the school day provided they do not compromise the ability to identify a student, compromise academic integrity, or cause a disruption to the learning environment.
- Attire or accessories that directly, by innuendo, or look-alike promote alcohol, drugs, sex, pornography, profanity, violence, gangs, and weapons may not be worn at school.
- Students cannot wear anything that includes hate speech, images, or language that creates a hostile or intimidating environment for others, including any protected class or marginalized group. Hate speech includes any form of expression through which speakers vilify, humiliate, or incite hatred against a group or a class of persons on the basis of race, religion, skin color, sexual identity, gender identity, ethnicity, disability, immigrant status, or national origin (adapted from the American Library Association).

## \*These guidelines may be adapted by building/district administrators for special events or other school sponsored activities. Student athletic and activity apparel will be defined by safety and competitive performance standards. All dress code adaptations must follow Board Policy 7:160 - Student Appearance.

# Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the procedures below. To minimize classroom disruption, staff may give a dress code pass to the student so that Student Services staff can assist with the enforcement.

- a. Students will be asked to put on their own alternative clothing-if available at school,
- b. Students will be provided with temporary school clothing,
- c. Parents may be called to bring alternative clothing

# AFTER SCHOOL ACTIVITIES

Students should leave the school grounds following the completion of the school day unless under the direct supervision of a teacher. Students attending after-school events must take their books, coats, etc. with them because they will not be able to return to their lockers. Students staying for games must stay in the gym while they are waiting for the competitions to begin. Once students leave the building they will not be readmitted unless accompanied by an adult.

# ATHLETICS

#### **Interscholastic Sports**

Interscholastic sports are offered to all 7th and 8th grade boys and girls at Jefferson. Students are required to have a physical examination on file at school before they can try-out or participate for a sport. Interscholastic sports include Girls' Volleyball, Boys'/Girls' Cross Country, Flag Football, Girls' Basketball, Wrestling, Boys' Basketball, and Girls'/Boys' Track.

# **District 203 Expectations for Athletic Events**

- 1. Cheer and encourage teams in a positive manner.
- 2. Utilize garbage cans to dispose of any food, drink or paper containers, etc.
- 3. Remain seated in bleachers until half-time or an official break in the game.
- 4. Remain in the building once an activity begins. (Stay in athletic area)
- 5. Utilize areas out-of-bounds to enter and exit the bleachers and gymnasium.
- 6. Respect other fans supporting their teams.

The sports program is an off-shoot of our educational program. Please remember that the students are not professionals. Please allow the athletes to play, the coaches to coach, and referees to referee! All concerns should be directed to the Principal.

# **Curricular Code of Conduct**

A co-curricular code of conduct has been developed for all Jefferson activities. Coaches and advisors will inform participants of its contents.

#### **Intramural Activities**

A variety of intramural activities are offered to all students throughout the year. These activities are designed for students to learn new skills, meet new friends and have fun. Intramurals do not require a physical examination form to be on file.

# ATTENDANCE

All students are required by law to attend school every day the school is in session. If a student is to be absent from school, the parent or guardian must call the school's absence line (630-420-4747) before 7:45 a.m. of the day of the absence. Recorded messages can be left anytime. The message should include the student's first and last name (spell the student's last name), grade, and reason for absence.

Acceptable reasons for absence are as follows:

- 1. Student illness
- 2. Death in the family
- 3. Medical or dental appointments that cannot be scheduled at other times
- 4. Religious observances
- 5. Mental Health Days, per district procedure

Parents will be notified if their students are not in school and are not called in on the attendance line.

A student who has been called in absent can return for the remainder of the school day only after first reporting to the main office. A student who becomes ill during the day is to <u>report</u> to the health office and the parent is contacted if the student has to be sent home. See HEALTH SERVICES. A student who must leave school for a medical or dental appointment should bring a note from the parent to the office before 8:00 a.m. and receive an early dismissal pass.

# ONLINE PROCESS FOR SUBMITTING ABSENCES

Parents and guardians can now use Infinite Campus's Online Absence Request tool to submit an absence, late arrival or early departure request for their student(s).

To begin the process of submitting a request, visit your school's website (not the district website), hover your mouse over "Our School" in the top navigation menu and select "Contact Us." Then, on the left-side navigation menu, select "Reporting an Absence."

Under the "Online Procedures" heading, select the link to log in to your Infinite Campus Parent Portal.

# Step by Step instructions:

Select "More" from the left-hand navigation menu, and then choose "Absence Request." Choose your appropriate student(s), the reason for their absence, their absence type, the

date(s) of their absence and any additional comments you would like to share.

Your submitted absence request(s) will appear on the next screen as "Pending." When the request has been approved, the status will change to "Processed."

You can change/delete requests while they are "Pending," but once they are "Processed" a parent/guardian must contact their child's school to make a change.

# CODING AND REPORTING

The state guidelines are as follows: 0-50 minutes (tardy), 51-149 minutes (1/2 day), 150+ minutes (full day). For example, following a regular daily bell schedule a student arriving to school at the start of 2nd period will be counted absent for 1/2 day. This includes orthodontist, doctor and dental appointments.

After five consecutive missed days, (or 5% of the required days of attendance) students that continue to miss all or part of a school day due to illness will be required to submit a doctor's note. Attendance is monitored regularly and parents will be contacted via a formal letter, conference, and/or phone call when student absences become a concern. See "TRUANCY" below.

A student absent due to an infectious disease, surgery, rash or other illness requiring physician's care must bring a physician's health certificate to the health office before returning to school.

District 203 agrees with the concept of Take Your Child to Work Day on a non-school day. This is based on the underlying belief that school attendance is important, and activities that pull students away from school are discouraged. In the event that Take Your Child to Work Day is on a school attendance day, the student's absence will be coded as PARU - Parent Request Unexcused absence.

# TARDY POLICY

All students arriving late to school (up to 8:50 AM) will be marked as TARDY. Students are granted one family emergency tardy per trimester. By law, students missing first hour (arriving after 8:50) are marked 1/2 day absent from school.

- Between 8:00 AM and 8:05 AM students should not report to the office but go directly to class. This tardy is not considered *late to school*, but *late to first hour*. Teacher consequences are then applied to this tardy, which may consist of warnings, followed by lunch detentions, and/or office referrals if/when repeated.
- If, at 8:05, a student has not reached his/her first period class, he/she is considered *late to school* and must check into the office for an admit pass to class.

Tardies or late arrivals may be accepted five times a trimester before a doctor's note is required. After that, they will be handled as unexcused tardies. Students will receive the following disciplinary consequences during the current trimester (to be reset at the beginning of a new trimester):

$1^{ m st},2^{ m nd},3^{ m rd}$ unexcused tardy	-Warnings
$4^{\mathrm{th}}$ , $5^{\mathrm{th}}$ , $6^{\mathrm{th}}$ unexcused tardy	-Lunch/Recess Detention
$7^{\mathrm{th}}$ , $8^{\mathrm{th}}$ , $9^{\mathrm{th}}$ unexcused tardy	-AM/PM detentions (1 hour)
$10^{ m th}$ and up unexcused tardy	-Saturday School detentions (2-4 hours)

In cases of inclement weather, attendance is held at the discretion of the administration. Students arriving during this time do not need to be signed in by their parent. <u>Oversleeping is not an excused tardy</u>.

# **TRUANCY**

According to Illinois School Code (105ILCS5/26-2a), a student who is absent without valid cause for more than 1% but less than 5% of the previous 180 regular attendance days is considered a *truant*. A student who is absent for more than 5% of the previous 180 regular attendance days is considered a *chronic truant*. The school will make every effort to work with the parent and/or guardian of a truant student in order to improve his/her attendance. This may also include working with the SRO or DuPage Regional Office of Education Truancy Officer.

# EARLY DISMISSAL

Students are not permitted to leave school grounds during the day without permission from the office. Any student who needs to leave the building during the school day must present a note, signed by a parent, to the office before 8:00 AM. The note should state student name and grade level, reason for early dismissal (i.e., dental appointment, doctor appointment, etc.), and specific time of pickup. All students leaving school will be given an early dismissal pass. Before leaving the building, the student should present his/her pass to the teacher and the parent should sign him/her out. Students returning from an early dismissal must be signed in by their parent or present a doctor's signed admittance card. Students missing academic classes will be marked absent (excused).

# BULLYING

Bullying is not tolerated at Jefferson Junior High. We want students to feel safe while they are at school. If you feel you are being bullied or see someone being bullied, you should follow these steps.

- Tell an adult in the building where it has happened. (Teacher, Lunchroom supervisor, bus supervisor, bus driver, etc.)
- Tell your parents.
- If the bullying continues, tell your counselor. Your counselor will provide you with practical tips on what to do if the bullying continues. They will refer you to the assistant principal if further disciplinary actions are warranted.

Do not let the bullying go on for weeks. The faster you tell someone, the faster the issue can be resolved.

See Full District Policy 7.180 at the end of this section.

# **BUS RIDERS**

According to state law, students who live one and one-half (1.5) miles or farther from school by the most direct route are eligible to ride the school bus. Students may ride only that bus which stops nearest their home. If students currently ride the bus, they may ride another student's bus or have a student ride their (if they are both bus riders) once they obtain an approved pass from the main office. To obtain this pass, they need to present their student IDs as well as parent permission notes from *each* student.

Students are required to obey the driver at all times. The privilege of riding the bus is dependent upon good behavior and observance of the rules and regulations. Bus riders are subject to all school rules. The purpose of these rules is to provide for safety and an enjoyable bus ride for all. Bus drivers are required to report any student who violates these rules and regulations to the Safety Director. Privileges to ride may be suspended. The student's privileges must be reinstated by the proper authority before the student may resume riding the bus. Any student who repeatedly violates the rules or commits a serious offense may have their bus riding privileges suspended for the entire school year. (This includes the privilege of going home with a friend or taking another bus rider home with them). Students who are suspended from riding the bus must be present in school on the suspension days.

All buses are under the supervision of the Director of Transportation for the district. If you have any problems notify the transportation office at (630)-420-6464. Any bus discipline problems should be reported to the assistant principal.

Naperville Community Unit District #203 provides bus transportation to eligible students to and from school each day. Additionally, students who participate in school-sponsored events (athletics, activities, specific after-school programs) also access transportation services. Because the safety of our students and staff is always the top priority, the following guidelines have been established for NCUSD #203 bus riders. Parents are asked to help enforce these guidelines:

#### **Student Expectations**

- Be on time for pick up. Failure to do so causes late pick up at future stops.
- Remain seated until exiting the bus;
- Keep hands, feet, and head inside the bus at all times;
- Abstain from shouting or using profanity;
- Participate in keeping bus clean by disposing of all trash properly;
- Report behavior that is unsafe, offensive, or otherwise inappropriate to the bus driver and/or school administration;
- Respect others and cooperate with the driver at all times;
- Understand that all school rules are fully in effect at bus stops, on the bus, and in school loading zones;
- Avoid tampering with bus equipment or others' property;
- Provide school identification card when requested (grades 6-12);
- Follow the eating/drinking policies established by the driver;
- Refrain from being in the bus loading zones (at school or in the community) unless riding the bus.

# **Parents Role**

- Assist in getting students to bus stops on time.
- Communicate concerns to the Transportation Office not the driver. The Office number is 630-420-6464.
- Discuss the above guidelines with student(s) and support drivers and other District staff when needed.
- Understand that all school rules are fully in effect at bus stops, on the bus, and in school loading zones.
- Follow all laws when driving vehicles near buses, at bus stops, and in school loading zones.

These expectations have been established to ensure the safe transport of students and staff. Buses are equipped with electronic recording devices that have audio and visual capabilities. These tapes are reviewed routinely. In the event misconduct is reported, they may be turned over to the appropriate school authorities. Students who repeatedly violate transportation rules may be suspended or excluded from bus service.

Each year, students in NCUSD #203 complete a bus evacuation drill as required by Public Act 94-0060.

# **CAMPUS PORTAL**

As a student of Naperville School District 203, you have been provided a login to the student information system portal website (Infinite Campus). The URL to that website is: https://infinitecampus.naperville203.org/campus/portal/naperville.jsp or you can access the quick link on the School Website. Use your student ID as the Username and your password. This password is unique to the Infinite Campus Portal. It is not necessarily the same as your district password.

nfinite Campus	Transforming K12 Education®		
	Campus Portal		
Usemane	Naperville Community Unit School District 203		
Password	ID		
Sign In >>			

# CANVAS

Students at Jefferson have been enrolled in courses within District 203's learning management system, Canvas. This resource is utilized by teachers for posting homework and additional information for their specific courses. Parents will use their student(s) login information to view information on Canvas.

#### **CONFERENCES**

School structured parent/teacher conferences will be held in the fall and spring. Registration will take place electronically.

#### **ELECTRONIC DEVICES**

Personal electronic devices such as but not limited to iPods, iPads, e-readers, communication devices, headphones, earbuds, etc. are not allowed to be used during school hours (8:00 AM to 2:50 PM), unless under the direct supervision of a teacher. We discourage students from bringing these items to school and the school will take no responsibility for these items if they are lost, stolen, or damaged. Cell phones must be in the "OFF" position and stored in their locker during the school day. Students found handling or using a cell phone during the school day will be referred to the office and be assigned consequences. Additionally, devices may be confiscated and returned to the student at the discretion of the school. Staff may request that a personal device be kept in the student's assigned locker following any violation of the student conduct policy pertaining to electronic devices. **Students are never allowed to take photographs or video on school grounds without staff permission. Students are never allowed to take photographs or video with personal devices, but Chromebooks may be used for educational purposes with staff permission.** 

#### **EMERGENCY CLOSING OF SCHOOL**

Closing of the entire District due to inclement weather, or of one school only (such as for a broken pipe), will result in a phone message being sent to all parents. A Talk203 email message will also be sent to all District Talk203 subscribers. In addition, a recorded message regarding the closing will be available on the District 203 Administrative Center's main telephone line, 630-420-6300.

**Parents and District Talk203 subscribers will only receive notice if schools are closed, otherwise the day will proceed as usual.** Please recognize that no system is foolproof; a power outage or extreme demand on these systems could affect access to communications technologies. See district website for radio and TV listings.

#### FIELD TRIPS AND CLASS TRIPS

#### **Field Trips**

JJHS sponsors and schedules a number of educational trips during the year. These trips enrich the curriculum taught and are a privilege initially offered to all students. The school assumes a significant responsibility in taking these trips. A student's school behavior prior to the trip must be cooperative and positive in order to be eligible for the field trip. Students not attending field trips are expected to be at school.

# **Class Trips**

Each year the students at Jefferson have the opportunity to participate in class trips that are designed to celebrate team unity and success. These trips are planned to ensure student safety in addition to increasing student understanding. Ideally all students will be able to participate in field trips. In order to reinforce our expectations of students and promote a positive experience for all, the trips will be made available to those students who have demonstrated good citizenship and responsibility.

# **GRADING PRACTICES**

Any summative assessment scored less than an 85% may be reassessed for a maximum score of 85% one time only. All formative work must be completed in order to reassess and must be reassessed within five school days.

# HALLWAY EXPECTATIONS

Goal: The hallways at JJHS will be a safe environment where people interact with courtesy and respect. Students, we expect you to:

- Have a hall pass if you are in the hallway during class time
- Walk at all times in the hallway and in the classroom
- Stay to the right when moving through hall and when stand out of the mainstream flow when you stop to talk with a friend during passing times
- Keep your hands and feet to yourself at all times
- Talk at a quiet and "indoor" voice level
- Keep the hallways clean of trash treat Jefferson as you would your own home
- Eating and drinking are not allowed at your lockers
- Keep moving in the hallway, prevent traffic backups
- Demonstrate good character at all times

# HEALTH SERVICES INFORMATION

Health procedures may be updated in accordance with CDC guidelines given the changing status of the COVID pandemic.

It is the goal of our school Health Services to have all students safe, healthy, and ready to learn. The health office is located near the main office and is staffed during the school day by a health technician who is certified in First Aid and CPR/AED. A certified school nurse is at the school and/or available on an on-call basis. The health office provides services to students who have become ill, injured, or who need help with medical needs. The health office also maintains documentation of student visits and health records. Junior high schools require students to obtain a pass from their classroom teacher before reporting to the health office unless it is an emergency. STUDENTS MAY NOT LEAVE THE SCHOOL FOR ILLNESS/INJURY WITHOUT FIRST REPORTING TO THE HEALTH OFFICE FOR EVALUATION.

If your student has a special health concern (i.e. asthma, food or bee sting allergies. diabetes, etc.) please notify the health office so that we can ensure the health and well-being of your child while he or she is in school. When your child is taking daily medication at home, please notify the Health Office so that any side effects that may occur will be recognized more easily and proper steps can be taken toward treatment. If your child has a health concern and will be participating in an after school activity or sport, it is the parent's responsibility to notify the adult in charge of the activity. Epinephrine auto-injectors, inhalers, and other medications are not available for after school activities and sports. The Health Office is staffed only during the school day and is required to be locked before and after school day hours.

Because many communicable diseases occur throughout the school year, and because most do not pose a serious threat to the general population, we do not inform parents every time a new case of illness occurs. If you have a special need to know about cases of communicable diseases, such as chickenpox, occurring in your child's classroom (i.e. your student or a family member is immunosuppressed, or has similar health concerns) please inform the health office. We will contact you if such an illness occurs in your child's class.

All forms used by the District health offices are available online at the District website or in the health office.

# **Physical Education Excusals**

A written parent request for exclusion from physical education (P.E.) is valid for three consecutive periods and should be presented to the Health Technician who will in turn notify the P.E. teacher (and classroom teacher in elementary schools). Any situations needing exclusion for P.E. past three days requires a physician's evaluation/note of excusal.

