

MINUTES OF A MEETING OF THE BOARD OF EDUCATION,
NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE
AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION
CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE, IL.
OCTOBER 3, 2016 AT 7:00 P.M., CLOSED SESSION 6:00 p.m.

- Call to Order President Terry Fielden called the meeting to order at 6:00 p.m. Board members present: Terry Fielden, Jackie Romberg, Mike Jaensch, Kristin Fitzgerald, Charles Cush, Susan Crotty and Donna Wandke.
- Administrators present were: Dan Bridges, Superintendent; Carol Hetman, Chief Human Resources Officer; Bob Ross, Chief Operating Officer; Brad Cauffman, Chief Financial Officer. Also present for the Security procedures discussion were Chris Kunzer, Joe Jaruseski, Roger Brunelle, Chuck Freundt and Nancy Voise.
- Wandke moved, seconded by Crotty to go into Closed Session at 6:00 p.m. for consideration of:
1. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
 2. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property 5 ILCS 120/2(c)(8).
- Meeting Opening Crotty made a motion, seconded by Wandke to return to Open Session at 7:02 p.m. A voice vote was taken. Those voting Yes: Fitzgerald, Fielden, Jaensch, Romberg, Cush, and Wandke. No: None. The motion carried.
- Meeting Opening Welcome and Mission
- Roll Call Board Members present were: Kristin Fitzgerald, Donna Wandke, Terry Fielden, Mike Jaensch, Charles Cush, Susan Crotty and Jackie Romberg.
- Student Ambassador Present:
Anthony Molina, NCHS
Student Ambassador Absent:
Thomas Zugay, NNHS
- Administrators present: Dan Bridges, Superintendent; Bob Ross, Chief Operating Officer; Jayne Willard, Assistant Superintendent for Curriculum and Instruction; Chuck Freundt, Assistant Superintendent for Elementary Education; Nancy Voise, Assistant Superintendent for Secondary Education; Jen Hester, Chief Academic Officer; Christine Igoe, Assistant Superintendent for Student Services; Carol Hetman, Chief Human Resources Officer; Tim Wierenga, Assistant Superintendent for Assessment and Analytics; Brad Cauffman, Chief Financial Officer; Roger Brunelle, Chief Information Officer.
- Pledge of Allegiance Board members led the Pledge of Allegiance.

Good News Superintendent Bridges congratulated Kennedy Junior High for being named a National Blue Ribbon School by the Department of Education. Schools are nominated by the Department of Education and then go through a comprehensive application process. It is the third time Kennedy has won the award. He congratulated the staff, students, and parents for their commitment and contributions in winning the award.

Public Comment None

Action by Consent The following items were presented on the Consent Agenda:

Leave Of Absence – Certified

Alison Shin, 10/22/16 – 5/26/17, SLP, Ellsworth

Cindy Moore, 11/30/16 – 5/26/17, SLP, Steeple Run

Retirement – Classified

Doreen Marvin, September 23, 2016, Beebe, Special Education Assistant

Resignation – Classified

Suzanne Tucker, September 21, 2016, Scott, Special Education Assistant

Dominic Cimino, September 26, 2016, Transportation, Bus Driver

Employment – Classified

Serena Philippien, October 10, 2016, ARECC, Special Education Assistant

Kalyam Vasavada, October 3, 2016, ARECC, Special Education Assistant

Sarah Redding, September 6, 2016, Mill Street, Special Education Assistant

Lisa Bruce, October 10, 2016, NNHS, Special Education Assistant

Greg Severs, September 26, 2016, NNHS, Custodian

Romberg made a motion to approve the Consent Agenda as presented. Cush seconded the motion. A roll call vote was taken. Those voting yes, Fitzgerald, Crotty, Wandke, Fielden, Cush, Romberg, Jaensch. No: None. The motion carried.

Student Ambassador Report Anthony Molina, NCHS reported:

- 20 Spanish exchange students from Santiago Brazil have been at Central. They have had many fun activities.
- Job Shadow day is Thursday during Parent Teacher Conferences.
- Parent Teacher Conferences are Thursday and Friday.
- Choral Group performs Thursday night.
- Friday is the Wes Spencer Cross Town Classic Football game.
- SAT is on Saturday.
- Seniors are starting their college applications. The College and Career Center is open to help students with their applications.

