

HOME & SCHOOL

River Woods Elementary School

Meeting Agenda
February 8, 2018
9:00am

Attendees: Neva Grey, Ellen Baskind, Julie Wolk, Garrett Schade, Sarah Madrid, Melanie Manning, Mary Guiliani, Gina Baumgartner, Kathy Rusnak

I. Call to Order

II. Members present (sign in sheet)

III. Secretary's Report

- Approval of minutes:
 - A. September 14, 2017
 - B. November 9, 2017
- Minutes are approved and final versions will be sent to Gina

IV. Treasurer's Report

- [Budget Report](#): Garrett shared report
- [P&L Detail](#)
- Excess funds from Gift Card Sales (~\$400)
- Melanie made motion to use excess funds to gift a refrigerator to teachers. Motion approved.

V. President's Report

- Proposed 2019-2020 school calendar on School Board's 2/20/18 agenda (handout)
- NEF Run or Walk for a Reason on October 21st (handout)
- Search for Vice President: forward suggestions to Melanie
- Returning committee chairs:
Melanie will send email to all chairs regarding intent to return for 2018-2019 school year.
We are in search of new carnival co-chairs and adult social co-chairs

VI. Committee Chair Reports

A. Beautification (Ellen Baskind)

- Having garden certified as either a Monarch Waystation Site or National Wildlife Federation Schoolyard Habitat
Ellen shared suggestions for garden including monarch way station

B. Carnival (Neva Gray)

- Need Home & School members for Carnival (4:30 and 6:00 money collection and counts)
- Carnival Volunteers (register at SingUp Genius): still need a BINGO chair
- Grade Level Baskets: coming along well
- 50/50 raffle is new this year
- Other changes also include Dominos pizza pricing. Large pizza is \$7 which will give us greater profit margin

C. Ways and Means (Amy Schade)

- Thanks for attending the Panera dine out
- Box Tops will be due in February
- Little Pops dine out on March 8th

D. Yearbook (Julie Wolk)

- Yearbook update
- More yearbooks have been sold this year. We will have table at end of year to sell extras.

VII. Teacher Liaison

- Book Fair will be held before Carnival
- Teachers are signing up for Teacher Experiences for Carnival
- Holiday Gift cards for teachers/staff were a big success

VIII. Student Council Report

- January coin drive raised \$629 for disease fundraiser
- Lots of support for the One School, One Book Loaves and Fishes fundraiser
- Spirit Day: Stoplight Day in January
- Community Service in February: freerice.com

VIII. Principal's Report

- Conferences & Report Cards - Purposes
 - Kindergarten and 4th Grade will conduct Student Involved Conferences & Goalsetting
- School Improvement Plan
 - Aligning language used in standards across grades
 - 2018-2019 New Science Curriculum
- School Vision & Mission Statements
 - Provide Input on Future Mission Statement
 - Teachers want it to be a global idea, that students are positive members of the world
- Teacher Wish List
 - Indoor & Outdoor equipment

IX. Adjourn to April 12, 2018, at 9:00am

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Minutes

HOME & SCHOOL MEETING

April 12, 2018

9:00am

- I. Call to order
- II. Secretary's Report
 1. Approval of February 2018 meeting minutes
 - Minutes Approved
 2. Teacher Appreciation Week update
 - Superhero theme, breakfast, lunches and chair massages are some of the highlighted activities
- III. Treasurer's Report
 1. 2018-2019 Budget
 - Draft budget for next year passed
 - Will vote on final budget at May meeting
 - New items include adding a budget for room parties, extra curricular stipend
- IV. President's Report
 1. Resolution in support of HB 4958 (attached)
 - Melanie explained background
 - Made motion to support resolution as RW H&S, motion passed
 2. General H&S Exec Board slate approval
 - Posted at front of school, all are running unopposed
 3. RW H&S Exec Board slate approval
 - Motion approved

4. Update RW H&S bylaws

- Last update was March 2016.
- Proposed to pass as is, but with 2 revisions:
 - Social Media Chair & Scrip Program Chair will be Laura Parola
 - Strike Target Red Card from Ways & Means

