

# HOME & SCHOOL

## River Woods Elementary School

Meeting Minutes  
September 24, 2020  
7:00pm  
via Zoom  
Meeting ID: 917 1191 6014  
Passcode: vnU24a

### **I. Call to Order**

Meeting called to order at approximately 7:03pm.

### **II. Attendees:**

Gina Baumgartner, Amy Schade, Emily Kirschner, Melanie Manning, Allison Stoor, Frances Panganiban, Ann Poulouse, Teresa Najera, Denise Manansala, Raul Chaidez, Tracy Wang, Julie Wolk, Melanie Lucero, Nicole Hunt, Mary Guiliani, Erika Barney, Alex Lipkowitz, Tracy Lipkowitz, Lindsay Pawlik, Corinne Sayers, Aneta Zhang, Maureen Frangopoulos(some joined late)

### **III. New Business**

- Presentation of Melanie Manning as candidate for H&S Secretary for 2020-2021 school year
- Motion to approve made by Ann Poulouse & seconded by Lindsey Pawlik, motion carried 18-0.

### **III. Secretary's Report:           Melanie Manning**

- Minutes from May 2020 H&S meeting presented for approval, a link to the minutes was included in agenda

- Motion to approve made by Melanie Manning and seconded by Amy Schade, motion carried 18-0.

**IV. Treasurer's Report: Amy Schade reported for Steffanie Leakes**

- A link to Year End Financials was embedded within agenda and the June 2020 Profit and Loss statement and Treasurer's reports were attached to agenda and all were distributed prior to meeting.
- Amy Schade asked if there were any questions re: the financial documents and none were asked
- Motion to approve financial reports made by Melanie Manning and seconded by Allison Stoor, motion carried 18-0.
- Gina Baumgartner initiated discussion regarding moving field trip funds, which will be unused due to current Covid protocols, to purchase additional books.
- Melanie Manning made a motion to amend the budget to move \$300 from field trip line item to the line item for purchase of books and Emily Krischner seconded the motion. The motion carried 18-0.

**V. Vice President's Report: Emily Kirschner**

- Update regarding what kind of classroom volunteer opportunities are expected to be available this year and how parents can sign up via SignUp Genius

**VI. President's Report Amy Schade**

- Gave update on H&S goals for year: sense of community and togetherness
- Gave explanation of "#203Unite", the school district's good news campaign, and how to share and receive good news originating in the school district via social media
- Advised that the updated Directory Spot should be live
- Advised that school community should soon be receiving an email regarding River Woods spirit wear for purchase

**VII. Principal's Report**

**Gina Baumgartner**

- Gave a drive through ice cream social update and advised teachers will make an appearance
- Advised that she will be sending birthday cards to students in lieu of the in school birthday announcements
- update re: virtual field trips and field trip funds
- Explained SFCP and advised of the SFCP collaboration for the October scavenger hunt and “One School, One Book” in January.
- Gave update on moving into Stage 2 of the “Return to Learn” plan including (i) the online parent survey, (ii) grade level phase in plan, (iii) opting into the hybrid in person learning or remaining in exclusively online learning, (iv) the hybrid in person learning plan, (v) staff preparations for in person learning, (vi) hybrid school day schedules and (vii) school safety protocols.
- Mrs. Baumgartner detailed social distancing set up and protocols for the classroom and hallways, mask requirements and sanitization procedures.
- Answered questions from (1) Allison Stoor about the Little Free Library, established and maintained by former students of a former RW teacher, and (2) Melanie Lucero regarding safety protocols and communication for return to in person learning. Mrs. Baumgartner said the district was waiting on the results of the online parent survey and more communications from RW and the school district will be forthcoming based on those results. She also said there is a video, as well as books, available that explain school protocols re: mask wearing and social distancing.

#### **VII. Teacher Liaison**

#### **Mary Guiliani**

- Explained how remote check out and pick up of library books will work and explained indoor and outdoor options for book return. Ms. Guiliani advised that remote check out will begin next week and pick up will begin the week of October 12th.

#### **VIII. Committee Chair Reports**

- **Ice Cream Social (Emily Kirschner)**

Advised that all ice cream is individually pre-packaged, gave overview of how to submit orders for ice cream, options for payment and reminded all that the deadline for orders is September 25th.

- **Yearbook (Julie Wolk)**

Advised that the yearbook usually goes to print in the spring, around April 1st, and is distributed to students in school at the end of the school year. Julie advised that she is concerned that the yearbook may not include any pictures of the students inside of the school building if the yearbook is submitted for printing in the spring. There was some discussion that in order to get more pictures of the students that we may consider sending the yearbook to the printer later and delaying distribution until summer, after the end of the school year. No decision was made. There was also a discussion of funding yearbooks for students who qualify for free or reduced lunches. It was noted that H&S purchased 50 yearbooks last year at the cost of the \$20 per yearbook and that there may be increased need this year. No decision was made.

### **IX. Adjourn to November 12 at 7:00pm.**

Amy Schade adjourned the meeting and advised the next meeting would be on November 12th at 7pm and that the venue would be determined and communicated at a later date.