#### **Dental Examinations**

The State of Illinois **requires that all students in Kindergarten, second, sixth and ninth grades have an oral health examination** performed by a licensed dentist. Following your child's exam, please have your dentist fill out the form required by the state and return it to the health office of his/her school no later than May 15 of the year of the required exam. The exam must have been performed any time within an 18-month period prior to this due date. Exam forms are also available at your dentist's office. If you need a referral to find a dentist or financial assistance to obtain your child's exam, please contact your school's health office for assistance from the nurse.

# **Vision Examinations**

The state of Illinois **requires that all students entering Kindergarten or entering school for the first time from out of state** shall have an eye examination from an eye doctor before October 15 of the year of the required exam or within 30 days of enrollment for new students from out of state. Eye exam forms are also available at your eye doctor's office.

Students receive a *screening* for vision and hearing routinely during their school experience from staff of the DuPage County Health Department. Parents of students meeting referral criteria will be contacted. Parents/guardians may request additional vision and/or hearing screening at any time by contacting the health office.

# **Physical Examinations**

A physical examination, completed by a licensed physician or nurse practitioner is **required for entrance** into Preschool, Kindergarten, sixth grade, ninth grade, and/or when transferring into state of Illinois schools for the first time. These forms should be turned in to the District by the first day of school, but no later than October 15th of the year of the required examination. Exam reports for out-of-state students must be turned in by October 15th or within 30 days of enrollment, whichever comes first. Exam forms are also available at your health care provider's office.

# The health history portion of the physical examination form must be completed and signed by the parent in order for the physical to be considered valid by the state of Illinois.

# The exam must be dated within one year prior to the date the student enters school.

Physical examinations may be acquired through your primary care provider. If you do not have a primary care provider, you may contact your school nurse or the DuPage County Health Department for referrals to local health clinics that provide such services.

Junior high school athletes, including cheerleaders, must also have a current physical prior to tryouts. A separate physical is not required for students to participate in intramurals.

# Immunization Requirements for Compliance with the State of Illinois

Because immunization requirements are frequently updated, parents are advised to consult with their primary care provider about the status of their student's immunizations and compliance with the most recent requirements of the state of Illinois.

# Asthma

<u>Illinois Public Act 099-0843</u> requires schools to request an Asthma Action Plan from parents of students with asthma. When provided, the asthma action plan will be kept on file in the office of the school nurse. With proper authorization, students may carry and self-administer an inhaler (using a spacer) for the treatment of asthma. A back-up inhaler and spacer should be kept in the school health office. Forms for asthma management can be found on the district website under Health Services.

An emergency protocol for asthma emergencies has been developed by the District. If a student has an asthma emergency without access to his or her rescue inhaler, school staff may call 911, to ensure the safety of the student.

# When to Keep Your Child Home

- 1. If a rash is present that has not been evaluated by a physician.
- 2. If your child's oral temperature measures 100 degrees F or higher. A child with such a fever should remain home for 24 hours after the temperature returns to normal without the use of fever reducing medicines.
- 3. If your child vomits 2 or more times in the previous 24 hours and/or continues to experience nausea and/or vomiting.
- 4. If your child experiences loose or watery stools with a frequency greater than usual. The symptom should be referred to a physician for evaluation.
- 5. If your child complains of severe, persistent pain. The symptom should be referred to a physician for evaluation.
- 6. If your child shows signs of upper respiratory infection (cold symptoms) serious enough to interfere with the child's ability to learn.
- 7. If there are signs of conjunctivitis ("pink eye") with matter coming from one or both eyes, itching, and/or crusts on eyelids. The symptom should be referred to a physician for evaluation.
- 8. If there are open sores that have not been evaluated by a physician. Once a student has provided a written physician release for a student to return to school, any open wound or sore will be covered with a dressing taped on all four sides.
- 9. If you are not sure about whether to send your child to school, call or visit your child's physician. Parent will be called if students display any of the symptoms listed above. Any child leaving school during school hours must be signed out at the office by the adult assuming responsibility for that child.
- 10. Good health and good attendance give a child a head start toward a good education. Encourage your child toward habits of good nutrition, proper rest and exercise, and proper dental and personal hygiene. Attendance is monitored periodically throughout the school year and you will be notified if your child's absences and/or tardies exceed 5% of the dates of school attendance.

# Accident and Illness

In case of accident or illness at school this procedure will be followed:

- 1. First aid is administered.
- 2. If serious, parents are contacted. Paramedics will be called for potentially life threatening situations or for serious injuries.
- 3. If the parents cannot be reached, the local emergency contact provided by the parents will be called. <u>Please be certain that we have at least two emergency</u> <u>numbers to call in case we can't reach either parent.</u> Please do not give a person's name and number as the emergency contact who is gone during the same hours you are away from home (i.e. bridge groups, bowling teams, tennis, etc.) Please keep these numbers up-to-date when people move or change jobs. Also, the person(s) given as emergency contacts should consent to be listed. They should be informed they may be asked to come to pick up a sick child. Emergency information is used by staff in case of illness or accident.
- 4. If the parents or emergency numbers cannot be reached, emergency medical services may need to be utilized.
- 5. All accidents, no matter how minor, are to be reported to the teacher in charge, who will refer to the health office if necessary. Accidents occurring on the way to school

should be reported to the health technician immediately upon reaching the school building. If the health technician is not in the building, accidents should be reported to the office.

# **Insurance for Student Accidents**

The District carries student accident insurance coverage on your child's behalf. The student accident coverage covers injuries that occur during any school sponsored and supervised activity including all athletic activities. If your family has medical coverage, this policy reimburses for out of pocket expenses including co-pays and deductibles (subject to policy conditions, limitations and exclusions). If you do not have medical insurance, our coverage is primary. If Parents/Guardians desire coverage for an accident, they must file a claim within 90 days of the injury. Accident claim forms are available from the health office.

# **Re-Admittance of Pupil**

# Following Injuries, Hospitalizations, Surgeries:

Students should present a note from a physician or nurse practitioner stating the student is allowed to return to school, following discharge from a hospital admission, surgery, or an illness with absence from school for more than five days.

Any temporary restrictions or accommodations needed after an injury or surgeries require written orders from a physician or nurse practitioner. Instructions from physical therapists should be communicated to the physician or nurse practitioner who can then write orders for accommodations. Examples include PE restrictions/modifications and use of crutches. Appropriate footwear, such as tennis shoes and other supportive shoes (no flip-flops) must be worn when using crutches for safety reasons.

# Following Contagious Illness:

We ask parents to notify the Health Office as soon as possible if the student develops a potentially contagious illness, including but not limited to mumps, chicken pox, measles, whooping cough (pertussis), impetigo, strep throat, Fifth's Disease, and conjunctivitis. He/she may need to be re-admitted through the Health Office. Some illnesses may require a written back-to-school clearance signed by a physician. We work together with the student's primary care provider and the DuPage County Health Department to determine when it is no longer a public safety concern for a student to return to the school setting.

# Following Skin Rashes:

Students with any type of rash, sore, or other skin condition should not come to school until the condition has been evaluated and identified by a physician who provides a written release to return to school for the school health office. The release should include the diagnosis, treatment plan, and any information about precautions/restrictions to take at school.

After a student has been released to return, any open wound or sore must be covered with a dressing taped on all four sides.

Students will benefit from being taught to never share personal items when active in the community, at home, or school such as clothing, uniforms, sports equipment, towels, skin balms or lotions, razors, water bottles, bar soap, etc. Students should always report any skin lesions to an adult. Following these simple precautions, and good hygiene practices such as effective hand washing, can help prevent the spread of many communicable diseases.

# **Food Allergies**

An increasing number of school age children have food allergies. Symptoms can range from mild reactions to severe life threatening reactions leading to the inability to breathe, a drop in blood pressure and unconsciousness. Please inform the health office prior to the start of the school year if your child has a food allergy. All children are strongly discouraged from sharing foods and treats with classmates. Good communication helps insure the safety of all of our children.

# **Student Medications**

# **BOARD OF EDUCATION** NAPERVILLE COMMUNITY SCHOOL DISTRICT 203 Naperville, Illinois Policy #7:270

# **Administering Medicines to Students**

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed "School Medication Authorization Form" is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

A student may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a "School Medication Authorization Form." The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication. The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

# **Administrative Procedures - Concussion Management**

A concussion can be a serious medical condition. Any member of the school community who believes a student is displaying concussion symptoms should immediately ensure the student is assessed by the school nurse or the school's licensed athletic training professional. The nurse or licensed athletic trainer would then refer the student for further medical evaluation.

When parents or guardians have been informed that their student has been identified by a licensed medical doctor or licensed athletic training professional as having suffered a concussion, the following steps should be taken.

Actor	Action
A. Parent or Guardian	• Notify the School Nurse of the injury and provide any documentation from the licensed medical doctor regarding specifics of the concussive injury and any relevant recommended accommodations that should be made, including duration for accommodations.
B. School Nurse	• Communicates with family and, if appropriate, with doctor who treated student, to fully assess student's condition;
	• Meets with student upon student's return to school;
	• Assesses student's medical needs in school context;
	• Collaborates with Counselor (secondary) or designated staff (elementary) to communicate relevant information.
C. Counselor (or designated staff)	• Collaborates with School Nurse to jointly assess student's academic needs and jointly formulate accommodations for student, as appropriate.
	• Distributes in writing accommodations to student's teachers and parents.
D. Teachers	• May seek clarification from School Nurse or Counselor (or designated staff).
	Institutes accommodations as directed.
E. School Nurse &	• Assess student's progress;
Counselor (or designated staff)	• Re-assess accommodations, with additional input from licensed medical doctor of student, if appropriate;
	• Communicate to teachers any updates to accommodations and/or suspension of accommodations, as appropriate.

REV. 5/17

# HOMELESS LIAISON

A homeless child as defined by state law, may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school. Transportation shall be arranged according to State law. Is a dispute arises regarding a homeless child's rights, the Superintendent shall inform his or her parents(s)/guardian(s) of the availability of an investigator, sources for low cost or free legal assistance, and other advocacy services in the community. Contact the district liaison if you have any questions.

#### HOMEWORK

All students are given regular homework assignments. These assignments are used to supplement and enhance the activities of the regular school programs. Each team will have a method to ensure that students can access their homework from home.

#### ID CARDS

All students are issued a student ID car at the beginning of the year with their district student identification number. Students are expected to have their ID on their person at all times. Students will be provided a lanyard with their ID card. Replacement cards can be obtained at the main office.

#### JEFFERSON LEARNING COMMONS

The Jefferson Learning Commons provides students and staff with books, subscription databases and other forms of media, including D203's OverDrive junior high digital library. Students are encouraged to use these resources to build upon curricular resources provided in their classes. For more details and to view our electronic resources including the on-line catalog of our collection, please visit the Jefferson Webpage (<u>http://www.naperville203.org/jihs</u>) and browse under the Library tab on the top navigation bar. Database descriptions and passwords are also found in the back of this handbook.

Students are allowed to check out two standard print items for a three-week period and one electronic item for up to 21 days. Electronic reminders of due dates are issued both 3 days in advance and on the day an item is due. A \$1.00 fine per item is assessed at the end of the five day grace period, giving the students one full week to return the item before incurring any fee. A student can also pay off a \$1.00 fine with 10 Patriot Pay (or by using the coupon each student receives at the beginning of the year). Overdue notices are also issued by email. Items more than 30 days overdue are automatically checked into lost, and students are responsible for any material checked out in his or her name. If a book is lost, the student pays the price of the book plus a \$1.00 late fee. Before paying for an item, the student should check his or her locker, classrooms, and home.

The Learning Commons is open from 7:30 a.m. until 3:30 p.m. Students needing to use the Commons before or after school must obtain a pass from a teacher. From September through early May, students may also sign up for Early Morning Commons Time using the Google form posted on the website.

# LOCKERS AND LOCKER DECORATING

Each student is assigned to a personal hall locker for which he/she is responsible. Security of these lockers cannot be guaranteed. Do not leave any valuables or large sums of money in these lockers. The school cannot take responsibility for items left in the lockers. Edibles should never be left in the locker overnight. Locker combinations must be kept private and not shared with anyone. Students should never pre-set their lockers.

#### Please see Notification of School Searches.

Locker decorating is limited to the outside of the locker. Student combinations and locker numbers will not be provided by the main office. Locker decorating must be done before or after school. Balloons are not permitted in school.

# LOST AND FOUND

Articles found on Jefferson school property are expected to be turned into the main office. Students in possession of lost items may receive consequences for theft. Students who have lost personal items should check the general Lost and Found located in Jefferson Square. Found items of significant value are kept in the main office area. Students who are missing items of significant value should report it to the School Resource Officer. Items left for more than a month will be donated to local charities.

# LUNCH PERIOD

A hot lunch program is offered at Jefferson. The program includes a regular hot plate lunch prepared at the school daily, as well as many a la carte items such as hamburgers, fries, pizza, desserts, fruits, soup, etc. Students may also bring their own lunches. Milk and other drinks are sold daily. Food is permitted only in the cafeteria unless otherwise instructed.

Our school has a closed campus policy. Time is provided for eating and outdoor activities, if weather permits. Only school sponsored parties are permitted during lunch. Parents are allowed to bring food for only their student. School policy does not allow birthday treats. Students may not arrange or have food delivered from outside sources during the lunch hour. Lunches may be dropped off in the main office.

Naperville Community Unit School District #203 participates in the National School Lunch Program. Nutritious meals are served every school day. Children from homes that meet Federal guidelines are eligible for free or reduced price meals. Further information is available at the school office.

# Lunchroom Expectations

- Respect all staff.
- Students should use classroom voices and be quiet when directed and during announcements made by lunchroom supervisors.
- Students should sit down when they enter the cafeteria and must ask permission to leave/ switch tables.
- Students need to request permission to use the washroom by raising their hand.
- Washrooms are to be used before you are dismissed to recess.
- Students will be dismissed to use the lunch line and to go outside.
- If a student spills something or leaves a mess, he/she is responsible for cleaning it up.
- Students may only go to one line to buy food. (No line switching.) The inside line is for service from the lunch staff and the outside line is for self-serve items.
- If a student touches a food item, they are expected to purchase that item.
- During lunch periods, students are to remain in the lunchroom or on the playground. Students may only leave the lunch room/recess area when they have a pass from their teacher.
- The throwing of any item will not be tolerated.
- Students should leave books and PE items in lockers.
- Bring your coats to lunch. You are not allowed to go to your locker once you are in the lunchroom.

# **Recess Expectations**

- No pushing, shoving. Keep hands to yourself.
- Food, candy, and drinks must stay in the cafeteria and should not be taken outside
- Students must stay on blacktop or designated area.
- All students should be visible to staff at all times.
- Students are not permitted to play with or on snow.
- Student are not permitted to use their cell phones, this includes taking pictures and recording video

# Lunchroom Consequences

• Students that do not follow the lunchroom procedures or rules may receive an office referral or lose their recess privileges for the day. Other progressive discipline measures may be implemented as needed.

# MAKE-UP WORK

Students are responsible for making up all work missed due to absence. Missing work can be picked up starting with the third day of absence. Please email the team teachers for this request or contact the grade level counselor. Homework can be picked up at the front office after 3:00 p.m.

Students will be allowed the total number of school days absent in order to make up work missed, e.g., if a student is absent for five days, he/she will be allowed five days to make up the work, unless other arrangements are made with the teacher. (Students suspended from school must turn all their work in on the day they return.)

## MOVING ON CEREMONY

The 8<sup>th</sup> Grade Moving On Ceremony is a celebration of the student's completion of junior high. Please see the calendar for the scheduled date. It is sponsored by the Home and School Association. Disciplinary consequences may prevent a student from attending the ceremony.

#### MOVING/TRANSFER PROCEDURE

If a pupil is moving from Jefferson to another school, the office should be notified in advance of departure. If possible, the office would like to know the name and address of the new school. On the last day of attendance at Jefferson, the student should pick up a check-out sheet (before school) from their counselor. As he/she attends classes, all books and equipment should be returned. The check-out sheet must be returned to the counselor at the end of the day.

#### **OFFICE REFERRALS**

It is our belief that teachers, parents, and administrators must work together to create a positive behavior program for the students at Jefferson. Teachers will attempt to handle all discipline problems that arise under their supervision. If repeated attempts to solve the problem fail, the student will be referred to the assistant principal. The assistant principal will take the appropriate steps necessary to remediate the problem. Consequences ranging from a conference, detention, Saturday school or suspension or expulsion from school are possible. Loss of privileges may also be issued as a consequence. Office detentions are served after school ranging from 1/2 hour to 2 hours in length.

#### Saturday School

Saturday School detentions may be given in lieu of an internal or external suspension. This decision is made by the principal or assistant principal. Saturday school is attended from 7:30 AM until 11:30 AM on Saturday morning. Students that fail to show up at a Saturday School will be suspended from school the following school day.

#### Internal Suspensions/In-School Supervised Study

Infractions of the discipline code may result in an internal or external suspension from school. Internal suspensions are served in the Internal Suspension room next to the assistant principal's office. Students are required to do work, receive help from their teachers (when available) and complete the tasks before they leave. Internal suspensions/In-School Supervised Study go from 8:00 AM to 2:50 PM. Students that misbehave, or not complete their work may have their time extended. Parents will be notified if they are needed to provide transportation after school. Students will not eat in the cafeteria.

#### **External suspensions**

External suspensions remove the student from the educational setting for specified number of days. Students are not allowed on school district property without permission of the school (to retrieve homework or talk to a teacher). They may not attend any district activities until their next day of attendance. Any work assigned is expected to be handed in when they return.