Superintendent Staff/School Report

School Improvement Plan – Kennedy Junior High School

Superintendent Bridges indicated that every month one of the principals is invited to come to a Board meeting and talk about their school improvement plan. He noted that Kennedy is the first school to provide an update to the Board for the second time. He introduced Brian Valek, Principal of Kennedy Junior High School. Principal Valek began by noting the three Rising Star goals that are being implemented at KJHS: Work effectively and equitably with

diverse students; Use data to make decisions about SIP and professional learning; Differentiate assignments for students. He reviewed the demographics of the population noting the rise in students coming from other countries who potentially have had different educational experiences and linguistic needs. They are adjusting to accommodate all students. He reviewed some PARCC data, noting that there still exist some gaps which are being addressed. He noted the different collaborative groups within the school that use comparative data as a means of instigating action and differentiation. Staff members have designed and facilitated professional learning. All topics that have been covered are stored in the learning management system, Canvas. It has been a greatly helpful reference for staff to review previous professional learning. Parent community involvement is a point of pride at KJHS. Through the SFCP program, they have developed a relationship with parents for feedback and insight. He noted a variety of previous projects initiated by parent ideas that SFCP has successfully implemented. Hi indicated that KJHS is a pilot school for Standards Based Reporting. Parent input is a critical piece in informing and designing the efforts. Parents are mentoring other parents so they can be stronger support for their students at home.

Board member Questions/Comments:

- There are two rooms at KJHS that make it special.
 - Two classrooms have been made into places for the Structured Learning Program and the Multi-Needs Program.
- The school gleams.
 - Bob Rechenmacher opened the school and takes great pride in it.
- Please address the scores of the sub group populations.
 - We can really differentiate and help certain sub groups by looking at their scores as well as their educational history and see where they have made connections and where we can help them.
- SFCP group has been incredibly active at KJHS. Not to be answered tonight but is there a way to bring study skills or preparation to 8th graders before they get to high school?
- KJHS really embraces diversity in a unique and special way. The programs that have been developed to celebrate different cultures are very meaningful.
- SFCP team is unique in what they do and how they do it. The two way channel of communication is so unique. The partnership with parents to communicate has really enriched the school.
- Work with Grade Level teams to compare student performance on assessments and classroom performance.
 - Spend time with the finalized data to see if there are surprises. If they do well on one and not the other, we can discuss deeper and get to know the students well and use some interventions.
- What do you see in terms of the Standard Based Grading pilot?
 - It is going well and we are challenging peoples grading and assessment expectations. This is different from how we have been graded and we are explaining the differences. As we get more familiar with it, this will help the students self-assess to be more self-directed and pinpoint student's strengths and weaknesses. There

are some skeptics, but the parents are trying to learn. We are looking forward to feedback from parents and students.

- Congratulations on the blue ribbon award.
- What is it that is needed to help solve the achievement gap?
 - Time and exposure. Many students have been exposed to content over time. Some kids take longer to get there. We are looking for ways to get more exposure to students not only at school but outside of school.

2016 Summer School Report

Kevin Wojtkiewicz, accompanied by Bob Ross, summarized all the Summer Learning programs. Mr. Wojtkiewicz thanked the multiple people from across the District whose level of involvement was needed to make the program so successful. This represents a significant change from past practice where summer directors and teachers used to handle all aspects of summer learning within their programs on their own. Several advancements have been made over the last several years in the areas of: aligning summer school curricula, providing opportunities for summer learning, integrating and providing support services, identifying and leveraging community resources. He reviewed multiple changes and additions that have been implemented including the Park District expanding their after school camp to accommodate the increase in participation. The successes experienced included: Increased enrollment at elementary and junior high levels due to the six week option; Expanded options for delivering services to ELL, ESY and at risk students; Students accessed transportation at all levels; Growing partnership with the Park District; Under budget projections. The single most important improvement continues to be a change in mindset between staff and families about the efficacy of summer learning to narrow the achievement gap. We will return in November to make recommendation and proposed adoptions for the 2016 – 2017 summer program.

Questions from Board Members

- The progress made is a huge ramp up.
- Expected section two to be not as filled but it was. Credit goes to the teachers for making summer school more fun for kids than it was in the past.
- Hoping to make more progress at improving the percentage of students who really need to be there to attend in the summer.
- Urged to survey the targeted students since two way communication is the best way to figure it out any barriers.
- Have you considered the idea of some parent involvement connection over the summer?
- Some successful programs have included home visits before a program begins and visits each week during the program.
- Parents might be a little less busy in the summer so there might be a little more participation in the summer.
- Possibly a partnership with the library to encourage reading. They have a lot of programs already going that we might tie into.
- Hope we are able to see girls in Science club numbers get back up.
- There still is a bad rap for summer school – the feeling is that it is remedial.

Maybe we could do more to get parents in line. Possibly changing the course names. We could do more in our marketing program.

