



**SFCP Planning Guide 2011-2012**

<b>School Name</b>	
<b>Committee Chair</b> (name, title, phone and email address)	
<b>Name of Program/Activity or Initiative</b>	
<b>School Improvement Goal (or Curriculum area) this program supports</b>	
<b>Epstein's Type of Involvement</b> (Parenting, Communicating, Volunteering, Learning-at-Home, Decision Making and/or Collaborating)	
<b>Goal of this Program/Activity</b> - What do you want to accomplish by developing this initiative?	
<b>Target</b> - Who are you trying to involve or reach in this program - It doesn't have to be entire school	
<b>Key Elements</b> - A brief outline of the program	
<b>Timing</b> - Specific dates or frequency of occurrence	
<b>Budget</b> - How much money is needed and what's the source of the funds	
<b>Evaluation Tool</b> - What will you measure to determine if you achieved your goal?	