#### PERFORMANCE MUSIC, FOREIGN LANGUAGE, AND EXPLORATORY PROGRAMS

These are graded classes that all students may take as electives, and must attend as in any other class.

They are open to all students. Class lessons, as well as, full group rehearsals are regularly scheduled during the school day. They perform at concerts and are occasionally called upon to perform at assemblies and other events.

# Band

Jefferson offers a 6<sup>th</sup> grade Concert Band, 7<sup>th</sup> grade Symphonic Band and an 8<sup>th</sup> grade Wind Ensemble. There is no audition required to be in the band program. The band department also offers instruction for beginning band members who have never played a band instrument prior to entering junior high school. Band members have full band rehearsals and lessons during the school day. All bands present concerts and assemblies during the school year and also march in the annual Naperville Memorial Day Parade. The band department also offers a Jazz Band which is open to all 6th, 7th, and 8th graders enrolled in the band program. There is no audition for Jazz Band and band members of any band instrument may participate. Band members who also play guitar, piano, bass and drum set can perform with the Jazz Band. The Jazz Ensemble is open to saxophones, trumpets, trombones, guitar, piano, bass, and drum set. An audition is required to participate in the Jazz Ensemble

# Choir

JJHS offers curricular choir, in all three grades, that meets three times each week (twice if you are also in band or orchestra) and performs in the fall, winter and spring. Jefferson Singers is an extra-curricular choir also available to 7<sup>th</sup> and 8<sup>th</sup> grade choir members by audition only.

# Orchestra

Jefferson offers 6th grade orchestra, 7th grade orchestra, and 8th grade orchestra as well as beginning lessons for new players and Chamber Orchestra for advanced students. All orchestra rehearsals and lessons are scheduled during the school day, and orchestra members perform at a variety of concerts and assemblies throughout the year. String Fusion is an extracurricular ensemble that focuses on learning alternative styles of music such as pop, jazz, bluegrass, and rock and performs throughout the Naperville community. Participation in String Fusion is open to all JJHS orchestra students and no audition is required. The group meets on all Thursday mornings during which school is in session from 7:00-7:45 am.

# Foreign Language

These are graded classes that students in the 7th and 8th grade may take instead of Exploratory classes, choosing either Spanish or French. This is a 2-year program, and once the decision is made to take the class, it is a minimum two-year commitment.

# **Exploratory Program**

These are graded classes that are taken by all 6th graders and selected by all 7th and 8th grade students that choose Exploratories instead of a Foreign Language. Once chosen, it is a one-year commitment.

# PHYSICAL EDUCATION

The PE uniform that our staff and students have chosen consists of a T-shirt and gym shorts. A PE uniform is required to be worn for physical education class daily. The students are also required to have gym shoes and outside clothing for classes in the fall and early spring. These items should also be marked with the student's name.

## **REPORT CARDS**

Student academic progress is reported six times per year, at midterm and end of each Trimester. Parents have the ability to check the status of their student's grades on-line anytime.

#### SAFETY DRILLS AND PROCEDURES

#### Lock Down Continue Instruction

In the certain situations, it may become necessary to secure the building and the movement of individuals from area to area. The purpose of lockdown procedures is to maximize the school's ability to investigate situations and maintain a safe environment in a heightened level of security.

#### Lock Down Position of Safety

In the event that there is a threat inside the building, you are encouraged to follow your ALICE (Alert, Lock down, Inform, Counter, Evacuate) training. You should ignore bells and/or alarms during this time, and move yourself to a position of safety. If safe to do so, you should evacuate the building.

#### **Fire/Building Evacuation**

Fire/Evacuation drills are held several times during the year. Every room has a chart telling students what route to take in case of fire. When the fire alarm is sounded, all pupils should walk quickly and silently to designated exits outside the building. Students are to vacate the building as a class, remaining with the classroom teacher. No one should re-enter the building until an all-clear signal has been given by appropriate personnel.

#### Shelter in Place

Tornado drills are conducted annually. Every room as a map indicating where students and staff should be in the event of a tornado. When the tornado alarm is sounded, students and staff remain in their classrooms or proceed to the designated tornado location and follow teacher directions for appropriate tornado procedure.

#### SCHOOL DAY

Jefferson's school day begins at 8:00 a.m. and concludes at 2:50 p.m. Students should arrive at school between 7:30 and 7:50. The day is divided into nine periods. Students are scheduled into language arts (two periods), math, science, social science, physical education, lunch, and one period for an elective class. Students in vocal or instrumental music will use a portion of their supervised study time for such classes. Students are expected to leave immediately after school unless they are involved in a school related activity or directly supervised by a staff member.

# SCHOOL RESOURCE OFFICER

The goals of well-founded SRO programs include providing safe learning environments in our nation's schools, providing valuable resources to school staff members, fostering positive relationships with youth, developing strategies to resolve problems affecting youth and protecting all students, so that they can reach their fullest potentials. NASRO considers it a best practice to use a "triad concept" to define the three main roles of school resource officers: educator (i.e. guest lecturer), informal counselor/mentor, and law enforcement officer. <u>https://www.nasro.org/fag/</u>

# **SPECIAL EDUCATION**

Naperville Community Consolidated School District 203 provides a full continuum of educational services and supports for students with disabilities who qualify under the Individual with Disabilities Act (IDEA). Services and supports are individually designed by a team of individuals most familiar with the educational needs of the student (IEP team), and in accordance with federal and state laws. Students may be referred for a special education evaluation by their parents or any member of the school team. If you suspect your child has a disability which requires special education and related services, please submit a letter identifying your concerns to your child's principal.

#### STUDENT ACTIVITIES

Students are encouraged to participate in some of the many clubs and organizations available at Jefferson. The clubs and activities are as follows:

#### Community Contributors/Donate-Volunteer-Raise (DVR)

DVR is Jefferson's community service club. Open to all students, those that are involved gain leadership, personal growth and self-confidence in assisting others. Some events are before school, others are outside of school and in the evening. Meetings are held on the first and third Friday of each month. All are welcome!

# GSA

GSA is Jefferson's gender-sexuality alliance. It's a club for students who either identify as LGBTQ+ or want to support members of the LGBTQ+ community. Meetings are held two mornings a month, and all Patriots are welcome. We are an open and accepting place for all kids who are looking for connection at school.

#### Intramurals

Intramurals sports take place outside of regular school hours and are in addition to the regular physical education program. Intramural sports are offered to all students in 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. Activities include basketball, bowling, golf, ping-pong, softball, volleyball, floor hockey, etc. Students may not participate in intramurals if they are excused from physical education because of injury or illness. For a fee students may participate in one or all of these activities. There are additional fees for bowling and golf.

# **International Club**

Jefferson's International Club welcomes all 6th, 7th, and 8th grade students to learn about the cultures that shape our world. Through literature, movies, art, music, crafts and games, students have multiple opportunities to learn about many countries and cultures. The group has an open attendance, so a student is able to attend the activities and programs that fit his schedule (before school, after school, and evenings). The goal of the International Club is to help create global citizens

# Learning Commons Student Volunteers

The Learning Commons relies on the help of students willing to contribute to our Jefferson community. Sixth, seventh and eighth graders are invited to apply in the fall to serve for the entire school year. From those applicants, a group of approximately 25 are selected. Work assignments are made based on the students' schedules and the needs of the library. There are short time slots for before and after school as well as a full period of supervised study for those seeking a longer commitment. Activities include delivering newspapers, preparing materials for classrooms and teachers, performing clerical and circulation tasks, and creating displays for the Commons.

# **Newcomers Club**

Newcomers Club is available to all students new to District 203. Jefferson's grade level counselors meet with new students to help them understand the normal feelings that come with being "the new kid on the block." It is also an opportunity to acclimate them to the many opportunities they have to become involved at Jefferson.

#### **Patriot Press**

Patriot Press is the Jefferson organization that publishes the school newspaper. Membership is open to any 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students who love to write about the events happening at Jefferson and around the world. We meet Mondays from 3:00-4:00 PM. Come join the fun and help publish our student newspaper.

# **Photography Club**

If you like taking pictures and want to improve your photography skills, if you want to learn cool photo editing tricks in Photoshop, go on photo adventures with friends, and exhibit your images at school or help out with yearbook photography, then the JJHS Photography Club is perfect for you!

#### **Positivity Club**

Positivity Club is all about spreading positivity throughout the Jefferson community. Meetings are held every other week before school and are open to all 6th, 7th, and 8th graders.

Members of the Positivity Club work to improve school culture and take pride in our school community. Positivity Club sponsors a variety of events throughout the school year to help promote school spirit and create an inclusive school culture based on student interest and ideas.

# SciTech club

SciTech club gives kids the opportunity to extend on their learnings from Project Lead The Way class. We have tons of different technology and engineering activities for kids to explore, including building and programming robots, learning design and 3-D print, use the laser engraver, race CO2 cars, fly model rockets, and more! This club is open to grades 6-8 and occurs in the winter.

# **Student Council**

Student Council is a representative group of students, whose main responsibilities include developing school spirit, participating in project that benefit the local community, and creating opportunities for the students and staff to improve our school. It is an excellent opportunity to serve your school and develop leadership qualities.

Student Council is responsible for the Back-to-School Bash, All-School Dances, the 8<sup>th</sup> Grade Gala, Spirit Weeks and several community-based drives for local agencies. Money we raise through the Student Council helps to make the Jefferson Community stronger.

# Yearbook

The Jefferson Yearbook student committee meets from September-February. Students and staff help choose which pictures go in the yearbook, interview retiring teachers, and type/edit names for individual student, group, and sport pictures. Students are also asked to be photographers by borrowing the yearbook camera for a day and shooting candid's around the school. Staff members meet for one day in May to distribute yearbooks.

# STUDENT DROP OFF AND PICK UP

Bus drop off and pick up at Jefferson occur in the Bus Only lane to the southwest of the building. Student drop off or pick up via automobiles can be done in the front of the building, off of Loomis Street. In the drop off/pick up locations, please pull all the way forward to avoid traffic backing up onto the road. Students must exit the car once in the drop off area. Prior to 7:45 all students must report to the blacktop area along the back of the building. Students will enter the building from the blacktop. After 7:45 students should enter through the front entrance. Any student picked up during the school day must be signed out at the front office. There are Visitor parking spots in front which can be utilized during the school day.

# STUDENT MESSAGES, ITEMS DROPPED OFF

If it is necessary that parents get a message to a student during the school day, please call the school office. Messages received before 8:00 AM will go out in the morning announcements. All other messages will be picked up by students at 2:00 PM. We do not guarantee messages will get to students if left after 1:45 PM.

Students are encouraged to develop routines which provide time to ensure they bring all necessary books, papers, lunches, etc. to school each day. Should there be an occasion when it is necessary to drop something off for a student, parents should sign in at the greeter's desk, place the item in the appropriate grade level bin and write their student's name on the item. If the item(s) are monetary in nature or small in size, it should be dropped off in the main office. If students are expecting something to be dropped off they should check the bin for their item during passing periods.

#### STUDENT RECOGNITION

During the year, recognition is informally presented by teachers and teams. Students are recognized for a variety of contributions to the Jefferson community. A complete list of pathways to awards can be found on the Jefferson School webpage

#### **STUDENT SERVICES**

Each student is assigned a counselor who works with the student in a variety of ways. The counselors and School Social Worker are concerned with students' orientation to school, the adjustments of individuals to the total school setting, and the development of maturity, responsibility, and a good self-concept. Students may see the counselors by requesting an appointment.

# **TALK 203**

Talk203 is District 203's popular communication system, which combines both telephone and email notifications to our families, staff and community within one provider, Blackboard Connect. Messages are issued at both the school level and district-wide and range from information regarding forthcoming events, to important decisions affecting students and staff, to emergency bulletins such as weather-related school closings.

Since Talk203 is tied to our Student Information System, any parent who has provided a phone number and an email address to the District during the student registration process will automatically be included in the database to receive Talk203 messages. If you did not provide an email address at registration, you may be added to the system (or change your existing information) by logging into your i-Parent account. Instructions are found on the i-Parent page, accessible from the homepage of the District website: www.naperville203.org.

Community members may also sign up to receive district-wide Talk203 messages by clicking on the Talk203 for Community Members button also found on the right side of District 203's homepage.

# TECHNOLOGY/ACCEPTABLE USE POLICY

#### Chromebook

Bring your Chromebook to school every day. You should charge your Chromebook each night. You may personalize your Chromebook with "cling" stickers only. If you have a problem with your Chromebook please get assistance at the technology office in the Learning Commons, M-F 7:15 am to 3:30 pm. Map of Chromebook Shortcuts: Press Ctrl + Alt + ?

#### Hapara

Our school district uses Hapara to make learner based activity visible. Hapara Highlights enables teachers full visibility to their learners' current Internet viewing on Chromebooks. It also allows for teachers What you have on your screen and in your Google Drive is visible to your teachers and administration. Here is more information on Hapara. <u>https://support.hapara.com/hc/en-us/articles/205246617-FAQs-for-Parents</u>

# Student Email

Sign in to your Chromebook with your District Google Email and your District Google Password. Your district Gmail Account is <u>username@stu.naperville203.org</u> Any school related emails should use the district Gmail account.



# Canvas

Access Canvas using the following link: <u>https://naperville.instructure.com/login</u> or at the quick link on the School Website.

The login credentials are the same username and password that you use to log on to a school computer. You only need to put your username where it says Email.

# Infinite Campus Student Portal

As a student of Naperville School District 203 you have been provided a login to the student information system portal website (Infinite Campus). The URL to that website: <u>https://infinitecampus.naperville203.org/campus/portal/naperville.jsp</u>

or at the quick link on the School Website.

Use your student ID as the Username and your password. This password is unique to the Infinite Campus Portal. It is not necessarily the same as your district password.



# **Changing a Password in Infinite Campus**

While already logged into Infinite Campus click "Account Management" \*\*\*Passwords must be at least 8 characters (one upper case letter needed) Or if you don't want use an uppercase letter in the password; you can choose at least 9 characters\*\*\*

# Student Infinite Campus Portal Help

If you forget your password or for any other technical assistance, please get assistance in the technology office (in the learning commons). Helpdesk Hours: M-F 8:00 am to 3:00 pm

# Acceptable Use

Policy 6:235 – Exhibit – Authorization for Use of Computers and Electronic Networks District 203 is committed to educational excellence. Students need to collect and synthesize information from a variety of digital sources, as well as collaborate and communicate with peers and colleagues in a global community. The District will assist students in developing the skills and knowledge to navigate this rapidly-changing world. Additionally, the District will reinforce the ideals of digital citizenship and what it means to access various devices, tools, networks, technologies and apply the Internet responsibly. This document pertains to any and all district-issued "computers," "electronic devices," "mobile devices," and each of these is interchangeable for the purposes of this policy exhibit. The contents of this exhibit and authorization forms are aligned with the District Policy 6:235, Access to District Computers and Electronic Networks to promote the appropriate and responsible use of technology in support of the District's mission and goals. Additionally, other relevant District policies play a role in the successful use of District computers and electronic networks, including but not limited to: 6:235 AP-1 on Acceptable Use of District Computers and Electronic Networks and 7:180 on Preventing Bullying, Intimidation, and Harassment. Any employee, student, or other individual engaged in activity that involves the use of the District's electronic resources (systems and/or network and/or district-issued computer (or personal computer for school use)) must comply with the established Board of Education policies as well as these supplemental guidelines and all relevant state and federal laws. Said laws and policies are subject to change without notices.

Naperville 203 requires signatures from all students at all levels as well as from parents/guardians of students from Early Childhood through 8th grade before any electronic device is assigned to a student and/or brought home by a student.

## Acceptable Use Guidelines Parent/Guardian Responsibilities and Permission for District 203-Issued Devices

- 1. I understand that any District issued device is to be used as a tool for learning and that my student will comply with the Principles of Good Digital Citizenship and the Naperville Community Unit School District 203 Acceptable Use Guidelines as stated below and signed during enrollment.
- 2. I will ensure the safe and timely return of devices, consistent with procedures for end of year collection or if we transfer to another District.
- 3. I understand that I am financially responsible for any malicious or willful damage to a Naperville 203 device that is not considered normal wear and tear.
- 4. I understand that the District reserves its right to manage content, implement security measures, upgrade operating systems, change user permissions or device settings, disable accounts or take any other administrative or security steps necessary.
- 5. I understand that my student may lose privileges if the device is continuously damaged, brought to school sporadically, or if the device is not properly charged for the school day.
- 6. I understand that if the device breaks we should not attempt to fix it on our own and that it should be brought to the attention of the school's Computer Support Associate immediately.
- 7. I understand that the District will not provide software or program licenses for use at home or on personally owned computers, and that the use of non-District or personal computing devices is prohibited.
- 8. I understand that the device may be fixed with tracking software and that content can be monitored, erased, or locked by District administration.
- 9. I understand that the District provides software that filters Internet access. I also understand that due to the constantly changing availability of Internet content, websites and website addresses, not all objectionable material may be filtered

immediately and I will ensure that the use of this device will remain in compliance with Good Digital Citizenship and these Acceptable Use Guidelines.

- 10. I understand that the intentional circumventing of filters, security systems, loading of unapproved software, alternate Internet browsers, operating systems, proxy bypass mechanisms or rogue/malicious software constitutes a willful disregard for the principles of Good Digital Citizenship and a broken promise made by my signature on these Acceptable Use Guidelines. I understand that these actions may also place the District in a state of non-compliance with federal regulations such as Children's Internet Protection Act (CIPA) and Children's On-Line Privacy and Protection Act (COPPA) and is an immediate cause for disciplinary action and potential confiscation of the device.
- 11. I understand that my student should follow all parameters that individual teachers set for daily use.
- 12. I understand that Naperville Community Unit School District 203 is not liable for damages that may be caused by the intentional misuse of the device, or its use in a manner contrary to these Acceptable Use Guidelines.