- We have already met to work on revamping the elementary classes to make them more inviting and fun for kids. Science Camp too.
- Transportation has been a big barrier that has been lifted and it is a big expense.
- What other barriers to you see that might be lifted to help expand the program?
 - We need to have more conversations about barriers. We have worked on adding resources, food service and transportation.
 - We are trying to address every barrier that we can see. Possibly time is a problem with vacations and other summer activities.
 - The system has grown so much over the last few years – we are constantly asking how we can get better.
 - Families of students we are trying to attract are being personally contacted to explain what is available.
- We need to do more.
- One of the things is the indexing showing the percentage of students eligible for waiver and comparison with economically disadvantaged students, we want it to way over index not just to index.
- Survey – have we done anything to survey the kids that have been successful to try to get their feedback on how to support the program and encourage their friends to attend?
- Amazing job done by the whole team and especially Superintendent Bridges.
- This has been a commitment to invest in student learning.
 - We are essentially serving students on a year round basis by providing educational opportunities for our students in the summer.
- This is a success story for multiple stakeholders.
- Can we start advertising for 2017 summer school now? Families start planning way ahead of summer.
- Every kid benefits from summer learning, not just the targeted kids.
- Every kid should see something in the summer program for them. Give the kids what they want. This has to become another part of school. If we could get the numbers even higher, it would be even better.
- Waived fees have almost doubled this year, what is that attributed to?
 - Counselors at the schools actively communicated to parents not to let the fees be a barrier to sending their children to summer learning.
- Testament to the Board for their willingness to make the money available for all students.
 - The Park District also provided scholarships to help kids and the only charged the District what their actual fees were.
- What about offering some outdoor education leadership type experiences for kids. Students could go and serve, be a leader or go on an adventure. It might attract kids into leadership opportunities and feeds into social emotional learning too.

FY 2018 Budget Preparation Calendar

Superintendent Bridges noted that the Budget Preparation Calendar is provided

for the Board's reference. The commission has been appointed by the governor to study funding models and we have to be aware of what comes out of that. March 6 and March 20 will be added to the calendar for Debt Service Levy discussions. This is a road map for getting to a recommendation for a budget for the next fiscal year.

Board comments

- This is important to have for budget discussions and decisions that are made through the year.
- Highlights that the Board is watching the funding to be sure we are fiscally responsible.

President's
Report
Board of
Education
Reports

Mr. Fielden attended the LEND breakfast.

Mr. Cush attended Family Involvement Day on September 23 at the Ann Reid Early Childhood Center. He noted that parent engagement is critical in helping student's performance. Some parents want to be involved, but they do not know what to do to be helpful. The activities of the day were to help parents connect what the students are learning at school to what they can do at home to reinforce the learning.

Discussion
Without Action

Capital Improvement Plan Update

Superintendent Bridges noted that Steve Mathis and Brad Cauffman were prepared to present the 5 year proposals for capital improvement. In it we are forecasting the work that needs to be done over the next several years. It is a fluid document that changes when needs arise. He indicated that the work that was done in the summer is complete and he would be happy to schedule Board visits to tour the facilities. Mr. Cauffman indicated that capital improvement follows the Strategic Blueprint. The rolling Five Year Capital Improvement plan is developed by combining material from several inspections and facility assessments along with staff input. The District is committed to budgeting funds to help keep the facilities safe and inviting places for students to learn. He reviewed several projects that were completed in the summer of 2016 including front entrance and office reconfigurations; Science Lab renovations; several roof repairs and various smaller projects completed. He gave an overview of tentative projects for the next five years up to and including 2020 – 2021 projects. The next steps are to answer questions and get feedback prior to Board approval on October 17, 2016. Upon approval, we will begin to design and prepare each project for bidding as necessary.

Questions/Comments from Board members:

- Why was the science lab renovation cost less than projected?
 - We were not sure how extensive the renovation would be at each site. We were able to use some of the existing structure as opposed to totally gutting the space.
 - Budget numbers are estimates at this time; when we come in with the actual bids, the numbers will firm up.
- The schools really look good; they are well kept up and welcoming.
- What has been done with regard to the HVAC at the pool at NCHS?

- The work that has been done to address the issue was described and it was noted that there have not been any more problems.
- Some concerns have been expressed around the turf replacement at the high schools and the different types of materials that are available.
 - We are mindful and aware of the concerns. We have several years to research the advancements in the products.

Superintendent Bridges noted that at the October 17, 2016 meeting, we will be asking for approval of the framework.

