

# Important D203 Early Childhood Transportation Information



Thank you for registering for bus transportation service for your preschool student! Our primary goal is to safely transport your child to and from school every day. Please keep this important information on hand to refer to should questions arise, and always feel free to contact the transportation department or your child’s school with questions or concerns.

D203 School	Main Office Phone	Absence Reporting Line
Ann Reid Early Childhood Center	630-420-6899	630-848-5372
Kingsley Elementary School	630-420-3208	630-420-3212
Maplebrook Elementary School	630-420-6381	630-420-6383
Scott Elementary School	630-420-6477	630-420-6478

Transportation Department Contact Information:		
*First Student will provide bus transportation for AM arrival, PM arrival and PM dismissal.		
*D203 busses will provide transportation for AM dismissal and all routes for Kingsley school.		
AM Arrival (Ann Reid, Maplebrook, Scott)	First Student	630-964-2500
AM Dismissal (Ann Reid)	Naperville School District 203	630-420-6464
Extended Day Dismissal (Ann Reid)	Naperville School District 203	630-420-6464
PM Arrival (Ann Reid)	First Student	630-964-2500
PM Dismissal (Ann Reid, Maplebrook, Scott)	First Student	630-964-2500
All Routes for Kingsley (AM and PM arrival and dismissal)	Naperville School District 203	630-420-6464

## **Transportation FAQ's:**

### **Who do I call if I have bus questions or concerns?**

If you have a concern, please first contact the transportation department directly (see contact phone numbers listed). If the problem is not able to be resolved by the transportation department, then please contact your child's school. School office staff will assist or direct your call to the appropriate staff member.

### **Who do I need to call when my child will be absent?**

It is the parent/guardian(s) responsibility to notify the transportation department if your child will be absent on the bus to school, as well as report the absence to your child's school. Phone numbers are listed for your reference.

### **Who do I call if I need to change a location for bus transportation?**

If you need to change your child's daily pick up or drop off location you will need to submit a Change in Transportation form. Bus changes occur once a week, on Wednesdays. All change forms must be submitted by 3:00pm on Wednesday for the change to begin the following Wednesday.

Options to fill out the Change in Transportation form:

- Go to the Ann Reid website to print the change in transformation form and return it to school with your child.
- Visit your child's school. Ask the front office staff for a change in transportation form.
- Call the front office and ask them to send home a change in transportation form. Fill out the form and return it to school with your child.

### **What if my child's bus is late?**

Weather, traffic, driver absenteeism, maintenance difficulties and unforeseen incidents are responsible for delays in arrival of school buses. Please know that we do everything humanly possible to have all buses running on schedule each and every day. In the event your bus does not arrive as scheduled, contact the appropriate transportation department (numbers listed above). Please allow 10-20 minutes past the normal bus stop arrival time before calling.

### **What do I do if I can't make it home to meet my child who is coming home on the bus?**

Find a family member or friend that can consistently get your child off the bus. They must be listed on the emergency contact form (filled out during enrollment). Your child will return to his/her school if a designated person is not home to greet your child.

### **What if I need to pick up my child by car?**

If you need to pick up your child on a specific day please notify your child's classroom teacher or call your school's office as soon as possible.