#### Student Responsibilities and Permission for District 203-Issued Devices

- 1. I agree to read and abide by these Acceptable Use Guidelines as determined by Naperville Community Unit School District 203.
- 2. I agree to abide by the principles of Good Digital Citizenship.
- 3. I will use my device in the appropriate manner and for educational purposes.
- 4. I agree to charge my device at home and come to school each day with a fully-charged device.
- 5. I will not intentionally throw, drop, or damage my device in any way, and exercise care when transporting it in my backpack.
- 6. I understand that I am responsible for the security of my device. When not in use, I will keep my device secure and stored properly.
- 7. I will not give my device to another student for his or her use, login to my account on another student's device or use another student's account or password.
- 8. I will not personalize or deface my device in any way (stickers, marker, etchings, etc.)
- 9. I will not share my personal user information or passwords with anyone.
- 10. I agree to return the District-issued device in good condition, fully charged, at the end of the semester or school year as determined by individual schools.
- 11. I understand that it is my responsibility to save my work often and that malfunctions or forgetting the device at home are not acceptable reasons for not having assignments completed on time.
- 12. I will only connect to District provided wireless (Wi-Fi) facilities when using my device in school or on Campus. I understand that this promise means I will not use personal cell phone hotspots or other non-District provided products for wireless (Wi-Fi) connectivity when using my device in school or on Campus.
- 13. I understand that the District provides software that filters Internet access. I also understand that due to the constantly changing availability of Internet content, websites and website addresses, not all objectionable material may be filtered immediately by this software and I will use my device within the principles of Good Digital Citizenship and these Acceptable Use Guidelines.
- 14. I understand that if I try to bypass filters, security systems, load unapproved software, alternate Internet browsers, operating systems, proxy bypass mechanisms or other rogue/malicious software programs, applications or

extensions, it means that I intentionally disregarded the principles of Good Digital Citizenship, broke the promise made by my signature on these Acceptable Use Guidelines and have chosen to behave in an unethical manner. I understand that consequences for these actions are serious, and an immediate cause for disciplinary action and potential confiscation of my device.

- 15. If I use my device for a special project or purpose with permission to work in a manner that may not be filtered in part or whole by District Internet filters, I promise to use this device within the principles of Good Digital Citizenship and these Acceptable Use Guidelines.
- 16. I understand that graduating 2019 high school senior Google accounts will remain active until September 15, 2019, after which data files will no longer be available. Regardless of my grade level, if I leave the District or wish to copy my student account data, I should contact my school's CSA.

## **Internet Safety**

The District shall have a filtering device that blocks entry of computers connected to the Internet to visual depictions that are (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the superintendent or designee. The superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the superintendent or system administrator. The superintendent or designee shall include measures in this policy's implementation plan to address the following:

- 1. Limiting student access to inappropriate matter as well as restricting access to harmful materials;
- 2. Student safety and security when using electronic communications;
- 3. Limiting unauthorized access, including "hacking" and other unlawful activities; and
- 4. Limiting unauthorized disclosure, use and dissemination of personal identification information.

The failure of any student, teacher or staff member to follow the terms of the acceptable use for Access to Electronic Networks, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

The superintendent or his/her designee is authorized, as he or she determines necessary, to revise the regulations governing the use of electronic networks.

### Chromebooks

Students should report any device damage to the school's Computer Support Associate in the Learning Commons as soon as it is recognized. Students will be required to compensate for damages that are beyond the reasonable wear and tear that is expected from daily use.

The following actions will result in a warning, temporary loss of technology privileges, and/or office referral following the **first offense**:

- Visiting inappropriate sites on the Internet. This includes gaming sites, blogging sites, or any other non-instructional sites on district-provided devices.
- Printing webpages from the Internet (only student work should be printed). Pages will be confiscated.

- Touching anyone else's device or keyboard without permission.
- Inappropriate or disrespectful behavior.
- Installing or modifying computer-related hardware and/or configurations, such as third-party extensions, browsers, games, etc.
- Sending or receiving communication, such as email, to/from sources outside of the district.
- Logging onto another student's account or device, or modifying another student's files or settings without his/her permission.
- Changing or damaging any device, hardware, peripherals, or components.

**Repeated** acceptable use violations will result in progressive disciplinary measures, ranging from the extended or permanent loss of technology privileges to school disciplinary consequences, such as an in-school suspension

### TESTING

District 203 administers several batteries of standardized tests to junior high students in order to assess students' achievement and aptitude, as well as to assist in determining placement in special programs and classes. Families will be notified in advance of specific dates.

## TEXTBOOKS

The student is responsible for keeping textbooks and other school issued materials in the same physical condition they were when he/she received them except for normal wear. We ask that students cover the books and handle them with care throughout the year. Fines are assessed for damaged and lost textbooks.

## VIDEO CAMERAS AND/OR MONITORS

To assist in maintaining security and to deter inappropriate conduct, the School District have positioned video cameras and/or monitors in public areas of school property, such as hallways, stairwells, gymnasium, cafeteria, school buses, and exterior locations of school buildings. Appropriate disciplinary action may be taken for misconduct which is recorded or observed from the cameras and/or monitors.

#### VIDEOTAPING AND PHOTOGRAPHING OF STUDENTS

During the course of the school year, you will be involved in many school activities that may be captured on video or photographed for sharing and/or placement of the school website or in District publications. Videotaping and photographing of children in special education settings for non-educational purposes will be authorized only with parent consent. Outside of special education settings, students may be videotaped or photographed by parents, observers, school employees, students, and news media personnel from time to time while participating in school activities. If your parents desire that you not be videotaped or photographed in these circumstances (outside of special education settings), please be sure to have them sign the Permissions Denial form that is sent annually in the registration packet and return it to the school. This form also provides for exclusion of family contact information (address and phone number) in the Home and School Directory. The Permissions Denial form must be signed and submitted to the principal at the beginning of each school year to avoid any misunderstandings. The form may be accessed on the District 203 website at the following link.

http://www.naperville203.org/assets/PermissionsDenialForm%2Epdf.

#### VISITORS

All visitors will be required to produce a state issued ID which will be screened to ensure student safety. A visitor's badge will be printed prior to accessing the building. The badge must be worn for the duration of the visit. ID must All visitors are required to check out with the office prior to leaving the building. Due to the tremendous responsibility to staff and liability to the school district, students who are not enrolled at Jefferson Junior High School can no longer be approved as "guests" unless their visit has been prearranged with a teacher.

## Naperville Community Unit District 203 Board Policies

## 7:180 Preventing Bullying, Intimidation and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile environment are important District goals.

Bullying, intimidation or harassment of a student or staff member for any reason, including, but not limited to, on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic through, but not limited to, verbal comments, racial, ethnic, religious or other slurs or threats, physical gestures or actions, the use of email, web sites, social networking sites, voice mail, or any other verbal, written or electronic communication, is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.

2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.

3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school related activity, function, or program.

### Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7)

*Bullying* includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;

2. Causing a substantially detrimental effect on the student's or students' physical or mental health;

3. Substantially interfering with the student's or students' academic performance; or

4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and not exhaustive.

*Cyber-bullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school., and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Illinois Human Rights Act.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

## **Bullying Prevention and Response Plan**

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in <u>105 ILCS 5/27-23.7</u>(b) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the <u>First Amendment to the U.S. Constitution</u> or under <u>Section 3 of Article I of the Illinois Constitution</u>.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a District Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Complaint Manager or any staff member. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report..

## Nondiscrimination Coordinator[LS1]

Chief Human Resources Officer

203 W. Hillside Road

Naperville, IL 60540

630.420.6300

## Complaint Manager

Assistant Superintendent for Secondary Education

203 W. Hillside Road

Naperville, IL 60540

630.420.6300

### Complaint Manager

Assistant Superintendent for Elementary Education

203 W. Hillside Road

Naperville, IL 60540

630.420.6300

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.

b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.

c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.

d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or their designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge of an employee, or suspension and/or expulsion of a student.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) bullying, (b) student discipline up to and including suspension and/or expulsion, and or (c) both (a) and (b) - for purposes of determining any consequences or other appropriate remedial actions.

9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.

10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel, including new employees when hired.

11. Pursuant to State law and policy 2:240, Board Policy Development, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate Therevisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate Thisrevisions. This process shall include, without limitation:

- a. The frequency of victimization;
- b. Student, staff, and family observations of safety at a school;
- c. Identification of areas of a school where bullying occurs;
- d. The types of bullying utilized; and
- e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission includes one of the following:

1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy.

2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary, or

3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:

a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.

b. 2:265, Title IX Sexual Harassment Grievance Procedure. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.

bc. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.

cd. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.

de. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.

ef. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).

fg. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school-sponsored activities, and in vehicles used for school-provided transportation.

hg. 7:190, *Student DisciplineBehavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.

ih. 7:310, *Restrictions on Publications*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

405 ILCS 49/, Children's Mental Health Act.

105 ILCS 5/10-20.14, 5 ILCS 10-22.6(b-20), 5/24-24, and 5/27-23.7.

775 ILCS 5/1-103, III Human Rights Act.

23 Ill.Admin.Code §§1.240 and §1.280.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student DisciplineBehavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications)

ADOPTED: February 2008

**REVISED:** March 2015

**REVISED: May 2020** 

REVISED: April 19, 2021

REVISED: April 18, 2022

[LS1]Is the District's Nondiscrimination Coordinator the same as the Title IX Coordinator?

## **Student Behavior**

## 7:190 Student Behavior

## Philosophy of Student Conduct

The Board believes that student behavior should reflect standards of good citizenship. Students are expected to conduct themselves within the bounds set by the Board and, as hereby authorized, the administrative regulations set forth by the Superintendent or their designee.

The basic principles guiding student behavior are consideration for the rights and well-being of others, cooperation with all members of the school community (which includes staff, students, community members, Board and parents) and respect for oneself and others.

The Board believes in the dignity and uniqueness of each individual. To maintain a learning and work environment that is safe and promotes excellence in education, District 203 encourages respect for all persons and has established rules and guidelines to encourage positive, constructive and responsible student behavior and an environment conducive to learning. All members of the school community are responsible and obligated to familiarize themselves with the rules and guidelines governing student conduct.

The Board especially believes that, if staff, parent(s) or guardian(s), and students know and understand the expectations for student conduct and the consequences for not meeting these expectations, behavior issues in our schools will be reduced and a better educational environment will prevail.

The Board believes in the dignity and uniqueness of each individual. To maintain a learning and work environment that is safe and promotes excellence in education, District 203 encourages respect for all persons and has established rules will not tolerate harassing, hazing, bullying or intimidating behavior. All members of the school staff share responsibility for maintaining good discipline and presenting positive role models. Behavior issues should be reported and handled promptly for the benefit of the student and the school. Recognizing that each situation is unique, and that administrative discretion is necessary, the goal is to implement the appropriate behavioral, disciplinary, and/or restorative intervention(s) needed to change the undesirable behavior and maintain an orderly school environment.

The best interest of the student and the welfare of others are the motivating forces behind this philosophy.

### Additional Interventions Related to Discipline Code

The District is concerned for the health, safety, and well-being of all students and recognizes that students' issues as they are manifested in school – specifically behavior, attendance, health, and academic issues - may impact their ability to learn.

The District recognizes these issues as legitimate educational concerns, and seeks to address them by offering support, and interventions. Forms of intervention, prevention and/or education may include observation of inappropriate behavior, intervention at appropriate levels, restorative measures encouragement of professional assessment, referral, and support/aftercare.

#### Substance Abuse

To ensure the highest standards of learning in the classroom, District staff will urge students to abstain from the use of illegal substances or drugs, alcohol or the misuse or abuse of prescription or non-prescription drugs, identify student behavior that may indicate such use and implement intervention or support services along with appropriate disciplinary action.

### When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;

2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;

3. Traveling to or from school or a school activity, function, or event; or

4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students., staff, or school property.

Administrators shall report suspected criminal violations to the Naperville or Lisle Police Department or other law enforcement agencies, as appropriate and in accordance with the requirement of the Individuals With Disabilities Education Improvement Act of 2004.

### Prohibited Student Conduct

The Administration is authorized to impose discipline for gross disobedience or misconduct. The following examples of gross disobedience or misconduct in no way limit the Board's ability to discipline students for conduct, which is not specifically listed. In addition, prohibited conduct shall be interpreted to include either an actual commission of an offense or an attempt to commit an offense. Prohibited conduct includes, but is not limited to:

1. Excessive tardiness.

2. Class and/or school truancy. Current city ordinances and State law regarding truancy will be strictly enforced by school officials.

3. Failure to follow student schedule.

4. Off campus violation during the school day. Once students arrive on campus they must remain on campus until the end of their scheduled school day unless authorized or approved by the building or District administration.

5. Violation of the disciplinary rules and regulations contained in the Student Handbook not otherwise covered in this policy.

6. Prohibited conduct or promotion of prohibited conduct on District property, at school sponsored activities, at a school bus stop, or as a school bus passenger.

7. Engaging in any activity on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, the educational atmosphere, or an educational function, including but not limited to conduct that may reasonably be considered (a) a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

8. Damage resulting from misconduct; damage to school property or personal property of District employees, students or others; or criminal damage to property of any such persons. (Restitution will be required for any violation of this provision).

9. Unauthorized use of school property.

10. Entering school property or a school facility without proper authorization, or allowing an unauthorized individual to enter school property or a school facility.

11. Disregard for student parking regulations.

12. Posting of signs and /or other materials without administrative approval.

13. Gambling.

14. Forgery and/or falsifying information.

15. Engaging in academic dishonesty, including cheating, plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.

16. Theft, including taking the property of others without their permission or consent, possession of stolen items and possession of tools that are used to gain possession of another person's property.

17. Use of profane or obscene language.

18. Insubordination or disrespect toward Board members, administrators, teachers, custodial staff, secretarial staff, food service employees and all other District employees and volunteers.

19. Wearing or display of garments, objects, jewelry, or body art that disrupts the educational process, interferes with the maintenance of a positive teaching/learning climate, or compromises reasonable standards of health and safety.

20. Violation of Bus Conduct Policy or related Administrative Regulations.

21. Use of cellular phones and any other electronic communication devices from the beginning of the first class period until the end of the last class period unless authorized or approved by the building or District administration. For high school authorization, see student handbook.

22. Use of any electronic device including computers, tablets, telephones, cameras, or other electronic devices that have the ability to take, store, display, or send images, videos, audio recordings or text messages with embedded images on school grounds during the course of the school day in any manner that disrupts the educational environment or violates the rights of others including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct includes, without limitation, creating, sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person. Prohibited conduct also includes student behaviors in a remote or eLearning setting, which disrupts the educational environment, interferes with the learning of others or violates the rights of others.

23. Obtaining or gaining passwords, unapproved access to District's information network, computing systems and applications, solutions or components thereof through the use of social engineering, possession or use of hacking hardware or software or any other tools or applications that can be used maliciously and pose a threat to the District's information resources, systems or data, unless approved by teachers or building administrators.

24. Unauthorized or improper use of the District's information network, computing systems and applications, solutions or components thereof. This includes accessing technology related resources on any device connected to the District's information network by circumventing District security measures to gain access to non-approved or restricted web sites, systems and applications as well as violations of the *Access to Electronic Networks* Policy 6.235.

25. Performing manual or automated actions such as installing unapproved software, computer programs or routines that alter the normal functioning state of any District computing device or system.

26. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably

interpreted as threatening to the safety and security of the threatened individual because of their duties or employment status or status as a student inside the school.

27. Demonstrating aggressive behavior or behaviors that put the student at risk for aggressive behavior. Aggressive behavior is defined as conducts and behaviors towards others that appear to terrorize, intimidate or start fights.

28. Fighting.

29. Any action, including physical assault that threatens the well-being of Board members, District employees, students, volunteers, or other persons

30. Making or causing to be made a threat against the school<del>:</del> including but not limited to a bomb threat or a school shooting.

31. Deliberately causing, attempting, or threatening to cause injury to another person.

32. Possession of lighters, matches or other such materials.

33. Possession or use of an explosive or incendiary device.

34. Possession or use of fireworks (i.e. smoke bombs, stink vials, firecrackers, caps, etc.).

35. Using, possessing, controlling, or transferring a weapon as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.

36. Participation in any unauthorized fraternity, sorority, or secret society,and/or gang activity. This includes, but is not limited to the display, wearing, or possession of contemporary gang identifiers, the use of gang hand signals, the solicitation of others for membership, and requesting payment of dues, insurance, or other forms of protection from individuals. This also includes intimidating, or threatening an individual or inciting others to participate in any form of physical violence involving a person or property.

37. Use of derogatory comments which are often, but not always, associated with race, ethnicity, religion, gender, gender-identity, gender-related identity, sexual orientation, socioeconomic status, or physical differences.

38. Hazing, aggressive or demeaning behavior that does or may result in physical, emotional or psychological harm to another or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, bullying, bullying using a school computer or a school computer network or other comparable conduct. Hazing is defined as requiring a student to perform an act for the purpose of induction or admission into any group, organization or society associated with District 203 if the act is not authorized by District 203 and the act results in bodily harm to the person.

39. Harassment, of a student or staff member, which includes intimidation, threatening individuals or inciting the participation of others in such behavior for any reason including, but not limited to on the basis of actual or perceived: race;

color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic through, but not limited to, verbal comments, racial, ethnic, religious or other slurs or threats, physical gestures or actions, the use of email, web sites, social networking sites, voice mail, or any other verbal, written or electronic communication.