Hanover Research Contract

Dr. Jennifer Hester noted that the District is seeking approval to enter into a contract with Hanover Research which is a national firm that provides value in preparing for and evaluating strategic initiatives. They will provide data analysis, secondary research, survey design, administration and analysis, and benchmarking and primary research. Their services will provide efficiencies for timely implementation of initiatives. The decision to hire them came from all the research and secondary research we have been doing around the Blue Print Commitments to get ready for the committees. We will have full access to any of the research in their research library.

Board questions/comments:

- Will working with this one vendor open up the world, or close it?
 - We have been working with them and work they have been doing compared practices from across the states.
- Will we have access to the researchers' biographies and will we have any control over who will do our research?
 - We do have some control over who we get to do our research. They will give us a research manager to help us.
- Has the contract been reviewed by counsel?
 - Yes, it is an annual contract that we will evaluate each year.
- It is not clear in the contract exactly how much we will get for how much we are spending.
 - We have received multiple examples of what we will receive. Additionally, we have immediate access to any research they have already done.
- Research takes so much time. We need the most cutting edge research to enrich our learning.
- When they are looking into particular areas, can part of their research be grants that might be available?
 - They have a separate area that does grants that would not be covered in our contract.
- Would like an understanding of what we are outsourcing as we go into the budget process.
- Can we provide a compilation of what we outsource and how much it costs? Also how much other professional expenses/services and supports cost like LUDA and LEND.
 - Superintendent Bridges will discuss further.
- The contract amount has the potential to increase – it is important to understand next year what extra expenses we incurred.

IASB Resolutions

The Board was provided with the IASB Proposed Resolutions to be acted on at the annual meeting of the IASB Delegate Assembly in conjunction with the Triple I Conference Saturday, November 19, 10:30 a.m. at the Hyatt Regency Chicago, Regency A/B West Tower. Superintendent Bridges noted that the Administration supports the recommendations from the resolutions committee as they are straight forward. He asked if there were any resolutions Board members would like more information on. More discussion will follow at the next meeting where the Board will take action on the resolutions. The position of the Board on the resolutions will be taken by the D203 Board representative to the Delegate Assembly in November.

Board Comments:

- The Board does not have to agree with the committee recommendations.
- Local control is the basis for certain resolutions and their approval.

Number 1, Special Needs Students

- Open to the idea of how local districts have to support their communities.
- Advocate for our programming to 22 year olds.
- Do our students have their required credits by the time they are 19?
 - Most of the students have already earned the credits for graduation; they need some more years to adjust to post-secondary over and above the high school diploma.
- Is there a requirement to keep students until they are 22?
 - We are required to keep the students if it is written in their IEP; the decision is made by the IEP team.

Number 3, Clock Hours vs. Minutes

- This was raised to control the calendar; there was discussion that other states allow it.

Amending Existing Position

Number 12, Polling Places in Schools

- Agreed that it is a potential safety issue; moving elections to a weekend would bring down the number of people who vote.
- We need to work with the community to use the best facilities that can be secured.
 - It is our practice to use a controlled place.
 - We will gather information about each of the six polling places in the District.
- It is the democratic way that we teach our students about voting.
- Looking for the administration's recommendation.

Number 11, Budget Stability for School Districts

- The lack of ability to plan because of the State is frustrating.
 - It has come up in several organizations that we belong to and it is worthwhile to continue to press our legislators about the conversations we have had.

We will vote against #1 and #3.

IASB Resolutions Delegate

The Board elects a member to send to the delegate assembly and empowers that person to vote on the resolutions as the Board decides. Mrs. Romberg is happy to do it again. Mr. Cush will check to see if the mandatory training he needs to take at the conference conflicts with the timing of the Delegate Assembly.

Discussion With **Policy Review: Second Reading Policy 2.160**
Action Superintendent Bridges indicated that no additional changes have been made to the policy since it was reviewed at the last Board meeting.

Crotty made a motion to approve Policy 2,160, Board Attorney as presented. Cush seconded the motion. A roll call vote was taken. Those voting yes: Wandke, Jaensch, Fielden, Crotty, Fitzgerald, Romberg and Cush. No: None. The motion carried.

New Business
Old Business
Upcoming
Events

- Cross Town Classic
- IASB DuPage Division Meeting October 4, 2016
- HURRAH General Meeting October 12, 2016
- Board of Education Meeting October 17, 2016
- NEF Appreciation Breakfast December 1, 2016

Adjournment Romberg made a motion at 9:14 p.m. to adjourn the meeting. Crotty seconded the motion. A unanimous voice vote was taken and the motion carried.

Approved October 17, 2016

Terry Fielden, President
Board of Education

Ann N. Bell, Secretary
Board of Education