

MINUTES OF A BUSINESS MEETING OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION CENTER, 203 W. HILLSIDE RD., NAPERVILLE, IL. JULY 18, 2016, AT 7:00 P.M. CLOSED SESSION 6:00 p.m.

- Call to Order Vice President Mike Jaensch called the meeting to order at 6:00 p.m. Board members present: Kristin Fitzgerald, Jackie Romberg, Mike Jaensch and Charles Cush. Susan Crotty and Donna Wandke at 6:02 p.m. Absent: Terry Fielden.
- Administrators present were: Dan Bridges, Superintendent; Carol Hetman, Chief Human Resources Officer; Bob Ross, Chief Operating Officer
- Closed Session Fitzgerald moved, seconded by Romberg to go into Closed Session at 6:01 p.m. for consideration of:
1. Discussion of lawfully closed minutes whether for purposes of approval by the body of the minutes 5 ILCS 120/2(c)(21). 6/20/16
  2. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
  3. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal 5 ILCS 120/2(c)(11).
- Meeting Opening Fitzgerald moved seconded by Wandke to return to Open Session at 7:05 p.m. A voice vote was taken. Those voting Yes: Fitzgerald, Crotty, Cush, Jaensch, Romberg, and Wandke. No: None. The motion carried.
- Meeting Opening Welcome and Mission
- Roll Call Board Members present were: Kristin Fitzgerald, Jackie Romberg, Donna Wandke, Susan Crotty, Charles Cush and Mike Jaensch. Absent: Terry Fielden.
- Administrators present: Dan Bridges, Superintendent; Jen Hester, Chief Academic Officer; Bob Ross, Chief Operating Officer; Chuck Freundt, Assistant Superintendent for Elementary Education; Nancy Voise, Assistant Superintendent for Secondary Education; Christine Igoe, Assistant Superintendent for Student Services; Tim Wierenga, Assistant Superintendent for Assessment; Carol Hetman, Chief Human Resources Officer.
- Pledge of Allegiance Board members led the Pledge of Allegiance
- Mr. Jaensch called for a moment of silence in memory of all the innocents that have been killed in the recent acts of horrific violence. Our country finds itself in unbelievable horror.
- Public Hearing on Waiver for Mr. Jaensch reviewed the process of Public Hearings. He called the Public Hearing on the Waiver for Online/Blended Seat Time to order at 7:10 p.m.

### **Administrator Comments**

Superintendent Bridges indicated that this is an opportunity for us to seek waiver from school code regarding seat time to allow us to review how we design and provide online and blended opportunities for our students.

Dr. Jennifer Hester began by providing some background information about online and blended learning. Online learning is an instructional model where students' instruction is delivered fully in the virtual environment. Online courses are offered during the summer and in the school year. It is also offered as credit recovery for students. Blended learning is a model where students learn in part in a physical classroom setting and in part in the virtual/online setting, at times in the physical building and other times in a remote location away from school. Students have been engaged in rotational learning where they rotate between working in the classroom with the teacher and in groups and working in the virtual environment. Additionally, students have engaged in flipped classroom models where they learn content at home through media and then have discussions and activities in the classroom. In the Spring of 2017 some teachers at both high schools will delve deeper into the lab rotation model where students will learn in the classroom for part of the week and then learn through self-paced or virtual instruction in the Learning Commons. We would like to give students the opportunity to learn at school and in a remote location, however, Illinois School Code for receiving General State Aid limits exploration of such innovative and meaningful learning designs. The waiver is one step in our greater plan to make learning more personalized, engaging, and relevant to students. The public hearing is to notify the D203 community that we are seeking to modify current Illinois School Code. In order to receive State Aid, current school code requires students to be either physically present in school for 5 hours, or be fully engaged in online learning programs completely away from school. We are seeking to expand an online/blended learning model in which up to two hours of remote/online learning can be combined with three hours of in-class learning instruction to satisfy the day of attendance requirement for State Aid.

### **Public Comments**

None

### **Board Comments**

- We are not allowing kids to take additional classes above their current load are we?
  - We have not put into place anything that would allow them to take an overload.
- Is testing done in or out of the classroom or both?
  - It can be either online through our Canvas learning management system or other applications with a secure testing environment in place or students can come in and take the test face to face.
- How do you confirm that it is the actual person taking the test?
  - There are codes that students have for the assessments.
  - When students use the online assessments, they are usually done in class and the students use the codes.