5. Committee chair appointments and vacancies (attached)

- Chair appointments approved
- Still need Carnival Chair

6. Facebook page for Home & School

- Will begin 2018-2019 school year

V. Ways and Means Chair

1. Box Tops Update

- \$430 earned last submission
- We have one more Box Top collection in spring

2. Dine Out Update

- Little Pops dine out night earned \$200

3. Team NEF Information

- Great opportunity to fundraise for NEF and RW School

VI. Carnival Chair

1. Carnival Summary

- A success with a net of \$10,500

2. Co-Chair search for 2018-2019

- Looking for 2 co-chairs and 2 sub-committee chairs, especially for auction items and donations
- Neva will offer guidance/support to new chairs

V. Principal's Report

- Talent Show
 - Shared background for need to cancel
 - Hoping to "re-brand" for next year
 - Will honor all kids who submitted talent show videos at end of school year
- Volunteer Luncheon: May 3 11:00-12:30

- Picnic theme
- Teacher Wish List
 - Top wish list item has been alternate seating for classrooms
- Assessments: PARCC, Perf. Series, PI/HM
 - Currently testing
- Activities/Calendar for Next Year
 - Give input at next H&S meeting
- Social-Emotional Skill Development: Coping Skills/Problem Solving
 - How to be an Upstander
 - Stop, Talk, Walk

Meeting Adjourned

- Next Meeting, May 10, 2018

HOME & SCHOOL

River Woods Elementary School

Home and School Meeting Minutes

May 10, 2018

9:00am

Attendees: Gina Baumgartner, Melanie Manning, Ann Poulose, Garrett Schade, Sarah Madrid, Mary Giuliani, Emily Kirschner, Julie Wolk, Amy Schade

I. Call to Order

1. Approval and Vote of Executive Board for 2018-2019

Vote Passed Unanimously

- a. President: Ann Poulose
- b. Vice President: Neva Grey
- c. Treasurer: Garrett Schade
- d. Secretary: Sarah Madrid

II . Student Council Update

- Samara Cortes from Third Grade Mr. Valdez's Class
- Council supported Teacher Appreciation spirit week, collected pop tabs for Ronald McDonald House, & focused on leaders in their lives. Last student council meeting of school year is today.

III. Secretary's Report

1. Approval of April 2018 meeting minutes
 - Minutes Approved

IV. Treasurer's Reports

1. Vote on 2018-2019 Budget
 - Budget Approved
2. <https://drive.google.com/file/d/1u5YucLIVIAftUvHzm0PJcVCdEHKqhSCA/view?usp=sharing>
3. <https://drive.google.com/file/d/10KKGayAk4qR697rR13Q3MSXS58Qi-8bF/view?usp=sharing>
4. <https://drive.google.com/file/d/1648W4t271YM1rDhqi5YYkvT8m3Ykm7xZ/view?usp=sharing>
 - Garrett will follow up with General H&S treasurer to confirm method of posting budget links in minutes

V. President's Report

1. Committee chair vacancies- Carnival and person to organize benefit nights needed
 - Emily Kirschner volunteered to chair Dine Out

VI. Beautification

1. Discuss boxwood in front planters
 - Melanie will talk to Kevin
 - Also, side garden is now officially designated Monarch Garden

VII. Ice Cream Social

1. Update
 - Sold 367 bars
 - Lots of great help and streamlined distribution system

VIII. Ways and Means

- One more box top collection this year
- We have earned \$725 so far
- River Woods has an official “Team NEF” team participating in the fall run. All are encouraged to join the fun.

IX. Yearbook

- We will resign the contract with Balfour for 2018-19
- Julie Wolk will organize yearbooks for distribution

X. Principal’s Report

1. Staff Appreciation Week

- Teachers are enjoying the week

2. Class Placement Process for Upcoming School Year

- Shared how the comprehensive, collaborative process works with lots of input across teams to put children’s needs first.

3. Grade Level Sections

- 2018-19 will have 3 sections each in 1st grade & 2nd grade. All other grade levels will have 4 sections. Ms Siambekos will move to 1st and Ms Sheley to kindergarten. No teacher loss for next year.