40. Bullying or cyber bullying, as defined in Board Policy 7:180.

41. Sexual harassment as defined under federal or state law. Refer to Administrative Regulation #7.20R for definitions of Sexual Harassment.

42. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference or (b) display of affection during non-instructional time.

43. Teen dating violence, as described in Board Policy 7:185.

44. Use, possession, transfer, purchase, sale or offer for sale of tobacco products or nicotine delivery device including but not limited to e-cigarettes/vaping devices.

45. Use, possession, distribution, transfer, purchase, sale, offer for sale, or abuse of: or being impaired by any alcoholic beverage. Students who are under the influence of an alcoholic beverage are treated as though they had alcohol in their possession.

46. Use, possession, distribution, transfer, purchase, sale, or offer for sale of:

a. Any illegal drug or controlled substance or cannabis (including marijuana, hashish, and medical cannabis, unless the student is-authorized to be administered a medical cannabis infused product under *Ashley's Law*,

b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.

c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.

d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing individual's instructions. The use or possession of medical cannabis, even by a student for whom the medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law.

e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represent to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or

nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement or dulling of the brain or nervous system. This prohibition does not apply to a student's use of asthma or other legally prescribed inhalant medications.

f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in table or powdered form.

g. Look-alike or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy. Such a student may not possess, transfer, purchase, sell, offer for sale, or abuse cannabis, including marijuana, hashish and medical cannabis.

h. Drug paraphernalia, including devices that can be used to: (a) ingest, inhale or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

47. Activating or causing to be activated a false fire alarm or disaster alarm.

48. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.

49. Violating any criminal law, including but not limited to assault, battery, arson, theft, gambling, eavesdropping, vandalism, hazing and any activity prohibited by criminal law or municipal ordinance.

#### Terminology Used in Prohibited Student Conduct

The term "intoxicant" includes any substance which is not properly prescribed and which, if used, is intended to produce an altered physical or mental state, including, for example, an inhalant, which produces a "high" such as pure caffeine in tablet or powder form.

The terms transfer, sale and purchase include any involvement in such activity or the attempt to conduct such activity.

The terms "possession" and "use" shall include possession or use by a student who has consumed, or is impaired by, or reasonably appears (such as through odor or behavior) to have consumed or be impaired by, any of the aforementioned substances, whether prior to entering school or at any school-sponsored event.

The term "possession" also includes having control, custody or care, currently or in the past, of an object or substance, including situations in which the item is (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such

as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

## Weapons in School

The Board shall expel a student-who is determined to have brought a weapon to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one calendar year, but not more than two calendar years. A "weapon" is defined as:

(1) A firearm, meaning any gun, rifle, shotgun, weapon as defined by <u>Section 921 of</u> <u>Title 18 of the United States Code</u>, firearm as defined in <u>Section 1.1 of the Firearm</u> <u>Owners Identification Card Act</u>, or firearm as defined in <u>Section 24-1 of the Criminal</u> <u>Code of 1961</u>.

(2) A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alikes" of any firearm as defined in subdivision (1) of this subsection.

The prohibition concerning firearms applies even if (1) a student is licensed to carry a concealed firearm, or (2) a non-student visitor who is licensed to carry a concealed firearm stores a firearm in a locked vehicle in a school parking area.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this prohibition upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

### **Disciplinary Measures**

Efforts, including the use of positive interventions restorative measures, and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

- 1. Notifying parent(s)/guardians(s)
- 2. Disciplinary conference.
- 3. Withholding or privileges.
- 4. Temporary removal from the classroom.
- 5. Return of property or restitution for lost, stolen, or damaged property.

6. In-school suspension. The building principal or designee shall ensure that the student is properly supervised.

7. After-school detention or Saturday detention provided the student's parent/guardian have been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the building principal or designee.

8. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.

9. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct.* 

10. Out-of-school suspensions from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended will also be restricted from being on school grounds and at school activities.

11. Expulsion from school and all school activities for a definite period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled will also be restricted from being on school grounds and at school activities.

12. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in <u>Article 13A</u> or <u>13B</u> of the School Code, in accordance with Board Policy 9:215, Alternative Placement Procedures. A student must not be denied transfer because of the expulsion, except where the transfer would cause a threat to the safety of the students or staff in the alternative program.

13. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the safety issue or disruption is a suspension or expulsion

Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in <u>105 ILCS</u> <u>5/10-20.33</u>, State Board of Education rules (<u>23 Ill.Admin.Code §§ 1.280</u>, <u>1.285</u>), and the District's procedure(s).

#### **Re-Engagement of Returning Students**

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

### Early Identification - Aggressive Behavior

Any school staff member, who identifies a student as having demonstrated aggressive behavior, or behaviors that put the student at risk for aggressive behavior, shall refer the student to the building administrator. The building administrator shall establish procedures by which teachers may refer such a student. The building administrator shall determine whether the conduct and behavior of the student are of such a nature and degree that the student is at risk for aggressive behavior. The building administrator shall promptly notify the student's parents/guardian of the referral and shall attempt to schedule a parent-teacher conference to discuss the referral and to recommend such available intervention procedures as are deemed reasonably appropriate.

### **Required Notices**

A school staff member shall immediately notify the building principal as soon as possible in the event that they (1) observe any person in possession of a firearm on or around school grounds, however, such action may be delayed if immediate notice would endanger students under their supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, (3) observes a battery committed against any staff member, or (4) observes hazing of a student that results in bodily harm. If the hazing results in great bodily harm or death, the school staff member shall immediately notify law enforcement and then the building principal or Superintendent. Such action may be delayed if immediate notice would endanger students under their supervision. Upon receiving such a report, the building principal or designee shall immediately notify the student's parent(s)/guardian(s), the State Police and the local law enforcement agency in accordance with the Individuals with Disabilities Education Improvement Act.

### **Reciprocal Reporting**

The Superintendent is authorized to follow the provisions of the School Code of Illinois to create administrative regulations, which include guideline procedures to establish and maintain a reciprocal reporting system between the District and local law enforcement agencies regarding criminal offenses committed by students.

### **Delegation of Authority**

Each teacher, and any other school personnel when students are under their charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated (licensed) education employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ten consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of ten school days for safety reasons.

The Board directs the Superintendent to provide an annual report on student discipline data, specifically on disparities and the development of a metric based plan to decrease disparities including but not limited to the following subgroups; low income, special education/504, gender and/or race.

## <u>Student Handbook</u>

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment. Within the first week of school, the student discipline policy and description of prohibited conduct will be reviewed with the students. Students will be required to sign a receipt for the handbook.

## LEGAL REF.:

Gun-Free Schools Act, <u>20 U.S.C. §</u> 7961\_et seq.

Pro-Children Act of 1994, 20 U.S.C. §6081.

<u>105 ILCS 5/2.371(a)(7)</u>, <u>5/10-20.14</u>, <u>5/10-21.10</u>, <u>5/10-22.6</u>, <u>5/10-27.1A</u>, <u>5/10-27.1B</u>, <u>5/24-24</u>, <u>5/31-3</u>, <u>410 ILCS 130/</u>, <u>410 ILCS 647</u>, and <u>420 ILCS 66/</u>.

23 Ill. Admin. Code <u>§1.280</u> and §1.285

720 ILCS 5/12-10

710 ILCS 5/12-10.1

<u>720ILCS 5/12C-50.1</u>(b)

CROSS REF.: 2:150 (committees), 2:240 (board policy development), 5.230 (maintaining student discipline), 6:110 (truant's programs), 6:235 (access to electronic networks), 7:20 (harassment of students prohibited), 7:70(truancy), 7:130 (student rights and responsibilities), 7:140 (search and seizure), 7:150 (police interrogation), 7:160 (student appearance), 7:170 (vandalism), 7:180 (bullying, intimidation and harassment), 7:183 (open campus/lunch), 7:185 (teen dating violence), 7:200 (suspension procedure), 7:210 (expulsion procedures), 7:215 (alternative placement procedures), 7:220 (bus conduct), 7:230 (student with disabilities), 7:240 (high school co-curricular code), 7:270 (administering medication to students), 8:30 (conduct on school property).

ADOPTED: May 7, 1997 Revised: April 19, 2010 Revised: April 18, 2011 Revised: April 6, 2012 Revised: April 6, 2012 Revised: April 21, 2014 Revised: April 20, 2015 Revised: May 16, 2016 Reviewed: April 17, 2017 Revised: April 23, 2018 Revised: April 22, 2019 Revised: December 16, 2019 Revised: May 19, 2020 Revised: June 7, 2021 Revised: May 16, 2022

WEDNESDAY, AUGUST 17	AUGUST 16	TUESDAY	MONDAY, AUGUST 15		
uage Arts Time needed to complete it	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts	
Assignment order	Assignment order?		Assignment order?		
Math Time needed to complete it	Time needed to complete it?	Math	Time needed to complete it?	Math	
Assignment order	Assignment order?		Assignment order?		
Science Time needed to complete it	Time needed to complete it?	Science	Time needed to complete it?	Science	
Assignment order	Assignment order?		Assignment order?		
ial Studies Time needed to complete it	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies	
Assignment order	Assignment order?		Assignment order?		
pratory/Language Time needed to complete it	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language	
Assignment order	Assignment order?		Assignment order?		
E/Health Time needed to complete it	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health	
Assignment order	Assignment order?		Assignment order?		

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your to the checked for a     Checked for a     Crossed off the checked out y     Submitted any     Checked your     If you haven't do	grades on Infinite Ca teachers if you need h ccuracy on recording he assignments that a our locker/backpack h y missing work? student email? ne all of these things, for the week? Write it	elp? your assignments? re done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, AUGUST 18	FRIDA	, AUGUST 19	SATURDAY, AUGUST 20
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, AUGUST 21
Science	Time needed to complete it? Assignment order?	Science	Time needed to complete it? Assignment order?	
Social Science	Time needed to complete it? Assignment order?	Social Science	Time needed to complete it? Assignment order?	GOAL REFLECTION: Did you meet your goal?
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	YES X NO
	Assignment order?		Assignment order?	If you did not meet your goal, what adjustments can you make next week?
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'- Got This!

WEDNESDAY, AUGUST 24	AUGUST 23	TUESDAY	MONDAY, AUGUST 22		
Language Arts Time needed to complete	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts	
Assignment ord	Assignment order?		Assignment order?		
Math Time needed to complete	Time needed to complete it?	Math	Time needed to complete it?	Math	
Assignment ord	Assignment order?		Assignment order?		
Science Time needed to complete	Time needed to complete it?	Science	Time needed to complete it?	Science	
Assignment ord	Assignment order?		Assignment order?		
Social Studies Time needed to complete	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies	
Assignment ord	Assignment order?		Assignment order?		
xploratory/Language Time needed to complete	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language	
Assignment ord	Assignment order?		Assignment order?		
PE/Health Time needed to complete	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health	
Assignment ord	Assignment order?		Assignment order?		

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your Checked for a Crossed off t Cleaned out y Submitted an Checked your If you haven't do	r grades on Infinite Ca teachers if you need I ccuracy on recording he assignments that a our locker/backpack y missing work? r student email? ne all of these things, for the week? Write in	nelp? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	AUGUST 25	FRIDA	, AUGUST 26	SATURDAY, AUGUST 27
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, AUGUST 28
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language		Exploratory/Language		YES X NO
	Time needed to complete it?	cxproratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'- Got This!

WEDNESDAY, AUGUST 31	UST 30 WI	TUESDAY,	MONDAY, AUGUST 29	
Language Arts Time needed to complete	ne needed to complete it? Language	Language Arts	Time needed to complete it?	Language Arts
Assignment orde	Assignment order?		Assignment order?	
Math Time needed to complete	ne needed to complete it? Mati	Math	Time needed to complete it?	Math
Assignment orde	Assignment order?		Assignment order?	
Science Time needed to complete	ne needed to complete it? Scien	Science	Time needed to complete it?	Science
Assignment orde	Assignment order?		Assignment order?	
Social Studies Time needed to complete	ne needed to complete it? Social St	Social Studies	Time needed to complete it?	Social Studies
Assignment orde	Assignment order?		Assignment order?	
xploratory/Language Time needed to complete	ne needed to complete it? Explorator	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde	Assignment order?		Assignment order?	
PE/Health Time needed to complete	ne needed to complete it? PE/He	PE/Health	Time needed to complete it?	PE/Health
Assignment orde	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your to Checked for an Crossed off th Cleaned out you Submitted any Checked your If you haven't dor	grades on Infinite Ca eachers if you need I ccuracy on recording e assignments that a our locker/backpack missing work? student email? te all of these things, for the week? Write i	nelp? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	SEPTEMBER 1	FRIDAY,	SEPTEMBER 2	SATURDAY, SEPTEMBER 3
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, SEPTEMBER 4
Science	Time needed to complete it? Assignment order?	Science	Time needed to complete it? Assignment order?	
Social Science		Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
PE/Health	Time needed to complete it? Assignment order?	PE/Health	Time needed to complete it?	you's Get This!

, OET TEMPER 7	WEDNESDAY				MONDAY, SE
Time needed to complete it	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	

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**UPCOMING TESTS & PROJECTS** 

ELAVE VOU.	<ul> <li>Emailed your teat</li> <li>Checked for acc</li> <li>Crossed off the</li> <li>Cleaned out you</li> <li>Submitted any n</li> <li>Checked your statistical for acc</li> </ul>	assignments that r locker/backpack nissing work? tudent email?	help? g your assignments? are done? recently? , which one do you need to	GOAL FOR THE WEEK: Sources
THURSDAY, SEPT	EMBER 8	FRIDAY	,SEPTEMBER 9	SATURDAY, SEPTEMBER 10
		anguage Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math Tim	e needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, SEPTEMBER 11
Science Tim	ne needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science Tim	ie needed to complete it?	ocial Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language Tim	e needed to complete it?	loratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health Tim	e needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'' Got This!

WEDNESDAY, SEPTEMBER 14	WEDNESD	SEPTEMBER 13	TUESDAY, S	PTEMBER 12	MUNDAY, SE
nguage Arts Time needed to complete	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment or		Assignment order?		Assignment order?	
Math Time needed to complete	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment or		Assignment order?		Assignment order?	
Science Time needed to complete	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment or		Assignment order?		Assignment order?	
ocial Studies Time needed to complete	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment or		Assignment order?		Assignment order?	
ploratory/Language Time needed to complete	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	xploratory/Language
Assignment or		Assignment order?		Assignment order?	
PE/Health Time needed to complete	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment or		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
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  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your tea Checked for acc Crossed off the Cleaned out you Submitted any n Checked your st If you haven't done	assignments that r locker/backpacl nissing work? udent email? all of these things	help? g your assignments? are done?	GOAL FOR THE WEEK:
THURSDAY	, SEPTEMBER 15	FRIDAY	, SEPTEMBER 16	SATURDAY, SEPTEMBER 17
Language Arts	Time needed to complete it?	nguage Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, SEPTEMBER 18
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it? So	cial Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it? Exp	oratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	you'-
	Assignment order?		Assignment order?	y Got This!

VEDNESDAY, SEPTEMBER 2	WEDNESD	EPTEMBER 20	TUESDAY, S	PTEMBER 19	MONDAY, SE
	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment ord		Assignment order?		Assignment order?	
Math Time needed to complete	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment ord		Assignment order?		Assignment order?	
cience Time needed to complete	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment ord		Assignment order?		Assignment order?	
al Studies Time needed to complete	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord		Assignment order?		Assignment order?	
ratory/Language Time needed to complete	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	xploratory/Language
Assignment ord		Assignment order?		Assignment order?	
/Health Time needed to complete	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment ord		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your te Checked for ac Crossed off the Cleaned out yo Submitted any Checked your s If you haven't don	e assignments that ur locker/backpack missing work? student email?	help? ( your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	SEPTEMBER 22	FRIDAY.	SEPTEMBER 23	SATURDAY, SEPTEMBER 24
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, SEPTEMBER 25
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	ploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you " Get This!

WEDNESDAY, SEPTEMBER 2	EPTEMBER 27	TUESDAY, S	PTEMBER 26	MONDAY, SE
anguage Arts Time needed to comple	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment o	Assignment order?		Assignment order?	
Math Time needed to comple	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment o	Assignment order?		Assignment order?	
Science Time needed to comple	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment o	Assignment order?		Assignment order?	
ocial Studies Time needed to comple	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment o	Assignment order?		Assignment order?	
ploratory/Language Time needed to comple	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment o	Assignment order?		Assignment order?	
PE/Health Time needed to comple	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment o	Assignment order?		Assignment order?	

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  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your to     Checked for an     Crossed off th     Cleaned out yo     Submitted any     Checked your     If you haven't dor	grades on Infinite Ca eachers if you need h ccuracy on recording e assignments that a our locker/backpack missing work? student email? he all of these things, for the week? Write it	help? your assignments? hre done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	SEPTEMBER 29	FRIDAY.	SEPTEMBER 30	SATURDAY, OCTOBER 1
Language Arts		Language Arts	Time needed to complete it? Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, OCTOBER 2
Science	Time needed to complete it? Assignment order?	Science	Time needed to complete it? Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
				<b>_</b>
Exploratory/Language	Time needed to complete it?  Assignment order?	xploratory/Language	Time needed to complete it? Assignment order?	If you did not meet your goal, what adjustments can you make next week?
PE/Health	Time needed to complete it? Assignment order?	PE/Health	Time needed to complete it?	you''
				This!