- If an assessment is done at home it is a more formative type assessment and teachers use it.
  - In the eLo setting it is offered through secure environments.
- What kind of indications do we have from our students that they are interested in expanding their own ability to access online learning?
  - Interest we have now is that we are offering an opportunity in spring; we have had quite a bit of interest. Some classes are populated and ready to run.
- Will this change anything in terms of the snow day calculation?
  - Three districts sought permission to dry run, and they were not allowed the opportunity to do that, so we are not sure how it will turn out, but it would not change anything.
- Enrollment is not as robust during the school year as it is in the summer. The hope is that the waiver will help that.
  - We expect enrollment to be higher in a blended program than what we have been experiencing online. We feel that is because there is more face to face contact with the teacher and opportunity for small group interaction and support. The teacher is in the building.
- In one of the attachments at the end it circles back to say that Naperville 203 is proactively supporting students in meeting the District's mission and preparing them for post-secondary success; we are trying to do what we can as a district to make them successful post- secondary in instructional and in other ways as well.
- One of the big advantages is the possibility to give students more time for sleep. It was interesting that the American Academy of Pediatrics was quoted that sleep improves physical and mental health, safety, academic performance and the quality of life. The school district is in the process of reviewing this. Can you bring the Board and the public up to date on where we are in that process?
  - In terms of our timeline, through the past year, a committee of individuals has been meeting to review research and begin looking at and discussing options for school year and school day and have come up with a number of things to look at. The Board approved a contract with K – 12 Insight to develop a community survey. We have been working with them to develop the questions and should have drafts soon. This fall we will go to the community for input and feedback and we should be on track to bring recommendations to the Board if there are any in January.

**Close Public Hearing on Waiver for Online/Blended Seat Time**

Vice President Jaensch closed the Hearing for Online/Blended Seat Time at 7:23 p.m. It will be addressed later on the Agenda for action.

Recognition

**Special Olympics State Champions**

Superintendent Bridges noted that we heard from the Special Olympics Coach that August 15 would work out better for them, so we will recognize them at that time.

He also reminded the audience that in just about one month, school will begin.

Public Comment	None
Monthly Reports	<ul style="list-style-type: none"> <li>• Treasurer’s Statement – The Board received the May Treasurer’s Statement.</li> <li>• Investments – The Board received the May Investment Report as well as an additional Cash and Investment Report.</li> <li>• The Board received Budget Reports for May.</li> <li>• The Board received the May Insurance Report.</li> </ul>
Action by Consent	<p>The following items were presented on the Consent Agenda:</p> <p><b>1. Bills and Claims</b> from Warrant # 410498 thru Warrant # 410939 totaling \$21,675,465.56 for the period of June 21, 2016 to July 18, 2016.</p> <p><b>2. Adoption of the Personnel Report</b></p> <p><b>Resignation – Certified</b>  Kara Owen, August 14, 2016, Prairie, 2<sup>nd</sup> Grade  Jodi Polender, August 14, 2016, LJHS, Language Arts/Social Science</p> <p><b>Appointment – Certified (Full Time)</b>  Stacy Colgan, August 15, 2016, PSAC, Supervisor of Social Work Services  Annette Herrera, August 15, 2016, JJHS, School Counselor  Sheri Hey, August 15, 2016, PSAC, Certified School Nurse  Allison LaFalce, August 15, 2016, Meadow Glens, PI+  Julia Larson, August 15, 2016, LJHS, Learning Behavior Specialist  Jillian McNamara, August 15, 2016, Mill Street, School Psychologist  Yuanqing Sun, August 15, 2016, JJHS, Language Arts/Mathematics</p> <p><b>Revised Contract Ft</b>  Jackson Howenstine, August 16, 2016, NCHS, German</p> <p><b>Rescind Offer Of Reemployment</b>  Christopher Feid, July 18, 2016, NCHS, Automotive</p> <p><b>Leave Of Absence – Certified</b>  Stephanie A. Vitale, Full Year 2016/2017, Ann Reid, Early Childhood  Katharine Lynch, Second Smst. 2016/2017, NNHS, Science Teacher</p> <p><b>Retirement – Classified</b>  Paula Stone, August 1, 2016, Connections, Special Education Assistant  Kenneth Christensen, October 7, 2016, Transportation, Bus Driver  Daniel Prokop, August 6, 2016, Transportation, Bus Driver</p> <p><b>Resignation – Classified</b>  Wayne Floegel, July 18, 2016, Highlands, Special Education Assistant  Linda Meek, August 15, 2016, Highlands, Instructional Assistant  Maria Booth, August 15, 2016, JJHS, Special Education Assistant  Joseph McCormick, July 15, 2016, NNHS, Custodian  Tiffany Francois, July 22, 2016, PSAC, Accounts Payable  Karl Jessen, August 15, 2016, Steeple Run, Special Education Assistant  Jeff Kasper, June 20, 2016, Transportation, Bus Driver  Sonia De La Rosa, June 22, 2016, WJHS, Senior Secretary  Devin Wise, August 15, 2016, WJHS, Special Education Assistant</p> <p><b>Reassignment – Non-Union Classified</b>  Kim Musto, July 18, 2016, PSAC, Student Information Systems Analyst</p> <p><b>Employment – Classified</b>  Evelyn Soberanis, August 16, 2016, ARECC, Special Education Assistant</p>