4. Input to gather next week regarding School Events, Communication

- Gina asked for feedback on the survey draft
- General feeling is that survey will be very helpful

5. Event Scheduling for Next Year

- Goal is one big event per month

6. Cell Phones in School Zones

- Reminder that it is against the law in school zones

7. Home & School Appreciation

XII. Staff Report

- Mary Giuliani gave thanks for Teacher Appreciation Week

XII. Adjourn until 2018-2019 school year

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General Home and School Meeting Agenda

September 13th, 2018

9:00am & 7:00pm

1) Call to Order

2) Members Present (sign in sheet)

9am Meeting: Gina Baumgartner, Neva Grey, Garrett Schade, Sarah Madrid, Mary Giuliani, Emily Kirschner, Zina Turner, Beth Stowell, Claire Evans, Laura Parola, Allison Stoor, Amy Schade, Nicole Rutherford, Kristen Gervase, Julie Wolk

7pm Meeting: Gina Baumgartner, Ann Poulouse, Garrett Schade, Sarah Madrid, Stephanie Henige, Laura Walsh, Lindsay Pawlik, Corinne Sayers, Shelly Kalladanthyl, Jessy Thomas, Teresa Nejera

3) Secretary's Report

- a) Approve General H&S Meeting Minutes from May 2018 meeting
 - i) Motion to approve by Amy Schade, motion approved

4) Treasurer's Report (Garrett Schade)

- a) New forms for deposit and disbursement, Garrett Schade explained new system and reminders, Gina Baumgartner reminded to keep all cash at school and counted at school, cross check the counting with another person, keep money in safe
- b) Reports for previous FY: <https://tinyurl.com/y9pucm8y>
 - i) Reviewed recent deposits
- c) Reports for August: <https://tinyurl.com/y9prvean>
- d) Wish List Funds
 - Garrett Schade found \$50 gift card and motion was made to give to principal to use as needed
 - We have 10 -15K extra for wish list items. Could spend up to 15 k and still not dip below reserve
 - Motion made to spend at least 9500k on alternate seating, motion approved
 - Encourage teachers to spend reimbursements sooner rather than later

5) President / Vice President's Report (9am meeting Neva Grey) (7pm Ann Poulouse)

- e) District 203 Focus Groups
 - Melanie Manning on Focus 203 steering committee
 - Save the date for 9/19 or 9/20 to discuss potential changes to length of school day. Community input is valued
- f) Directory Spot Updates
 - Official roll out is 9/27
- g) Volunteer Expansion
 - Neva Grey explained changes to room parent and volunteer sign ups
 - In class volunteer opportunities increased from 164 to 270
 - Shared updates about a few important spots that are still available
 - Shared additional committee opportunities, including 3 carnival sub-committees
 - Claire Evans will chair Carnival “Decorating” sub-committee
 - All meeting attendees introduced themselves
 - Garrett Schade reiterated that Carnival is usually our biggest fundraiser

5) Principal’s Report (Gina Baumgartner)

- a) H & S Meeting Schedule including Guest Speakers
 - All families are part of H&S, no need to officially sign up
 - Gina Baumgartner shared H&S vision, a cooperative between families and school to enhance and enrich student experiences
 - November guest speaker is Cyber Safety expert
- b) WatchDOGS
 - Male Role models volunteer for the day
 - Kick off is this Saturday 9/15 at Donuts with Dads
 - Last year’s waitlist has already had a chance to sign up
- c) Wishlist (Alternate Seating for Classrooms)
 - Discussed earlier in meeting
- d) H & S Stipend~ Red Bird Singers
 - Over 40 students in 4th &5th grade will sing at Veterans Day assembly
 - 2nd graders will now have a spring event
 - A second H&S stipend to be used for students working on problem solving skills. Older students will mentor younger students
- e) Parental Input: Focus 203, Spring Survey, Forms
 - Reviewed results from spring survey. One result was offering informative talks during H&S
 - Gina Baumgartner encouraged feedback for H&S meetings
- f) Community Celebrations

- River Woods ranked to be the 2nd best elementary school in Illinois by the Niche Report
- Last year RW set ambitious school improvement goals in Reading in Math scores. Reading scores grew over 10 points, Math scores grew as well. Gina Baumgartner says we are in a good place with scores.