TUESDAY, OCTOBER 4 WEDNESDAY, OCTOBER 5		TUESDAY	MONDAY, OCTOBER 3	
anguage Arts Time needed to complete	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment orde	Assignment order?		Assignment order?	
Math Time needed to complete	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment orde	Assignment order?		Assignment order?	
Science Time needed to complete	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde	Assignment order?		Assignment order?	
Social Studies Time needed to complete	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment orde	Assignment order?		Assignment order?	
xploratory/Language Time needed to complete	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde	Assignment order?		Assignment order?	
PE/Health Time needed to complete	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\mathbf{3}.$  Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

FLAVE VOU	Emailed your Checked for a Crossed off t Cleaned out y Submitted an Checked your If you haven't do	r grades on Infinite Cal teachers if you need h accuracy on recording y he assignments that a rour locker/backpack r y missing work? r student email? ne all of these things, y n for the week? Write it	elp? your assignments? re done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, OCTOBER 6	FRIDAY	, OCTOBER 7	SATURDAY, OCTOBER 8
Language Arts	Time needed to complete it? Assignment order?	Language Arts	Time needed to complete it? Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, OCTOBER 9
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you " This!

WEDNESDAY, OCTOBER 12	OCTOBER 11	TUESDAY,	DCTOBER 10	MONDAY, O
anguage Arts Time needed to complete	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment ord	Assignment order?		Assignment order?	
Math Time needed to complete	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment ord	Assignment order?		Assignment order?	
Science Time needed to complete	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde	Assignment order?		Assignment order?	
Social Studies Time needed to complete	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord	Assignment order?		Assignment order?	
xploratory/Language Time needed to complete	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde	Assignment order?		Assignment order?	
PE/Health Time needed to complete	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde	Assignment order?		Assignment order?	

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  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your Checked for a Crossed off t Cleaned out y Submitted an Checked your If you haven't do	r grades on Infinite Ca teachers if you need h occuracy on recording he assignments that a our locker/backpack y missing work? r student email? ne all of these things, n for the week? Write it	help? your assignments? hre done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, OCTOBER 13	FRIDAY	, OCTOBER 14	SATURDAY, OCTOBER 15
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, OCTOBER 16
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you " This!

WEDNESDAY, OCTOBER 19	OCTOBER 18	TUESDAY,	OCTOBER 17	MONDAY, O
anguage Arts Time needed to complete it	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order	Assignment order?		Assignment order?	
Math Time needed to complete it	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order	Assignment order?		Assignment order?	
Science Time needed to complete it	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order	Assignment order?		Assignment order?	
Social Studies Time needed to complete it	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order	Assignment order?		Assignment order?	
xploratory/Language Time needed to complete it	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order	Assignment order?		Assignment order?	
PE/Health Time needed to complete it	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order	Assignment order?		Assignment order?	

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  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

HAVE VOU	Emailed your t     Checked for a     Crossed off th     Cleaned out yo     Submitted any     Checked your     If you haven't dor	grades on Infinite Ca eachers if you need h ccuracy on recording e assignments that a our locker/backpack i missing work? student email? te all of these things, for the week? Write it	elp? your assignments? re done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	OCTOBER 20	FRIDAY	, OCTOBER 21	SATURDAY, OCTOBER 22
Language Arts		Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, OCTOBER 23
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	gravit This!

WEDNESDAY, OCTOBER 26	OCTOBER 25	TUESDAY,	DCTOBER 24	MONDAY, O
Language Arts Time needed to complete	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment orde	Assignment order?		Assignment order?	
Math Time needed to complete	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment orde	Assignment order?		Assignment order?	
Science Time needed to complete	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde	Assignment order?		Assignment order?	
Social Studies Time needed to complete	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment orde	Assignment order?		Assignment order?	
xploratory/Language Time needed to complete	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde	Assignment order?		Assignment order?	
PE/Health Time needed to complete	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde	Assignment order?		Assignment order?	

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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE VOU.	<ul> <li>Emailed your</li> <li>Checked for a</li> <li>Crossed off the construction</li> <li>Cleaned out y</li> <li>Submitted an</li> <li>Checked your</li> <li>If you haven't do</li> </ul>	grades on Infinite Ca teachers if you need ccuracy on recording he assignments that our locker/backpack y missing work? student email? ne all of these things, for the week? Write i	help? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	, OCTOBER 27	FRIDAY	, OCTOBER 28	SATURDAY, OCTOBER 29
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, OCTOBER 30
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	Uou!"
	Assignment order?		Assignment order?	U Get Thus

DAY, NOVEMBER 2	WEDNESDAY	NOVEMBER 1	TUESDAY,	OCTOBER 31 Halloween	MUNUAY, U
Time needed to complete it	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it:	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
		Accient autor?		Accience and ar	
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
C Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your to Checked for ac Crossed off th Cleaned out yo Submitted any Checked your s If you haven't don	e assignments that our locker/backpack missing work? student email?	help? g your assignments? are done? recently? , which one do you need to	GOAL FOR THE WEEK: Sources Sources
THURSDAY,	, NOVEMBER 3	FRIDAY	, NOVEMBER 4	SATURDAY, NOVEMBER 5
Language Arts		Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, NOVEMBER 6
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	kploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	-
	Assignment order?		Assignment order?	you'' Get This!

-	Longuago Arto		Language Arts		Language Arts
Time needed to complete it	Language Arts	Time needed to complete it?	Laliguage AI (5	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	
	Math		Math		Math
Time needed to complete it		Time needed to complete it?		Time needed to complete it?	
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
T	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	xploratory/Language
Time needed to complete it	-Aprovatory/ aunguago				
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	
		Assignment of uci :			

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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your tea     Checked for acc     Crossed off the     Cleaned out you     Submitted any r     Checked your st     If you haven't done	assignments that a Ir locker/backpack nissing work? tudent email?	help? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY, I	NOVEMBER 10	FRIDAY.	NOVEMBER 11	SATURDAY, NOVEMBER 12
Language Arts	Time needed to complete it?	anguage Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, NOVEMBER 13
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	ocial Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it? Exp	loratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you's Gat This!

VEDNESDAY, NOVEMBER 16	OVEMBER 15	TUESDAY,	OVEMBER 14	MONDAY, N
guage Arts Time needed to complete i	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment orde	Assignment order?		Assignment order?	
Math Time needed to complete i	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment orde	Assignment order?		Assignment order?	
Science Time needed to complete i	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde	Assignment order?		Assignment order?	
ial Studies Time needed to complete i	Time needed to complete it? So	Social Studies	Time needed to complete it?	Social Studies
Assignment orde	Assignment order?		Assignment order?	
oratory/Language Time needed to complete i	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde	Assignment order?		Assignment order?	
PE/Health Time needed to complete i	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde	Assignment order?		Assignment order?	

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  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

HAVE VOU	<ul> <li>Emailed your to</li> <li>Checked for ac</li> <li>Crossed off the</li> <li>Cleaned out yo</li> <li>Submitted any</li> <li>Checked your s</li> <li>If you haven't don</li> </ul>	e assignments that ur locker/backpack missing work? student email?	help? g your assignments? are done? recently? , which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	NOVEMBER 17	FRIDAY	, NOVEMBER 18	SATURDAY, NOVEMBER 19
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, NOVEMBER 20
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	ploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you's Cot This!

EDNESDAY, NOVEMBER 23	WEDNESDAY	OVEMBER 22	TUESDAY, N	DVEMBER 21	MONDAY, N
age Arts Time needed to complete	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment ord		Assignment order?		Assignment order?	
Math Time needed to complete	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment or		Assignment order?		Assignment order?	
sience Time needed to complete	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment ord		Assignment order?		Assignment order?	
I Studies Time needed to complete	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord		Assignment order?		Assignment order?	
atory/Language Time needed to complete	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment or		Assignment order?		Assignment order?	
/Health Time needed to complete	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment or		Assignment order?		Assignment order?	

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**UPCOMING TESTS & PROJECTS** 

FLAVE YOU	Emailed your teach Checked for accura Crossed off the ass Cleaned out your lo Submitted any miss Checked your stude If you haven't done all	cy on recording your assignments? signments that are done? cker/backpack recently? sing work?	GOAL FOR THE WEEK:
THURSDAY, I	NOVEMBER 24 Thanksgiving	FRIDAY, NOVEMBER 25	SATURDAY, NOVEMBER 26
Language Arts		age Arts Time needed to complete it? Assignment order?	
Math	Time needed to complete it?	ath Time needed to complete it?	
	Assignment order?	Assignment order?	SUNDAY, NOVEMBER 27
Science	Time needed to complete it?  Assignment order?	Ence Time needed to complete it? Assignment order?	
Social Science	Time needed to complete it? Social Assignment order?	Science Time needed to complete it? Assignment order?	GOAL REFLECTION:
Exploratory/Language	Time needed to complete it?  Assignment order?	ory/Language Time needed to complete it? Assignment order?	If you did not meet your goal, what adjustments can you make next week?
PE/Health	Time needed to complete it?	lealth Time needed to complete it? Assignment order?	you" Gat This!

ESDAY, NOVEMBER 30	WEDNESDAY,	IOVEMBER 29	TUESDAY, N	DVEMBER 28	MONDAY, NO
S Time needed to complete	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment ord		Assignment order?		Assignment order?	
Time needed to complete	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment ord		Assignment order?		Assignment order?	
Time needed to complete	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment ord		Assignment order?		Assignment order?	
es Time needed to complete	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord		Assignment order?		Assignment order?	
anguage Time needed to complete	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	xploratory/Language
Assignment ord		Assignment order?		Assignment order?	
Time needed to complete	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment ord		Assignment order?		Assignment order?	

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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	<ul> <li>Emailed your to</li> <li>Checked for a</li> <li>Crossed off th</li> <li>Cleaned out y</li> <li>Submitted any</li> <li>Checked your</li> <li>If you haven't do</li> </ul>	grades on Infinite Ca eachers if you need ccuracy on recording te assignments that our locker/backpack y missing work? student email? ne all of these things, for the week? Write i	help? g your assignments? are done? recently? , which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	, DECEMBER 1	FRIDAY	, DECEMBER 2	SATURDAY, DECEMBER 3
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, DECEMBER 4
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	1 OL 1/2
	Assignment order?		Assignment order?	a Gut This!

WEDNESDAY, DECEMBER 7	DECEMBER 6	TUESDAY,	MONDAY, DECEMBER 5	
anguage Arts Time needed to complete i	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment orde	Assignment order?		Assignment order?	
Math Time needed to complete i	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment orde	Assignment order?		Assignment order?	
Science Time needed to complete i	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde	Assignment order?		Assignment order?	
Social Studies Time needed to complete i	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment orde	Assignment order?		Assignment order?	
xploratory/Language Time needed to complete i	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde	Assignment order?		Assignment order?	
PE/Health Time needed to complete i	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde	Assignment order?		Assignment order?	

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HAVE YOU	<ul> <li>Emailed your to</li> <li>Checked for ac</li> <li>Crossed off the</li> <li>Cleaned out yo</li> <li>Submitted any</li> <li>Checked your s</li> <li>If you haven't don</li> </ul>	curacy on recording e assignments that ur locker/backpack missing work? student email?	help? g your assignments? are done? recently? , which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	DECEMBER 8	FRIDAY	, DECEMBER 9	SATURDAY, DECEMBER 10
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, DECEMBER 11
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	ploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	-
	Assignment order?		Assignment order?	you'" Cot This!

NESDAY, DECEMBER 14	WEDNESDAY	DECEMBER 13	TUESDAY,	MONDAY, DECEMBER 12	
Arts Time needed to complete i	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment orde		Assignment order?		Assignment order?	
Time needed to complete i	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment orde		Assignment order?		Assignment order?	
C Time needed to complete i	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde		Assignment order?		Assignment order?	
rdies Time needed to complete i	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment orde		Assignment order?		Assignment order?	
y/Language Time needed to complete i	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde		Assignment order?		Assignment order?	
Ith Time needed to complete i	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde		Assignment order?		Assignment order?	

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**UPCOMING TESTS & PROJECTS** 

ELAVE YOU	Emailed your to Checked for ac Crossed off th Cleaned out yo Submitted any Checked your s If you haven't don	e assignments that ur locker/backpack missing work? student email?	help? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	DECEMBER 15	FRIDAY	DECEMBER 16	SATURDAY, DECEMBER 17
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, DECEMBER 18
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	ploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you? Get This!

WEDNESDAY	DECEMBER 20	TUESDAY,	ECEMBER 19	MONDAY, D
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	Math
	Assignment order?		Assignment order?	
Science	Time needed to complete it?	Science	Time needed to complete it?	Science
	Assignment order?		Assignment order?	
Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
	Assignment order?		Assignment order?	
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
	Assignment order?		Assignment order?	
Language Arts		Time needed to complete it? Assignment order? Assignment order? Assignment order? Assignment order? Time needed to complete it? Assignment order? Assignment order? Time needed to complete it? Assignment order? Time needed to complete it?	Math       Time needed to complete it?         Math       Time needed to complete it?         Assignment order?         Science       Time needed to complete it?         Social Studies       Time needed to complete it?         Social Studies       Time needed to complete it?         Assignment order?       Assignment order?         Assignment order?       Assignment order?         Social Studies       Time needed to complete it?         Exploratory/Language       Time needed to complete it?         PE/Health       Time needed to complete it?	Time needed to complete it?       Language Arts       Time needed to complete it?         Assignment order?       Assignment order?         Assignment order?       Math       Time needed to complete it?         Assignment order?       Assignment order?         Assignment order?       Assignment order?         Assignment order?       Science         Time needed to complete it?       Science         Time needed to complete it?       Science         Time needed to complete it?       Social Studies         Time needed to complete it?       Social Studies         Time needed to complete it?       Social Studies         Time needed to complete it?       Assignment order?         Assignment order?       Assignment order?         Time needed to complete it?       Assignment order?         Assignment order?       Assignment order?         Time needed to complete it?       Assignment order?         Assignment order?

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  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your te Checked for ac Crossed off the Cleaned out you Submitted any Checked your so If you haven't dom	student email?	help? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	DECEMBER 22	FRIDAY.	DECEMBER 23	SATURDAY, DECEMBER 24
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, DECEMBER 25
Science	Time needed to complete it? Assignment order?	Science	Time needed to complete it? Assignment order?	
Social Science		Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language		ploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?			-
PE/Health	Time needed to complete it? Assignment order?	PE/Health	Time needed to complete it?  Assignment order?	you' Got This!

DECEMBER 27	TUESDAY,	ECEMBER 26	MONDAY, DI
Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order?		Assignment order?	
Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order?		Assignment order?	
Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order?		Assignment order?	
Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order?		Assignment order?	
Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order?		Assignment order?	
Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order?		Assignment order?	
	Time needed to complete it? Assignment order? Time needed to complete it? Assignment order? Time needed to complete it?	Math       Time needed to complete it?         Math       Time needed to complete it?         Assignment order?       Assignment order?         Science       Time needed to complete it?         Social Studies       Time needed to complete it?         Social Studies       Time needed to complete it?         Assignment order?       Science         Social Studies       Time needed to complete it?         PE/Health       Time needed to complete it?	Time needed to complete it?       Language Arts       Time needed to complete it?         Assignment order?       Assignment order?         Assignment order?       Math       Time needed to complete it?         Assignment order?       Assignment order?         Assignment order?       Assignment order?         Assignment order?       Science         Time needed to complete it?       Science         Time needed to complete it?       Science         Time needed to complete it?       Social Studies         Time needed to complete it?       Assignment order?         Assignment order?       Assignment order?         Time needed to complete it?       PE/Health       Time needed to complete it?

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**UPCOMING TESTS & PROJECTS** 

FIAVE VOU	<ul> <li>Emailed your te</li> <li>Checked for act</li> <li>Crossed off the</li> <li>Cleaned out you</li> <li>Submitted any</li> <li>Checked your s</li> <li>If you haven't done</li> </ul>	e assignments that a ur locker/backpack missing work? tudent email?	help? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	DECEMBER 29	FRIDAY.	DECEMBER 30	SATURDAY, DECEMBER 31
Language Arts		anguage Arts	Time needed to complete it? Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, JANUARY 1
Science	Time needed to complete it? Assignment order?	Science	Time needed to complete it? Assignment order?	
Social Science	Time needed to complete it?	ocial Science	Time needed to complete it?	
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	oloratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it? Assignment order?	PE/Health	Time needed to complete it? Assignment order?	you' Gat This!

WEDNESDAY, JANUARY 4	WEDNESD	JANUARY 3	TUESDAY	JANUARY 2	MONDAY, .
anguage Arts Time needed to complete	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment ord		Assignment order?		Assignment order?	
Math Time needed to complete	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment ord		Assignment order?		Assignment order?	
Science Time needed to complete	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde		Assignment order?		Assignment order?	
Social Studies Time needed to complete	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord		Assignment order?		Assignment order?	
xploratory/Language Time needed to complete	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment ord		Assignment order?		Assignment order?	
PE/Health Time needed to complete	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment ord		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\mathbf{3}.$  Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE VOU	<ul> <li>Emailed your te</li> <li>Checked for ac</li> <li>Crossed off the</li> <li>Cleaned out yo</li> <li>Submitted any</li> <li>Checked your s</li> <li>If you haven't dom</li> </ul>	student email?	nelp? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, JANUARY 5	FRIDA	(, JANUARY 6	SATURDAY, JANUARY 7
Language Arts		Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, JANUARY 8
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
				VYES XNO
Exploratory/Language	Time needed to complete it?	ploratory/Language	Time needed to complete it?	lf you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you " Got This!