Michelle Boswell, August 9, 2016, Kingsley, Health Technician  
 Gena Mainz, August 16, 2016, Meadow Glens, Special Education Assistant  
 Katherine Kaufman, August 16, 2016, Naper, Instructional Assistant  
 Jana Mucho, July 27, 2016, NCHS, Department Secretary  
 Mary Patton, July 27, 2016, NCHS, Department Secretary  
 Tiffany Swanson, July 27, 2016, NCHS, Department Secretary  
 Jennifer Simon, August 16, 2016, River Woods, Instructional Assistant  
 Jasmine June, August 17, 2016, Transportation, Bus Driver

3. **Board Meeting Minutes 6/20/16**
4. **Bid: Music Instruments**
5. **LEND Dues 2016 - 2017**

**Consent Agenda**

Wandke made a motion to approve the Consent Agenda as presented. Cush seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Fitzgerald, Crotty, Cush Jaensch, and Wandke. No: None. The motion carried.

The District is constantly working on things to be more cost effective and we are working diligently on streamlining our memberships at places like Costco, and Amazon Prime.

Communications  
 Student  
 Ambassador  
 Reports  
 Written  
 Communications

**Student Ambassador Reports**

**Freedom of Information Requests:**

- Marie Wilson, Daily Herald, request for graduation/commencement information.
- William Habel, IBEW 701, request for construction contract information.
- William Habel, IBEW 701, request for commercial contractor information.
- Margaret Collins request for PCB information.
- Brendan Bakala, Illinois Policy Institute request for NUEA information.

Superintendent  
 Staff/School  
 Reports

Superintendent Bridges noted that the General Assembly did pass a budget for education funding for K - 12. We are expecting that more dollars will come from that. What did not happen is a long-term solution regarding funding of education so we will continue to monitor recommendations that might come forward from Springfield.

The State Board of Education announced that they will eliminate the use of the PARCC assessment at the high school level and use the SAT as its assessment. It was a welcome decision. We did set aside money in the event that the state did not fund it, but it looks like we will not have to take on that expense.

The second session of the Digital Learning Initiative training was today. This was a great effort to help teachers learn about the tools that are available for them.

School begins Wednesday for the induction of our newest teachers.

President's  
Report

### **Board Committee Liaisons**

The District committee liaison and Adopt-a-School assignments are available for review in BoardDocs. Board members are liaisons to different committees on an annual rotation basis.

### **Board Adopt-a-School Assignments**

Board members visit schools and get to know the administration in a very rewarding program.

Board of  
Education  
Reports

On behalf of everyone who attended the NEF Golf outing last week, it was a fantastic event. Thank you for the support of the community and everyone who attended.

Discussion  
Without Action

### **Policy Review: First Reading Section 7; 7.160, 7.170, 7.275**

#### **7.160, Student Appearance**

Mr. Ross indicated that three policies are being reviewed.

Minor revisions to address appearance rather than just dress and grooming. Changes are in red.

Board Questions/Comments:

- This seems very broad, can you describe attire that what would be considered disruptive to the educational process.
  - There is a more extensive explanation of the dress code in the Student Handbook. The example of clothes being worn in the appropriate setting was given.
- Is there a reason that the legal references were taken out? Can you give an example of grooming inappropriately?
  - If an administrator thought a student's grooming was disruptive, they would talk with the student and discuss what would be appropriate.
  - PRESS helps keep track of court cases and what supports the policies, and it might be that it is no longer supportive of this policy.

#### **7.170, Vandalism**

Eliminates language that requires the District to seek restitution for vandalism done to property of employees and /or students. We examined this policy and decided to propose to strike the verbiage. We would help students to see what they did was wrong and discuss it with the parents and help to come up with a plan to make restitution. The district would encourage restitution to be made but we would not pursue it.

Board Questions/Comments:

- What if other costs were incurred, is it something we could consider adding to the policy?
  - We can review what that language would look like.
- What was the impetus for the change?
  - It was originally PRESS, but in discussing it, we ended up recommending the change because the policy implies that the

District would take responsibility and use our resources to seek restitution. In striking the language, the District would certainly help the parties come up with a plan for restitution, but we would not incur the cost to actively seek restitution.

- We are not then limited from seeking restitution if it is appropriate, but that we are not required to seek restitution.
  - We will maintain the language stricken but will seek other language regarding other costs that might be incurred.

### **7.275, Orders to Forgo Life-Sustaining Treatment**

Minor revisions, just adding another legal reference and changing the date.

Board Questions/Comments:

None

At the next meeting we will be seeking action on 7.160 and 7.275 and will bring back some changes for discussion without action on 7.170.