6) Teacher Liaison (Mary Giuliani)

- Mary Giuliani thanked H&S for all the back to school treats in the lounge. Shared that staff is always grateful for the treats

7) Committee Chair Reports

- a) Adult Social (Melanie Manning)
 - i) At Top Golf on October 27, from 7pm - 10pm
- b) Directory Spot (Stephanie Henige)
 - i) We will renew contract with Directory Spot
 - ii) Updated directory by end of the month
 - iii) Directory Spot chairs from district meet
 - iv) Stephanie Henige and Nancy Jordon collaborate throughout year to update Directory Spot
- c) Ways and Means (Amy Schade)
 - i) Mid-October Box Top Collection
 - Amy Schade shared list of box top products
 - Each box tops is worth 10 cents
 - We typically collect 3x per year
 - Earned over \$1000 last year
 - Volunteer box top counters are appreciated
 - ii) Explained Team NEF Run on 10/21
 - Over 210 people in district signed up so far
 - RW team has 8 people participating. Half the money they raise goes directly to school
- d) Poinsettia Sale (Barb Bechtel)
 - i) Seeking future helper to take over for Barb Bechtel
 - Claire Evans volunteered to help Barb this year. Claire will plan to chair next year
 - ii) Delivery timing
- e) Emily Kirschner shared about Ice Cream social.
 - We have 20 more families participating this year compared to last year
- f) Laura Parola shared about Facebook Page.
 - Share feedback/suggestions with her
 - New gift card program for families to buy gift cards for themselves

- Discussion about having a link for teacher gift card sheet on-line. This way if parents lose the sheet they can print their own. We can't pay on-line but can post sheet on-line.

g) Allison Stoor Shared about Book Fair

- Need for volunteers
- Allison Stoor will send a sign up genius

10) Adjourn to November 8th at 7:00pm

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General Home and School Meeting Agenda

November 8th, 2018

7:00pm

1) Call to Order

- Meeting began with special guest speaker Mary Browning from the Naperville Police Department. Mary shared information about Cyber Safety for both children and adults.

2) Members Present (sign in sheet)

- a) Gina Baumgartner, Ann Poulouse, Sarah Madrid, Mary Giuliani, Beth Stowell, Nicole Rutherford, Nicole Hunt, Brooke Altschul, Amy Schade, Mary Muszynski, Carolyn Holtz, Tim Schaeffner, Teresa Najera, Jessy Thomas

3) Secretary's Report (Sarah Madrid)

- a) Approve General H&S Meeting Minutes from September 2018
 - i) Motion Neva Grey, Second Amy Schade, Motion Approved

4) Treasurer's Report (Garrett Schade)

- a) Postponed until next meeting

5) Vice President's Report (Neva Grey)

- a) Adult Social and Carnival Fundraising
 - i) 2 biggest fundraisers
 - ii) Adult Social attendance and fundraising decreased this year
- b) Committee School Communication
 - i) Neva Grey will share information with chairs who are not present

6) President's Report (Ann Poulouse)

- a) Celebration feedback: Fall celebrations went well
- b) Movie Night: November 15th
- c) Pending: Communication Map
- d) Misc District Updates
 - i) Holiday Giving Program: sponsored by district and is great way to give back at holidays
 - ii) BOE Seats / Election Event: School board election in April 2019
 - iii) Self-Driven Child - Book Event: next Thursday, Nov 15th

7) Principal's Report (Gina Baumgartner)

- a) Alternate Seating Options in Classrooms
 - i) Purchased for each classroom including wobbles, bean bag chairs, stadium seating, standing desks, etc
- b) One School One Book Funding: \$2188.40
 - i) Approval of funding
- c) School Report Card
 - i) River Woods was given Exemplary title. Our school is one of top 10 schools in Illinois. Report Card assesses achievement rates, growth, attendance and 5 essentials survey
- d) 5 Essential Survey
 - i) Will be included in next year's RW rating for RW
- e) April H & S Meeting: Science/Math Learning presentation

8) Teacher Liaison (Mary Giuliani)

- a) Teachers appreciated fall parties

9) Committee Chair Reports

- a) Adult Social (Neva Grey shared updates)
- b) Veterans Day
 - i) 35 Veterans attending, Red Bird Singers performing
- c) Box Tops (Amy Schade)
 - i) \$1000 last year, this fall's collection was down, hoping for more participation next round, Koral and Wehrli classes won for fall collection
 - ii) NEF Grant Cycle Opens 11/19/2018 thru 1/11/2019

10) Adjourn to February 21, 2019 at 9:00am