



AP Fall 2021 Classes

Registration Information

For Teachers, Students, and Parents

Dear AP teachers, students and parents,

The College Board requires students to register for May, 2022 exams this fall. We appreciate you taking the time to carefully read through the information regarding AP Exams provided below in preparation for the upcoming exam registration process.

General information

- AP Exams will be held May 2-6 and May 9-13, 2022. These national test dates are established by the College Board and cannot be changed. You can find information regarding the exam schedule for your specific AP course at [Collegeboard.org](https://collegeboard.org).
- At this time, we plan to administer all exams at Naperville Central.

Important Dates/Deadlines

- Semester 1 and year-long AP Classes (start date for the course = August 19, 2021)
Registration Open: **August 19th 2021 at 6:00 a.m.**
Deadline for Registration: **November 5th, 2021 at 3:00 p.m.**
Late Registration with \$40 late fee: **November 6th 2021 - March 3rd, 2022**
- Semester 2 classes (start date for the course = January 6th, 2022)
Registration Open: **January 6th, 2022 at 6:00 a.m.**
Deadline for Registration: **March 4th, 2022 at 3:00 p.m.**

*We cannot accept any additional registrations after March 4th due to the ordering process. All payments due by the registration deadline. Exams ordered and not paid for by this date will be cancelled.

Alternate Test Dates

If a student would like to register for two AP exams that are being offered at the same time, the system will accept the registration, however, one of the exams will become an “alternate exam.” The Testing Coordinator will determine which exam is to be the “alternate” and will inform the student of the time/date of the alternate exam. Alternate exam dates are May 17-20, 2022.

Attendance on AP Exam Days

Students will be excused periods 1-5 for a morning exam and periods 4-8 for an afternoon exam. **Parents do not need to call the attendance office.** Students are expected to attend school in the morning if they have an afternoon exam, or they are expected to attend school in the afternoon if they have a morning exam.

Registration Process

- ___1. Join your class in myap.CollegeBoard.org. Join codes are provided by your AP Teacher.
- ___2. If you will be taking the AP Test
- ___A Total Registration - <https://totalregistration.net/ap/143105>. Provide all registration information and indicate which exams you plan to take.
 - ___B Payment
 - Online
 - Credit cards are accepted online.
 - There is a small convenience fee for online payments.
 - Print a copy of your confirmation page for your records.
 - In school –
 - Print two copies of the confirmation page.
 - Bring payment along with a copy of the confirmation page. (checks should be made payable to Naperville Central High School)
 - **Bring payment to Mrs. Ericson, Testing Coordinator, Room 13-B in the Learning Commons**
 - ___C Confirm your name on the AP Roster with your AP Teacher.

Cancellation Policy

A \$40 cancellation fee for all tests cancelled after the registration deadline is assessed by College Board. There are no refunds for unused tests.

Students need to request to cancel their exam through Total Registration, or put the cancellation request in writing, and submit that request to Mrs. Ericson, Testing Coordinator. A refund of test fees will then be processed.

We encourage students NOT to cancel AP Exams because we believe the experience of taking the exam is a valuable culmination to the AP experience.

We are very proud to have so many students participating in the AP curriculum at NCHS and appreciate your cooperation with the exam registration process. We will do our best to ensure a positive exam experience for our students! Please contact one of us if you have questions.

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Debra Ericson, Testing Coordinator - dericson@naperville203.org