WEDNESDAY, JANUARY 11	JARY 10 V	TUESDAY,	JANUARY 9	MONDAY, J
Language Arts Time needed to complete i	ime needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment orde	Assignment order?		Assignment order?	
Math Time needed to complete i	ime needed to complete it?	Math	Time needed to complete it?	Math
Assignment orde	Assignment order?		Assignment order?	
Science Time needed to complete i	ime needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde	Assignment order?		Assignment order?	
Social Studies Time needed to complete i	ime needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment orde	Assignment order?		Assignment order?	
Exploratory/Language Time needed to complete i	ime needed to complete it? Explor	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde	Assignment order?		Assignment order?	
PE/Health Time needed to complete i	ime needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
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  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	<ul> <li>Emailed your tea</li> <li>Checked for acc</li> <li>Crossed off the</li> <li>Cleaned out you</li> <li>Submitted any m</li> <li>Checked your st</li> <li>If you haven't done</li> </ul>	tudent email?	elp? your assignments? re done? ecently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, JANUARY 12	FRIDAY	, JANUARY 13	SATURDAY, JANUARY 14
Language Arts		anguage Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, JANUARY 15
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it? So	ocial Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it? Exp	loratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you " This!

AY, JANUARY 18	WEDNESDAY	JANUARY 17	TUESDAY,	JANUARY 16 MLK Day	MONDAY, J
Time needed to complete it	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
E Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- $\mathbf{3}.$  Fill out the small boxes to help you create your homework plan.
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  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU	<ul> <li>Emailed your</li> <li>Checked for a</li> <li>Crossed off t</li> <li>Cleaned out y</li> <li>Submitted an</li> <li>Checked your</li> <li>If you haven't do</li> </ul>	r grades on Infinite Ca teachers if you need accuracy on recording he assignments that your locker/backpack y missing work? r student email? one all of these things, n for the week? Write i	help? ; your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	JANUARY 19	FRIDAY	, JANUARY 20	SATURDAY, JANUARY 21
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, JANUARY 22
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	-
	Assignment order?		Assignment order?	you'- Gat This!

JANUARY 24	TUESDAY,	JANUARY 23	MONDAY, J
Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order?		Assignment order?	
Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order?		Assignment order?	
Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order?		Assignment order?	
Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order?		Assignment order?	
Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order?		Assignment order?	
Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order?		Assignment order?	
	Time needed to complete it? Assignment order? Assignment order? Assignment order? Time needed to complete it? Assignment order? Assignment order? Time needed to complete it? Assignment order? Time needed to complete it?	Math       Time needed to complete it?         Math       Time needed to complete it?         Assignment order?         Assignment order?         Science       Time needed to complete it?         Science       Time needed to complete it?         Social Studies       Time needed to complete it?         Social Studies       Time needed to complete it?         Assignment order?       Assignment order?         PE/Health       Time needed to complete it?	Time needed to complete it?       Language Arts       Time needed to complete it?         Assignment order?       Assignment order?         Assignment order?       Math         Time needed to complete it?       Math         Time needed to complete it?       Science         Time needed to complete it?       Social Studies         Time needed to complete it?       Assignment order?         Assignment order?       Assignment order?         Time needed to complete it?       Science         Time needed to complete it?       Assignment order?         Assignment order?       Assignment order?         Time needed to complete it?       Science

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU	<ul> <li>Emailed your teacher</li> <li>Checked for accurate</li> <li>Crossed off the assi</li> <li>Cleaned out your loc</li> <li>Submitted any missi</li> <li>Checked your stude</li> <li>If you haven't done all out</li> </ul>	cy on recording your assignments? Ignments that are done? Eker/backpack recently? Ing work?	GOAL FOR THE WEEK:
THURSDAY	, JANUARY 26	FRIDAY, JANUARY 27	SATURDAY, JANUARY 28
Language Arts	Time needed to complete it? Langua	ge Arts Time needed to complete it?	
	Assignment order?	Assignment order?	
Math	Time needed to complete it? Ma	th Time needed to complete it?	
	Assignment order?	Assignment order?	SUNDAY, JANUARY 29
Science	Time needed to complete it?	nce Time needed to complete it?	
	Assignment order?	Assignment order?	
Social Science	Time needed to complete it? Social S	Science Time needed to complete it?	GOAL REFLECTION:
	Assignment order?	Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	ory/Language Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?	Assignment order?	
PE/Health	Time needed to complete it?	ealth Time needed to complete it?	
	Assignment order?	Assignment order?	you 's This!

WEDNESDAY, FEBRUARY 1	WEDNES	JANUARY 31	TUESDAY	ANUARY 30	MONDAY, J
nguage Arts Time needed to complete i	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment orde		Assignment order?		Assignment order?	
Math Time needed to complete i	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment orde		Assignment order?		Assignment order?	
Science Time needed to complete i	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde		Assignment order?		Assignment order?	
ocial Studies Time needed to complete i	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment orde		Assignment order?		Assignment order?	
ploratory/Language Time needed to complete i	Exploratory/Langua	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde		Assignment order?		Assignment order?	
PE/Health Time needed to complete i	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
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**UPCOMING TESTS & PROJECTS** 

HAVE VOU	Emailed your Checked for a Crossed off th Cleaned out y Submitted an Checked your If you haven't do	grades on Infinite Ca teachers if you need ccuracy on recording he assignments that our locker/backpack y missing work? student email? ne all of these things, for the week? Write i	help? g your assignments? are done? recently? , which one do you need to	GOAL FOR THE WEEK: Sol Can DO This
THURSDAY,	FEBRUARY 2	FRIDAY	, FEBRUARY 3	SATURDAY, FEBRUARY 4
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, FEBRUARY 5
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you " Got This!

DNESDAY, FEBRUARY 8	WEDNESD	, FEBRUARY 7	TUESDAY,	FEBRUARY 6	MONDAY, F
Arts Time needed to complete i	olete it? Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment orde	t order?	Assignment order?		Assignment order?	
Time needed to complete i	olete it? Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment orde	t order?	Assignment order?		Assignment order?	
C Time needed to complete i	olete it? Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment orde	t order?	Assignment order?		Assignment order?	
udies Time needed to complete i	olete it? Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment orde	t order?	Assignment order?		Assignment order?	
y/Language Time needed to complete i	alete it? Exploratory/Languag	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment orde	t order?	Assignment order?		Assignment order?	
alth Time needed to complete i	Dete it?	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment orde	t order?	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE VOU	<ul> <li>Emailed your to</li> <li>Checked for a</li> <li>Crossed off th</li> <li>Cleaned out you</li> <li>Submitted any</li> <li>Checked your</li> <li>If you haven't dom</li> </ul>	ne assignments that our locker/backpack y missing work? student email?	help? g your assignments? are done? recently? , which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	FEBRUARY 9	FRIDAY	, FEBRUARY 10	SATURDAY, FEBRUARY 11
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, FEBRUARY 12
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you" Gat This!

WEDNESDAY, FEBRUARY 15	EBRUARY 14	TUESDAY,	EBRUARY 13	MONDAY, F
Language Arts Time needed to complet	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment or	Assignment order?		Assignment order?	
Math Time needed to complet	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment or	Assignment order?		Assignment order?	
Science Time needed to complet	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment or	Assignment order?		Assignment order?	
Social Studies Time needed to complet	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment or	Assignment order?		Assignment order?	
Exploratory/Language Time needed to complet	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	xploratory/Language
Assignment or	Assignment order?		Assignment order?	
PE/Health Time needed to complet	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment or	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\mathbf{3}.$  Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE VOU	Emailed your to Checked for ac Crossed off th Cleaned out yo Submitted any Checked your If you haven't dom		nelp? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	FEBRUARY 16	FRIDAY	FEBRUARY 17	SATURDAY, FEBRUARY 18
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, FEBRUARY 19
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	ploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'' Gat This!

WEDNESDAY, FEBRUARY 22	EBRUARY 21	TUESDAY,	FEBRUARY 20 President's Day	MONDAY, FE
anguage Arts Time needed to complete	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment ord	Assignment order?		Assignment order?	
Math Time needed to complete	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment ord	Assignment order?		Assignment order?	
Science Time needed to complete	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment ord	Assignment order?		Assignment order?	
Social Studies Time needed to complete	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord	Assignment order?		Assignment order?	
xploratory/Language Time needed to complete	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment ord	Assignment order?		Assignment order?	
PE/Health Time needed to complete	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment ord	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE VOU	Emailed your to Checked for ac Crossed off th Cleaned out you Submitted any Checked your If you haven't dom	grades on Infinite Car eachers if you need h curacy on recording y e assignments that a pur locker/backpack r missing work? student email? te all of these things, v for the week? Write it	elp? your assignments? re done? ecently? vhich one do you need to	GOAL FOR THE WEEK:
THURSDAY,	FEBRUARY 23	FRIDAY.	FEBRUARY 24	SATURDAY, FEBRUARY 25
Language Arts		Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, FEBRUARY 26
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	kploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'' Got This!

WEDNESDAY, MARCH 1	EBRUARY 28	TUESDAY,	EBRUARY 27	MONDAY, FI
anguage Arts Time needed to complet	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment or	Assignment order?		Assignment order?	
Math Time needed to complet	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment or	Assignment order?		Assignment order?	
Science Time needed to complet	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment or	Assignment order?		Assignment order?	
Social Studies Time needed to complet	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment or	Assignment order?		Assignment order?	
xploratory/Language Time needed to complet	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment or	Assignment order?		Assignment order?	
PE/Health Time needed to complet	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment or	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE VOU	Emailed your te Checked for act Crossed off the Cleaned out you Submitted any Checked your s If you haven't done	tudent email?	elp? your assignments? re done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, MARCH 2	FRIDA	Y, MARCH 3	SATURDAY, MARCH 4
Language Arts		anguage Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, MARCH 5
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	
	Assignment order?		Assignment order?	GOAL REFLECTION:         Did you meet your goal?         Image: Comparison of the second secon
Exploratory/Language	Time needed to complete it?	ploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments
PE/Health	Assignment order?	PE/Health	Assignment order?	can you make next week?
				· · · · · · · · · · · · · · · · · · ·
	Assignment order?		Assignment order?	you " Got This!

WEDNESDAY, MARCH 8	ARCH 7	TUESDAY	Y, MARCH 6	MONDAY,
Inguage Arts Time needed to complete		Language Arts	Time needed to complete it?	Language Arts
Assignment ord	Assignment order?		Assignment order?	
Math Time needed to complete	Fime needed to complete it?	Math	Time needed to complete it?	Math
Assignment ord	Assignment order?		Assignment order?	
Science Time needed to complete	lime needed to complete it?	Science	Time needed to complete it?	Science
Assignment ord	Assignment order?		Assignment order?	
ocial Studies Time needed to complete	Fime needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord	Assignment order?		Assignment order?	
ploratory/Language Time needed to complete	Fime needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment ord	Assignment order?		Assignment order?	
PE/Health Time needed to complete	Fime needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment ord	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

ELAVE YOU.	Emailed your t Checked for a Crossed off th Cleaned out your Submitted any Checked your If you haven't doo	grades on Infinite Ca reachers if you need h ccuracy on recording re assignments that a our locker/backpack y missing work? student email? ne all of these things, for the week? Write it	help? your assignments? hre done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, MARCH 9	FRIDA	Y, MARCH 10	SATURDAY, MARCH 11
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, MARCH 12
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	-
	Assignment order?		Assignment order?	you'z Got This!

AY, MARCH 15			TUESDAY	MARCH 13	MONDAY,
Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order?		Assignment order?		Assignment order?	
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it?	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order?		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

FIAVE YOU	Emailed your t Checked for a Crossed off th Cleaned out your Submitted any Checked your If you haven't do	grades on Infinite Ca reachers if you need h ccuracy on recording re assignments that a our locker/backpack y missing work? student email? ne all of these things, for the week? Write it	help? your assignments? hre done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY,	MARCH 16	FRIDA	Y, MARCH 17	SATURDAY, MARCH 18
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, MARCH 19
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	1 4 MA "
	Assignment order?		Assignment order?	you's This!

AY, MARCH 22	WEDNESDA	, MARCH 21	TUESDAY	MARCH 20	MONDAY, I
Time needed to complete it	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	

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- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

FLAVE VOU	Emailed your to     Checked for acc     Crossed off th     Cleaned out you     Submitted any     Checked your     If you haven't dom	e assignments that ur locker/backpac missing work? student email?	help? g your assignments? are done? k recently? s, which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, MARCH 23	FRIDA	Y, MARCH 24	SATURDAY, MARCH 25
Language Arts		Language Arts	Time needed to complete it?  Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, MARCH 26
Science	Time needed to complete it? Assignment order?	Science	Time needed to complete it? Assignment order?	
Social Science		Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it? 5	cploratory/Language	Time needed to complete it?  Assignment order?	If you did not meet your goal, what adjustments can you make next week?
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'- Got This!

AY, MARCH 29			MARCH 27	MONDAY,	
Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order?		Assignment order?		Assignment order?	
Time needed to complete it?	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order?		Assignment order?		Assignment order?	
Time needed to complete it?	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order?		Assignment order?		Assignment order?	
Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order?		Assignment order?		Assignment order?	
Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order?		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

HAVE YOU	<ul> <li>Emailed your tea</li> <li>Checked for accurate</li> <li>Crossed off the</li> <li>Cleaned out your</li> <li>Submitted any n</li> <li>Checked your st</li> <li>If you haven't done</li> </ul>	-	GOAL FOR THE WEEK:		
THURSDAY	, MARCH 30	FRIDAY	, MARCH 31	SATURDAY, APRIL 1	
Language Arts		nguage Arts	Time needed to complete it?		
	Assignment order?		Assignment order?		
Math	Time needed to complete it?	Math	Time needed to complete it?		
	Assignment order?		Assignment order?	SUNDAY, APRIL 2	
Science	Time needed to complete it?	Science	Time needed to complete it?		
	Assignment order?		Assignment order?		
Social Science	Time needed to complete it?	cial Science	Time needed to complete it?	GOAL REFLECTION:	
	Assignment order?		Assignment order?	Did you meet your goal?	
Exploratory/Language	Time needed to complete it?	oratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?	
	Assignment order?		Assignment order?		
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?		
	Assignment order?		Assignment order?	you'z Got This!	

WEDNESDAY, APRIL 5	tion Day	DAY, APRIL 4 Election	TUES	Y, APRIL 3	MONDAY
inguage Arts Time needed to complete	plete it? Languag	Time needed to comple	Language Arts	Time needed to complete it?	Language Arts
Assignment ord	it order?	Assignment		Assignment order?	
Math Time needed to complete	plete it? Ma	Time needed to comple	Math	Time needed to complete it?	Math
Assignment ord	it order?	Assignment (		Assignment order?	
Science Time needed to complete	plete it? Scie	Time needed to comple	Science	Time needed to complete it?	Science
Assignment ord	it order?	Assignment (		Assignment order?	
ocial Studies Time needed to complete	plete it? Social S	Time needed to comple	Social Studies	Time needed to complete it?	Social Studies
Assignment ord	it order?	Assignment (		Assignment order?	
ploratory/Language Time needed to complete	plete it? Explorate	Time needed to comple	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment ord	it order?	Assignment (		Assignment order?	
PE/Health Time needed to complete	plete it? PE/H	Time needed to comple	PE/Health	Time needed to complete it?	PE/Health
Assignment ord	it order?	Assignment (		Assignment order?	

- 1. Write down assignments for each class.
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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

FLAVE YOU.	Emailed your t Checked for a Crossed off th Cleaned out yo Submitted any Checked your If you haven't do	grades on Infinite Car eachers if you need h ccuracy on recording te assignments that a pur locker/backpack r y missing work? student email? te all of these things, y for the week? Write it	elp? your assignments? re done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, APRIL 6	FRID	AY, APRIL 7	SATURDAY, APRIL 8
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, APRIL 9
Science	Time needed to complete it?	Science	Time needed to complete it?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
Exploratory/Language	Time needed to complete it? Assignment order?	xploratory/Language	Time needed to complete it?  Assignment order?	✓ YES × NO If you did not meet your goal, what adjustments can you make next week?
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'' Got This!

ESDAY, APRIL 12		Y, APRIL 11		, APRIL 10	
Time needed to complete it	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
age Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	xploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	

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  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

FLAVE YOU	Emailed your to Checked for a Crossed off th Cleaned out y Submitted any Checked your If you haven't do	grades on Infinite Can teachers if you need he ccuracy on recording y ne assignments that an our locker/backpack r y missing work? student email? ne all of these things, v for the week? Write it	elp? your assignments? re done? ecently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, APRIL 13	FRIDA	Y, APRIL 14	SATURDAY, APRIL 15
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, APRIL 16
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	You 2 Get This!

WEDNESDAY, APRIL 19	WEDN			MONDAY, APRIL 17	
anguage Arts Time needed to complet	mplete it? Language Arts	Time needed to complete	Language Arts	Time needed to complete it?	Language Arts
Assignment or	Lent order?	Assignment ord		Assignment order?	
Math Time needed to complet	mplete it? Math	Time needed to complete	Math	Time needed to complete it?	Math
Assignment or	lent order?	Assignment ord		Assignment order?	
Science Time needed to complet	mplete it? Science	Time needed to complete	Science	Time needed to complete it?	Science
Assignment or	ient order?	Assignment ord		Assignment order?	
ocial Studies Time needed to complet	mplete it? Social Studies	Time needed to complete	Social Studies	Time needed to complete it?	Social Studies
Assignment or	ient order?	Assignment ord		Assignment order?	
ploratory/Language Time needed to complet	mplete it? Exploratory/Lang	Time needed to complete	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment or	ient order?	Assignment ord		Assignment order?	
PE/Health Time needed to complet	mplete it?	Time needed to complete	PE/Health	Time needed to complete it?	PE/Health
Assignment or	lent order?	Assignment ord		Assignment order?	