Discussion With  
Action

### **Policy Review: Second Reading Section 7; 7.200, 7.210, 7.220, 7.230**

#### **7.200, Suspension Procedures**

Mr. Ross indicated that some changes were made based on Board input and additional consultation with legal counsel. He reviewed the changes, specifically in writing suspension letters. The law calls for us to provide information that justifies why a student is being suspended, but not the amount of days. We would like to implement this when school starts in a month.

Questions/comments from Board members:

- Is a student allowed to take the bus if they are suspended in school?
  - Yes, if they do not have any other way to get to school if they have an in-school suspension. We prefer to talk to the parents and have them transport the student, so they are not with other students.
- How about lunch time?
  - The student will stay in the in-school suspension and not join the other students in the cafeteria.
- We are tight on space in the schools, so how will that work?
  - We have classrooms set aside that we use for in-school suspensions and we predict that we will be using it more often than in the past. We expect an increase in the in-school suspensions instead of excluding students by giving them an out of school suspension. It will be an intervention program to allow students to stay in school while still being held accountable and in some cases a re-integration plan to provide a transition step from and out of school suspension. It will help students keep up with classwork, they will have reflection activities with a staff member to help the student identify reasons for his behavior that required the in school suspension and steps that can be taken to avoid a recurrence. At the middle school there will be less out of school suspensions, we have in place in-school suspensions to avoid excluding students. The middle schools have a smaller room that is supervised by the administrators who check in with the students frequently along with support personnel.
- If we have to expand to a second room and hire staff to supervise the in

- school suspension, does the state reimburse us? No they do not.
- Is the professional in the room a certified staff member? Is there a ratio of students to adults?
    - Teachers will rotate into the room during their supervision period; and yes they will be certified staff.
  - One of the reasons for out of school suspension is if there is an altercation between two students, we try to remove them from each other with out of school suspension, and now they will be in the same small room.
    - We have thought about that, and will work through it because we are trying to avoid exclusion. We will be creative and do what is right for students and comply with the law.
  - If there is an altercation with high emotions and a safety danger, we can still do out of school suspension for up to 10 days; the rules have changed a little, but we still have the capability. Every case is unique.

### **7.210, Expulsion Procedures**

Mr. Ross noted that expulsions are rare in the district; outplacements are more common. The policy makes the procedures that must be followed crystal clear. There were no changes since the June 20, 2016 Board meeting.

Questions/Comments from Board members:

- This notice will be sent to students. It looks as if this would apply for expulsion.
  - By following the process of whether the Board expels or outplaces in lieu of expulsion, we would be following this proposed policy.
  - Suggest developing a mirror policy for outplacement in lieu of expulsion.
- Same requirements are there and it will help if it is spelled out.
- Is it a new policy that will be brought to us in the near future?
  - We will try for September.

### **7.220, Bus Conduct**

There is one change about students making up the work for credit if they are suspended from the bus that prohibits them from getting to school. No changes have been made since the June 20, 2016 Board meeting.

Board Questions/Comments:

- Do we still have activities busses and is it in there to include them.
  - This policy would apply any time a student is on one of our busses.
- Would you be able to ride a bus to a school field trip if you are suspended from the bus?
  - It depends on what the field trip is for; the student might be excluded from the bus. If it is required to support curriculum, the student might be allowed to ride the bus or we would provide an alternative activity for credit.

### **7.230, Misconduct by Students with Disabilities**

No changes, just review.

Wandke made a motion to approve policies 7.220, 7.210, 7.220, and 7.230 as presented. Romberg seconded the motion. A roll call vote was taken. Those



voting yes: Romberg, Crotty, Cush, Jaensch, Fitzgerald and Wandke. No: None. The motion carried.

**Waiver for Online/Blended Seat Time**

The action being requested is the approval to allow the administration to submit an application for the waiver of the school code. It would begin with the 2018 school year.

Questions/Comments from the Board:

- Want to thank the administration; this is a good indication of how we are progressive. We are looking to challenge our students in different ways and provide different opportunities for them that are outside of school code but very much in line with the goals we have for our students.
- Demonstrates that the district is forward thinking and doing the best we can to keep the students at the cutting edge by giving them the best learning opportunity possible.

Cush made a motion to approve the application for the Waiver for Online/Blended Seat Time. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Fitzgerald, Wandke, Crotty, Jaensch. Romberg and Cush. No: None. The motion carried.

New Business

Old Business

Upcoming

Events

- Board of Education Meeting August 1, 2016;
- New Educator Breakfast August 12, 2016;
- Board of Education Meeting August 15, 2016;
- Classes Begin Wednesday August 17.

Adjournment

Cush made a motion at 8:04 p.m., seconded by Fitzgerald to adjourn the meeting. A unanimous voice vote was taken. The motion carried.

Approved

August 15, 2016

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Mike Jaensch, Vice President  
Board of Education

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Ann N. Bell, Secretary  
Board of Education