- 1. Write down assignments for each class.
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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU.	Emailed your t Checked for a Crossed off th Cleaned out your Submitted any Checked your If you haven't do	grades on Infinite Ca eachers if you need I ccuracy on recording te assignments that a pur locker/backpack y missing work? student email? te all of these things, for the week? Write i	nelp? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDAY	, APRIL 20	FRIDA	Y, APRIL 21	SATURDAY, APRIL 22
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, APRIL 23
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you' Get This!

WEDNESDAY, APRIL 26	APRIL 25	TUESDA	, APRIL 24	MUNUAT,
guage Arts Time needed to complet	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
	Assignment order?		Assignment order?	
Assignment or				
Math Time needed to complet	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment or	Assignment order?		Assignment order?	
Science Time needed to complet	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment or	Assignment order?		Assignment order?	
cial Studies Time needed to complete	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment or	Assignment order?		Assignment order?	
oratory/Language Time needed to complet	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	xploratory/Language
Assignment or	Assignment order?		Assignment order?	
PE/Health Time needed to complet	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment or	Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE VOU	<ul> <li>Emailed your tea</li> <li>Checked for accurate</li> <li>Crossed off the accurate</li> <li>Cleaned out your</li> <li>Submitted any mathematical checked your structure</li> <li>Checked your structure</li> <li>If you haven't done accurate</li> </ul>	ıdent email?	p? our assignments? done? cently? hich one do you need to	GOAL FOR THE WEEK:
THURSDA	Y, APRIL 27	FRIDAY	, APRIL 28	SATURDAY, APRIL 29
Language Arts		iguage Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, APRIL 30
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	cial Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it? Expl	oratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	E/Health	Time needed to complete it?	-
	Assignment order?		Assignment order?	you'z Got This!

SDAY, MAY 3	WEDNESD	AY, MAY 2	TUESD	Y, MAY 1	MONDA
Time needed to complete it	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	· · · · · · · · · · · · · · · · · · ·
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	

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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
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**UPCOMING TESTS & PROJECTS** 

FLAVE VOU.	Emailed your to Checked for a Crossed off th Cleaned out y Submitted an Checked your If you haven't do	he assignments our locker/back y missing work? student email? ne all of these th	eed help? rding your assignments? that are done? pack recently?	GOAL FOR THE WEEK:
THURSDAY	, MAY 4	F	RIDAY, MAY 5	SATURDAY, MAY 6
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, MAY 7
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Languag	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'z Got This!

SDAY, MAY 10	WEDNESD	AY, MAY 9	TUESD	Y, MAY 8	MONDA
Time needed to complete it	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE VOU	Emailed your te Checked for ac Crossed off the Cleaned out yo Submitted any Checked your s If you haven't don	e assignments that a ur locker/backpack missing work? student email?	help? your assignments? are done? recently? which one do you need to	GOAL FOR THE WEEK:
THURSDA	Y, MAY 11	FRID	AY, MAY 12	SATURDAY, MAY 13
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, MAY 14
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	
	Assignment order?		Assignment order?	GOAL REFLECTION:         Did you meet your goal?         Image: Comparison of the second secon
Exploratory/Language	Time needed to complete it? Ex	ploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments
	Assignment order?		Assignment order?	can you make next week?
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'- Cot This!

SDAY, MAY 17	WEDNESD	Y, MAY 16	TUESDA	(, MAY 15	MONDAY
Time needed to complete it	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order		Assignment order?		Assignment order?	
Time needed to complete it	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- 3. Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Emailed your Checked for a Crossed off the Cleaned out y Submitted an Checked your If you haven't do	grades on Infinite Car teachers if you need h ccuracy on recording y he assignments that a our locker/backpack r y missing work? student email? ne all of these things, v for the week? Write it	elp? your assignments? re done? ecently? vhich one do you need to	GOAL FOR THE WEEK:
THURSDA	Y, MAY 18	FRID	AY, MAY 19	SATURDAY, MAY 20
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
				SUNDAY, MAY 21
	Assignment order?		Assignment order?	JUNDAT, MAT 21
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	
				GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	
				If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
				-
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you "
				This!

WEDNESDAY, MAY 24	WEDNES	Y, MAY 23	TUESDA	(, MAY 22	MONDAY
iguage Arts Time needed to complete	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
		Accircumout outlou?		Accisument order?	
Assignment ord		Assignment order?		Assignment order?	
Math Time needed to complete	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment ord		Assignment order?		Assignment order?	
Science Time needed to complete	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment ord		Assignment order?		Assignment order?	
cial Studies Time needed to complete	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord		Assignment order?		Assignment order?	
loratory/Language Time needed to complete	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment ord		Assignment order?		Assignment order?	
PE/Health Time needed to complete	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment ord		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\ensuremath{\mathbf{3}}$  . Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

ELAVE YOU	Emailed your Checked for a Crossed off t Cleaned out y Submitted an Checked your If you haven't do	r grades on Infinite Can teachers if you need he occuracy on recording y he assignments that an rour locker/backpack re y missing work? r student email? ne all of these things, w of or the week? Write it	slp? rour assignments? re done? ecently? rhich one do you need to	GOAL FOR THE WEEK:
THURSDA	Y, MAY 25	FRIDA	Y, MAY 26	SATURDAY, MAY 27
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, MAY 28
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'z Get This!

EDNESDAY, MAY 31	WEDNESD	Y, MAY 30	TUESDA	<b>, MAY 29</b> Memorial Day	MONDAY
Irts Time needed to complete	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment ord		Assignment order?		Assignment order?	
Time needed to complete	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment ord		Assignment order?		Assignment order?	
Time needed to complete	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment ord		Assignment order?		Assignment order?	
dies Time needed to complete	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment ord		Assignment order?		Assignment order?	
/Language Time needed to complete	Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	xploratory/Language
Assignment ord		Assignment order?		Assignment order?	
th Time needed to complete	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment ord		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
- 2. Prioritize work by completing the most challenging work or missing work first.
- $\mathbf{3}.$  Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

Checked your grades on Infinite Campus? Finailed your teachers if you need help? Checked for accuracy on recording your assignments? Crossed off the assignments that are done? Cleaned out your locker/backpack recently? Submitted any missing work? Checked your student email? If you haven't done all of these things, which one do you need to focus on for the week? Write it down over here.				GOAL FOR THE WEEK:
THURSDA	Y, JUNE 1	FRID	AY, JUNE 2	SATURDAY, JUNE 3
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, JUNE 4
Science	Time needed to complete it? Assignment order?	Science	Time needed to complete it? Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	xploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	a Look "
	Assignment order?		Assignment order?	Yout This!

WEDNESDAY, JUNE 7		TUESDAY, JUNE 6		MONDAY, JUNE 5	
Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	Language Arts
Assignment order?		Assignment order?		Assignment order?	
Time needed to complete it?	Math	Time needed to complete it?	Math	Time needed to complete it?	Math
Assignment order?		Assignment order?		Assignment order?	
Time needed to complete it?	Science	Time needed to complete it?	Science	Time needed to complete it?	Science
Assignment order?		Assignment order?		Assignment order?	
ies Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies	Time needed to complete it?	Social Studies
Assignment order?		Assignment order?		Assignment order?	
Language Time needed to complete it?	Exploratory/Languag	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	Exploratory/Language
Assignment order?		Assignment order?		Assignment order?	
th Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	PE/Health
Assignment order?		Assignment order?		Assignment order?	

- 1. Write down assignments for each class.
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- $\mathbf{3}.$  Fill out the small boxes to help you create your homework plan.
  - a. How long will the assignment take to complete?
  - b. What order will you complete the assignment? 1st? 2nd? 3rd?
- 4. Write a goal for the week based on how you are doing.

**UPCOMING TESTS & PROJECTS** 

HAVE YOU	Checked your Emailed your Checked for a Crossed off th Cleaned out y Submitted an Checked your If you haven't do focus on	GOAL FOR THE WEEK:		
THURSD	AY, JUNE 8	FRIDA	Y, JUNE 9	SATURDAY, JUNE 10
Language Arts	Time needed to complete it?	Language Arts	Time needed to complete it?	
	Assignment order?		Assignment order?	
Math	Time needed to complete it?	Math	Time needed to complete it?	
	Assignment order?		Assignment order?	SUNDAY, JUNE 11
Science	Time needed to complete it?	Science	Time needed to complete it?	
	Assignment order?		Assignment order?	
Social Science	Time needed to complete it?	Social Science	Time needed to complete it?	GOAL REFLECTION:
	Assignment order?		Assignment order?	Did you meet your goal?
Exploratory/Language	Time needed to complete it?	Exploratory/Language	Time needed to complete it?	If you did not meet your goal, what adjustments can you make next week?
	Assignment order?		Assignment order?	
PE/Health	Time needed to complete it?	PE/Health	Time needed to complete it?	
	Assignment order?		Assignment order?	you'- Got This!

#### My i Don' i Don' i Don' vape vape vape vape

#### I KNOW THAT MY MENTAL HEALTH AFFECTS HOW I THINK, FEEL AND ACT.

Different things can influence my mind. But based on research, I know that vaping can harm mental health, especially in adolescents. The nicotine in vapes can cause anxiety or make it worse.

I'm setting my own rules to protect my mental health.

I DON'T VAPE!

Services, Division of Substance Use Prevention and Recovery through a grant from the Substance

#### DONTGIVE UP!

- Bethany Hamilton, a champion professional surfer, lost her left arm in a shark attack, and she continued to surf competitively.
- Morgan Freeman, an Oscar-winning actor, was homeless and unemployed before he became successful.
- Albert Einstein, one of the world's greatest physicists, didn't speak until he was four.

Source: smokefree.gov/challenges-when-quitting/ cravings-triggers/anxiety-smoking

#### **Science Safety Contract**

#### PURPOSE

Science is a hands-on laboratory class. However, science activities may have potential hazards. We will use some equipment and animals that may be dangerous if not handled properly. Safety in the science classroom is an important part of the scientific process. To ensure a safe classroom, a list of rules has been developed and is called the Science Safety Contract. These rules must be followed at all times. Additional safety instructions will be given for each activity.

No science student will be allowed to participate in science activities until this contract has been signed.

#### SAFETY RULES

- 1. Conduct yourself in a responsible manner at all times in the science room. Horse play, practical jokes, and pranks will not be tolerated.
- 2. Follow all written and verbal instructions carefully. Ask your teacher questions if you do not understand the instructions.
- 3. Do not touch any equipment, supplies, animals, or other materials in the science room without permission from the teacher.
- Perform only authorized and approved experiments. Do not conduct any experiments when the teacher is out of the room.
- 5. Never eat, drink, chew gum, or taste anything in the science room.
- 6. Keep hands away from face, eyes, and mouth while using science materials or when working with either chemicals or animals. Wash your hands with soap and water before leaving the science room.
- 7. Wear safety glasses or goggles when instructed. Never remove safety glasses or goggles during an experiment. There will be NO exceptions to this rule!
- Keep your work area and the science room neat and clean. Bring only your laboratory instructions, worksheets, and writing instruments to the work area.
- 9. Clean all work areas and equipment at the end of the experiment. Return all equipment clean and in working order to the proper storage area.

- 10. Follow your teacher's instructions to dispose of any waste materials generated in an experiment.
- 11. Report any accident (fire, spill, breakage, etc.) injury (cut, burn, etc.), or hazardous condition (broken equipment, etc.) to the teacher immediately.
- 12. Consider all chemicals used in the science room to be dangerous. Do not touch or smell any chemicals unless specifically instructed to do so.
- Always carry a microscope with both hands. Hold the arm with one hand; place the other hand under the base.
- 14. Treat all preserved specimens and dissecting supplies with care and respect.
  - a. Do not remove preserved specimens from the science room.
  - b. Use scalpels, scissors, and other sharp instruments only as instructed.
  - c. Never cut any material towards you- always cut away from your body.
  - d. Report any cut or scratch from sharp instruments to the teacher immediately.
- 15. Never open storage cabinets or enter the prep/storage room without permission from the teacher.
- 16. Do not remove chemicals, equipment supplies, or animals from the science room without permission from the teacher.
- 17. Handle all glassware with care. Never pick up hot or broken glassware with your bare hands.
- 18. Use extreme caution when using matches, a burner, or hot plate. Only light burners when instructed and do not put anything into a flame unless specifically instructed to do so. Do not leave a lit burner unattended.
- Dress properly long hair must be tied back, no dangling jewelry, and no loose or baggy clothing. Wear aprons when instructed.
- 20. Learn where the safety equipment is located and how to use it. Know where the exits are located and what to do in case of an emergency or fire drill.

#### AGREEMENT

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in the contract. I agree to follow them to ensure not only my own safety but also the safety of others in the science classroom or laboratory. I also agree to follow the general rules of appropriate behavior for a classroom at all times to avoid accidents and to provide a safe learning environment for everyone. I understand that if I do not follow all the rules and safety precautions, I will not be allowed to participate in science activities.

, (student name) have read and understand each of the above safety rules set forth

Important Questions: Do you wear contact lenses?		Y or N Are you color blind?		Y or N	
	Do you have any allergies?	Y or N	If so, Please List		
Student Signature			Date		

Excerpts from this safety contract made possible from Flinn Scientific Inc. "Your Safer Source for Science Supplies"

Are you or a friend experiencing a mental health crisis?

You are not alone. If you or someone you know is experiencing a mental health crisis or need someone to talk to, there are people who care and who can help.

#### National Suicide Prevention Lifeline: Call 988 Crisis Text Line: Text REACH to 741-741 DuPage County Health Dept. Crisis Line: Call 630-627-1700 Safe 2 Help: Text 72332

Students can also reach out to school support staff at any time with any concerns.









# **PATRIOTS PLUS**

	Be Respectful	Be Responsible	Be Role Models
Classrooms	<ul><li>Listen while others are speaking</li><li>Be considerate of others</li><li>Collaborate</li></ul>	<ul><li>Be on time</li><li>Come prepared to learn</li><li>Use time wisely</li></ul>	<ul><li>Follow directions</li><li>Encourage others</li><li>Work to your full potential</li></ul>
Hallways	<ul><li>Be polite and stay to the right</li><li>Keep your voice low</li><li>Be considerate of others</li></ul>	<ul><li>Be on time</li><li>Lock it or lose it</li><li>Pick up after yourself</li></ul>	<ul><li>Walk and talk</li><li>Carry a hall pass</li><li>Keep your hands and feet to yourself</li></ul>
Bathrooms	<ul><li>Keep the bathroom neat and clean</li><li>Respect others' space and privacy</li><li>Keep your voice low</li></ul>	<ul><li>Carry bathroom pass</li><li>Dispose of trash in correct bins</li><li>Return to class quickly</li></ul>	<ul><li>Wash your hands with soap</li><li>Dry your hands completely</li><li>Report any problems</li></ul>
Locker Rooms	<ul><li>Keep your voice low</li><li>Be considerate of others</li><li>Pick up after yourself</li></ul>	<ul><li>Be on time</li><li>Lock it or lose it</li><li>Report any problems or damage</li></ul>	<ul><li>Dress appropriately</li><li>Keep locker codes private</li><li>Encourage others to follow rules</li></ul>
Gym	<ul> <li>Listen while others are speaking</li> <li>Follow directions and rules carefully</li> <li>Be considerate of others</li> </ul>	<ul> <li>Wear appropriate shoes and clothes</li> <li>Use equipment properly</li> <li>Be helpful and safe</li> </ul>	<ul> <li>Work to your full potential</li> <li>Encourage others</li> <li>Promote teamwork and cooperation</li> </ul>
Assemblies	<ul><li>Enter and exit quietly</li><li>Sit up to show respect for speakers</li><li>Listen while others are speaking</li></ul>	<ul><li>Cheer appropriately</li><li>Be positive in words and actions</li><li>Give space to others</li></ul>	<ul><li>Show school spirit</li><li>Be active participants</li><li>Support speakers and participants</li></ul>
Cafeteria	<ul><li>Keep your voice low</li><li>Stay in your place in seat and line</li><li>Speak politely to all</li></ul>	<ul><li> Be on time</li><li> Eat neatly</li><li> Walk quietly when dismissed</li></ul>	<ul><li>Follow all directions</li><li>Keep your space clean</li><li>Encourage others to follow rules</li></ul>
Outside	<ul><li>Follow directions from supervisors</li><li>Listen for the whistle</li><li>Keep your voice low</li></ul>	<ul> <li>Dress appropriately for the weather</li> <li>Leave food and drink in the cafeteria</li> <li>Use appropriate language</li> </ul>	<ul><li>Be aware of others when playing</li><li>Keep hands and feet to yourself</li><li>Be inclusive and welcoming</li></ul>
Learning Commons	<ul><li>Keep your voice low</li><li>Push in chairs properly</li><li>Use resources appropriately</li></ul>	<ul><li>Sign in and out</li><li>Keep workspaces neat</li><li>Return materials on time</li></ul>	<ul> <li>Walk quietly through the Commons</li> <li>Carry and display hall passes</li> <li>Use furniture properly and safely</li> </ul>
Chromebooks	<ul><li>Use care with your device</li><li>Treat other users respectfully</li><li>Report any problems or damage</li></ul>	<ul> <li>Bring fully charged device</li> <li>Bring earbuds daily</li> <li>Use apps &amp; extensions academically</li> </ul>	<ul><li>Model responsible use</li><li>Create a positive digital footprint</li><li>Speak up about cyberbullying</li></ul>

